

East Norriton Township – Reorganization Meeting  
January 7, 2019

Supervisor DeSanto made a motion to appoint Township Manager, Robert Hart as temporary Chair. The motion was seconded by Supervisor McDevitt and approved unanimously.

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chairman, Township Manager Robert Hart at 7:03 p.m. on Monday, January 7, 2019, at the Township Municipal Building.

The first order of business was the election of the Chair of the Board of Supervisors for the year 2019. Supervisor DeSanto nominated Kevin McDevitt as the Chairman of the Board of Supervisors. The nomination was seconded by Supervisor Cappelletti and approved unanimously.

Chairman McDevitt thanked Supervisor DeSanto for his hard work over the past two years as Chairman.

Chairman McDevitt then assumed his position as Chairman of the Board of Supervisors and asked for a nomination for Vice Chair of the Board of Supervisors for the year 2019. Supervisor DiPiero nominated Amanda Cappelletti as the Vice Chairwoman of the Board of Supervisors. The nomination was seconded by Supervisor DeSanto and approved unanimously.

After roll call, the Pledge of Allegiance was then recited by all in attendance.

Chairman McDevitt announced that the Board of Supervisors met earlier this evening in Executive Session to discuss personnel issues and matters of potential litigation.

Chairman McDevitt introduced the next item on the agenda, Appointment of Township Manager/Secretary. Chairman McDevitt made a motion to appoint Robert Hart as the Township Manager/Secretary. The motion was seconded by Supervisor Gavanus and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Appointment of Operating Officials for 2019. Supervisor DeSanto made a motion to appoint: Chief of Police – Brandon Pasquale; Finance Director/Treasurer – David Crist; Zoning Officer – Tiffany Loomis; and Alternate Zoning Officer – Allan Booz.

Chairman McDevitt introduced the next item on the agenda, Resolution No. 2765 – Appointment of Township Auditor. Finance Director, David Crist reviewed Resolution No. 2765; appointing the certified public accounting firm of Barbacane, Thornton & Company LLP to audit the affairs of the Township and Township Officers for the 2019 fiscal year. Chairman McDevitt made a motion to approve Resolution No. 2765. The motion was seconded by Supervisor DeSanto and approved unanimously.

East Norriton Township – Reorganization Meeting  
January 7, 2019

Vice Chairwoman Cappelletti introduced the next item on the agenda, Appointment of Township Consultants. Vice Chairwoman Cappelletti made a motion to appoint: Township Solicitor – Kilkenny Law; Special Legal Counsel – Rudolph Clarke, LLC; Consulting Engineer – Remington Vernick Engineers; Sanitary Sewer Consulting Engineer – Carroll Engineering Corporation; Planner/Traffic Consultant – T & M Associates; Labor Attorney – Obermayer Rebmann Maxwell & Hippel LLP; and Actuary – Conrad Siegel. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, East Norriton Township Zoning Hearing Board Set Solicitor Compensation Rate. Chairman McDevitt made a motion to set the compensation of one hundred eighty dollars per hour for the Zoning Hearing Board Solicitor, Rudolph Clarke, LLC. The motion was seconded by Supervisor Gavanus and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Vice Chairwoman Cappelletti made a motion to appoint Supervisor DeSanto, who will serve as Chairman of the Retirement Benefits Advisory Board; the Township Manager who will serve as Chief Administrative Officer of the Pension Funds; the Assistant Township Manager, who will serve as Secretary to the Advisory Board; David Crist who will represent the non-uniformed employees; and Matt Brannen who will represent the uniformed employees. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Appointment of Open Records Officers. Chairman McDevitt made a motion to appoint Chief of Police, Brandon Pasquale as the Open Records Officer for all police records and Township Manager, Robert Hart as the Open Records Officer for all other records requests. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Appointment of Earned Income Tax Committee Delegates. Vice Chairwoman Cappelletti made a motion to appoint Finance Director, David Crist as the primary voting delegate; Township Manager, Robert Hart as the first alternate voting delegate and Assistant Township Manager, Larry Brown as second alternate voting delegate. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Fix Treasurer's Bond. Chairman McDevitt made a motion to fix the Treasurer's Bond at \$2,000,000.00. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

