

East Norriton Township – Regular Meeting – Zoom
April 28, 2020

The Regular Meeting of the Board of Supervisors of East Norriton Township held via Zoom was called to order by Chairman McDevitt at 7:02 p.m. on Tuesday, April 28, 2020.

Roll call was taken: Chairman, Kevin McDevitt, Vice Chairwoman, Amanda Cappelletti, Supervisor, Dennis DeSanto Jr., Supervisor, Ashley DiPiero and Supervisor, Joseph Gavanus Jr., Chief of Police, Brandon Pasquale, Finance Director, David Crist, Director of Engineering Services, Jim Sullivan, Assistant Township Manager, Jeff Winterbottom, Township Manager, Robert Hart, and Township Solicitor, Sean Kilkenny were present for the Zoom meeting.

Chairman McDevitt announced that the Board of Supervisors met earlier via Zoom this evening in Executive Session.

Chairman McDevitt introduced the first item on the agenda, Approval of Meeting Minutes. Vice Chairwoman Cappelletti made a motion to approve the minutes of the Regular Meeting of March 24, 2020. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt asked if there were any citizens to be heard, Mr. Crist reported that there were no questions/comments submitted at this time.

Chairman McDevitt asked if there were any comments from the Board of Supervisors. Chairman McDevitt commented how the Norriton Fire Engine Company along with many other first responders in the community showed their support last Thursday for the healthcare providers at Einstein Montgomery. Vice Chairwoman Cappelletti wanted to recognize the frontline workers that go unnoticed such as grocery store employees, delivery/mail personnel and along with the first responders. Vice Chairwoman Cappelletti also thanked everyone who is participating in social distancing. Supervisor DiPiero gave a shout out to Norristown Area School District for their continued meal distribution every other week.

Chairman McDevitt introduced the first item on the agenda under, “New Business”, Authorization to Engage Firehouse Grants LLC. Township Manager, Robert Hart reviewed that Firehouse Grants LLC has been extremely successful in applying and being awarded grants that help with the funding of fire protective services. Mr. Hart reviewed that the services of Firehouse Grants LLC will not exceed seven thousand dollars. Supervisor DeSanto made a motion to engage

East Norriton Township – Regular Meeting – Zoom
April 28, 2020

the services of Firehouse Grants LLC on behalf of East Norriton Township. The motion was seconded by Supervisor Gavanus and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization to Advertise - Amend the Fire Protection Ordinance. Township Manager, Robert Hart reviewed the proposed ordinance amending Part 1, Administrative Legislation, Chapter 10: Fire Department, Sections 10-12, 10-13, 10-14, 10-16 and 10-17 of the East Norriton Township Code of Ordinances. Supervisor DiPiero made a motion to authorize advertisement of the proposed ordinance. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorize the Issuance of a Notice of Intent to Award for the Road Program. James Sullivan, Director of Engineering Services reviewed on April 20th bids were opened for the Road Overlay and Drainage Project. Scott Building Corp's bid submission was complete, and they are the lowest bidder for this project with a bid amount of seven hundred forty-five thousand two hundred and ninety-four dollars. Road improvements will include road reconstruction, curbing and storm water improvements for Stoney Creek Road starting at Germantown Pike to Brookside Road and certain sections of Francis Avenue, Hancock Avenue and Coles Boulevard. Mr. Sullivan reviewed that is recommended that the Board of Supervisors authorize the Issuance of a Notice of Intent to Award to Scott Building Corp. The contract is contingent upon a successful outcome of the Responsible Contractor Determination. Supervisor Gavanus made a motion to authorize the Issuance of the Notice of Intent to Award for the road program to Scott Building Corp. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization to Advertise – Animal Waste Ordinance. Director of Engineering Services, James Sullivan reviewed as part of the Township's MS4, a yearly permit for pollution protection, East Norriton Township is required to adopt an animal waste ordinance. Vice Chairwoman asked if it was for any animal. Mr. Sullivan stated it was for any animal. Supervisor DiPiero made a motion to authorize advertisement of the proposed ordinance. The motion was seconded by Supervisor DeSanto and approved unanimously.

East Norriton Township – Regular Meeting – Zoom
April 28, 2020

Chairman McDevitt introduced the next item on the agenda, Approval of Change Order for Norris City Avenue Sewer Project. Director of Engineering Services, James Sullivan reviewed that during the process of work it was discovered that a sewer line interferes with a proposed manhole to be installed. The Change Order work is an additional twenty-eight thousand two hundred sixty-one dollars and thirty cents, making the total contact price two hundred thousand two hundred twelve dollars and thirty cents. Vice Chairwoman Cappelletti made a motion to approve the Change Order for the Norris City Avenue Sewer Project. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Business Privilege Tax Filing Extension. Finance Director, David Crist reviewed that this is a difficult time for many at this time. Mr. Crist asked that the Board of Supervisors consider authorizing East Norriton Township to delay the imposition of penalties for delinquent Business Tax filers for the fiscal year of 2019 from April 15, 2020 until May 15, 2020. Supervisor Gavanus made a motion to approve the Business Privilege Tax filing extension until May 15, 2020. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Consideration for Approval of a New Four-Year Police Contract. Township Manager, Robert Hart reviewed the process that took place to come to this strong, important and fair four-year contract. Supervisor DeSanto made a motion to approve the four-year Collective Bargaining Agreement expiring December 31, 2023. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Chairman McDevitt announced that all upcoming meetings have been postponed until further notice. Please keep up to date via the Township website and social media.

Chairman McDevitt asked if there were any public comments at this time; Finance Director, David Crist reported that there were none.

Chairman McDevitt asked if there was any Other Business to be discussed; there was none.

Supervisor DiPiero made a motion to adjourn the Zoom meeting at 7:26 p.m.; the motion was seconded by Supervisor DeSanto and approved unanimously.



A handwritten signature in blue ink, appearing to read "Robert R. Hart", written over a horizontal line.

Robert R. Hart, Esq.
Secretary