

East Norriton Township – Regular Meeting  
July 25, 2023

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by Vice Chairwoman DiPiero at 7:01 p.m. on Tuesday, July 25, 2023, at the Township Municipal Building.

The Pledge of Allegiance was recited by all in attendance.

Roll call was taken: Lieutenant Thomas Douglas, Township Engineer, Krista Heinrich, Director of Engineering Services, James Sullivan, Finance Director, David Crist, Assistant Township Manager, Jeff Winterbottom, Township Manager, Robert Hart, Township Solicitor, Sean Kilkenny, Supervisor, Joseph Gavanus Jr., Supervisor, Laura Rivera, and Vice Chairwoman, Ashley DiPiero were present for the regular meeting. Chairman, Dennis DeSanto, and Supervisor, Kevin McDevitt, were absent.

Vice Chairwoman DiPiero asked for a moment of silence for Frank Brouse, longtime resident and business owner in East Norriton Township. Mr. Brouse served on the Shade Tree Commission, the East Norriton Township Planning Commission and the East Norriton Historical Advisory Committee.

Vice Chairwoman DiPiero announced that the Board of Supervisors met earlier this evening in Executive Session where they discussed matters of litigation and personnel.

Supervisor Gavanus made a motion to approve the meeting minutes of the Regular Meeting of June 27, 2023. The motion was seconded by Supervisor Rivera and approved unanimously.

Vice Chairwoman DiPiero asked if there were any citizens to be heard or on Zoom; Annie Miller Benn of 2502 Vincent Way thanked everyone for addressing the condition of the property behind The Reserve at Penn Crossing development. Township Manager, Robert Hart commented on a recent visit to the area with the developer of the shopping center. Mr. Hart stated that the developer will have someone out in the next few weeks to clean up the area. Tina Howell of 2945 Stoney Creek Road question the status of the Amazon property. Township Manager, Robert Hart stated that the Township is not currently aware of any thing going on with the property. Erica Flannery explained that she is advocating for a current livestock law to be changed that has been in place since 1974. The law prohibits neighbors from owning chickens. Ms. Flannery reviewed her opinion of the benefits of backyard chickens and her proposed recommendations for changing the law. Township Manager, Robert Hart stated that the Township will be conducting an online poll of residents on backyard chickens. The results will be discussed at a future meeting.

Vice Chairwoman DiPiero asked if there were any comments from the Board of Supervisors; Vice Chairwoman DiPiero commented that it was the last week of summer camp and thanked the Public Works Department and Parks and Recreation. Chairwoman DiPiero especially wanted to thank Natalie Colson

and Jessica Bendl for all their outstanding efforts making camp so much fun. Supervisor Rivera commented that it was nice the campers were able to use the multi-purpose building during camp.

Supervisor Rivera introduced the first item under “New Business”, Approval of a Lease Agreement with Konika Minolta for Copier/Printers. Finance Director, David Crist reviewed the proposed lease agreement for five (5) multi-function copier/printers. Vice Chairwoman DiPiero made a motion to approve the lease agreement with Konika Minolta. The motion was seconded by Supervisor Gavanus and approved unanimously.

Supervisor Gavanus introduced the next item on the agenda, Consideration for Approval – Internal Control Policy. Finance Director, David Crist reviewed the Internal Control Policy. Supervisor Rivera made a motion to approve the Internal Control Policy. The motion was seconded by Supervisor Gavanus and approved unanimously.

Vice Chairwoman introduced the next item on the agenda, Authorize the Sale of a 2007 Tymco Sweeper Model 600 through Municibid. Township Manager, Robert Hart reviewed a memo dated July 20, 2023 from Public Works Superintendent, Brett Stephens requesting authorization to advertise the 2007 Tymco Sweeper Model 600 for sale through the Municibid process. Vice Chairwoman DiPiero made a motion to authorize advertisement for bids for the sweeper through the Municibid process. The motion was seconded by Supervisor Gavanus and approved unanimously.

Supervisor Rivera introduced the next item on the agenda, Monthly Expenditures. Finance Director, David Crist reviewed the Monthly Expenditures for June 26 thru July 24, 2023: Accounts Payable \$439,775.92 and Payroll \$494,281.18 totaling \$934,057.10. Vice Chairwoman DiPiero made a motion to approve the monthly expenditures. The motion was seconded by Supervisor Gavanus and approved unanimously.

Vice Chairwoman DiPiero called on Township Manager, Robert Hart for the Manager’s Update. Mr. Hart reported that the two concerts that had to be canceled have been rescheduled; Shot of Southern for Sunday, September 17<sup>th</sup> and A.M. Radio will also be in September. Once the dates and times are confirmed the information will be on the Township website and message board on Germantown Pike. Mr. Hart also reported that the multi-purpose building construction is moving along and what a great job the Department of Public Works has done working on projects in and around the building.

Vice Chairwoman DiPiero reviewed upcoming event/meeting dates. All dates can be found on the Township website.

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Vice Chairwoman DiPiero asked if there were any citizens to be heard; there were none.

Vice Chairwoman DiPiero made a motion to adjourn the meeting at 7:27 p.m.; the motion was seconded by Supervisor Gavanus and approved unanimously.



A handwritten signature in blue ink, appearing to read "Robert R. Hart".

Robert R. Hart, Esq.  
Secretary