East Norriton Township – Reorganization Meeting  
January 7, 2019

Vice Chairwoman Cappelletti introduced the next item on the agenda, Designation of Depositories. Vice Chairwoman Cappelletti made a motion that Bryn Mawr Trust, PLGIT and TD Bank are eligible as the Township depositories. The motion was seconded by Supervisor Gavanus and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Set Regular and Special Meeting Dates and Holidays for 2019. Chairman McDevitt read the Holidays for 2019 as follows: Monday, January 21, 2019 – Martin Luther King Jr. Day - Monday, February 18, 2019 - Presidents' Day; Friday, April 19, 2019 - Good Friday; Monday, May 27, 2019 - Memorial Day; Thursday, July 4, 2019- Independence Day; Friday, July 5, 2019 - Floating Holiday; Monday, September 2, 2019 - Labor Day; Monday, October 14, 2019 - Columbus Day; Monday, November 11, 2019 - Veterans Day; Thursday, November 28, 2019 - Thanksgiving Day; Friday, November 29, 2019 - Day after Thanksgiving Day; Wednesday, December 25, 2019 - Christmas Day; and Wednesday, January 1, 2020 - New Year's Day. The Board of Supervisors meeting dates as follows: Tuesday, February 26, 2019; Tuesday, March 26, 2019; Tuesday, April 23, 2019; Tuesday, May 28, 2019; Tuesday, June 25, 2019; Tuesday, July 23, 2019; Tuesday, August 27, 2019; Tuesday, September 24, 2019; Tuesday, October 22, 2019; Tuesday, November 19, 2019; and Tuesday, December 10, 2019. The 2020 Reorganization meeting will be held on Monday, January 6, 2020. The Zoning Hearing Board will meet on the second Tuesday of each month at 7:00 p.m. except for the month of January no meeting will be held; October to be held on Thursday, October 10, 2019 and December to be held on Tuesday, December 17, 2019. The Planning Commission will meet on the third Wednesday of each month at 7:00 p.m. The Historical Advisory Commission will meet on the fourth Monday bimonthly January thru November beginning at 6:30 p.m., except for May to be held Monday, May 20, 2019.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Resolution No. 2766 – Township Fee Schedule Update and Affirmation. Code Enforcement/Zoning Director, Tiffany Loomis reviewed Resolution No. 2766 affirming the Township Fee Schedule. Supervisor DeSanto made a motion to approve Resolution No. 2766. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Certify Delegates to the PSATS Annual Conference. Chairman McDevitt made a motion to appoint Supervisor Gavanus to serve as the voting delegate for East Norriton Township at the PSATS Annual Conference. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

East Norriton Township – Reorganization Meeting  
January 7, 2019

Vice Chairwoman Cappelletti introduced the next item on the agenda, Appointment of Members to Boards/Commissions. Vice Chairwoman Cappelletti made a motion to appoint the following: Vacancy Board – one-year term expiring 12/31/2019 – Patricia Mark; Planning Commission – four-year terms each expiring 12/31/2022 – John Kolb and John Barrett; East Norriton-Plymouth-Whitpain Joint Sewer Authority – five-year term expiring 12/31/2023 – Kevin McDevitt; Traffic Advisory Committee – one year term each expiring 12/31/2019 – James Serratore, Joseph Tarantino, Keith Tornetta, Anthony Taormina, George Schools, Peter Cosumano and John Freeman; Historical Advisory Commission – five-year term each expiring 12/31/2023 – Herman Marks and Nancy Scheetz; Industrial Development Authority - five-year term expiring 12/31/2023 – John Freeman; and Human Relations Commission – balance of a three year term expiring 12/31/2019 – Deborah York and a three year term expiring 12/31/2021 – Patrick Bampfield. The motion was seconded by Supervisor DeSanto and approved 4 – 0 with Chairman McDevitt abstaining from the vote.

Chairman McDevitt introduced the next item on the agenda, Resolution No. 2767 – East Norriton Zoning Hearing Board. Chairman McDevitt made a motion to approve Resolution No. 2767 reappointing John DiPietro for a three-year term expiring December 31, 2021 and John Ianacone as an alternate member for a three-year term expiring December 31, 2021. The motion was seconded by Supervisor DiPiero and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Resolution No. 2768 – Reaffirming the Building Code Board of Appeals. Vice Chairwoman Cappelletti made a motion to approve Resolution No. 2768 reappointing Michael McAndrew, Bill Hitman, Stanley Segal and an alternate member, Nicholas Gambone each for a one-year term expiring December 31, 2019. The motion was seconded by Supervisor DeSanto and approved unanimously.

There being no other business to come before the Board of Supervisors, Chairman McDevitt asked if there were any citizens who wished to speak, there were none. Chairman DeSanto commended the other Board members.

Vice Chairwoman Cappelletti made a motion to adjourn the meeting at 7:21 p.m. The motion was seconded by Supervisor Gavanus and approved unanimously.



  
Robert R. Hart, Esq.  
Secretary