

East Norriton Township – Regular Meeting (Zoom)
April 27, 2021

The Regular Meeting of the Board of Supervisors of East Norriton Township was held via Zoom. The meeting was called to order by Chairwoman DiPiero at 7:03 p.m. on Tuesday, April 27, 2021.

Roll call was taken: Chief of Police, Brandon Pasquale, Director of Finance, David Crist, Assistant Township Manager, Jeff Winterbottom, Robert Hart, Township Manager, Sean Kilkenny, Township Solicitor, Supervisor, Dennis DeSanto, Supervisor, Jamila Winder, Vice Chairman, Joseph Gavanus, Chairwoman, Ashley DiPiero were present for the Zoom regular meeting. Director of Engineering, James Sullivan and Supervisor, Kevin McDevitt were absent.

Chairwoman DiPiero announced that the Board of Supervisors met earlier via Zoom this evening in Executive Session; where they discussed matters of litigation and personnel.

Chairwoman DiPiero made a motion to approve the meeting minutes of March 23, 2021. The motion was seconded by Supervisor Winder and approved unanimously.

Chairwoman DiPiero asked if there were any citizens to be heard, Mr. Crist reported that there were none.

Chairwoman DiPiero asked for a moment of silence for James A. Dougherty, who was a resident of East Norriton Township and a founding member of the East Norriton Township Human Relations Commission.

Chairwoman DiPiero asked if there were any comments from the Board of Supervisors; Chairwoman DiPiero thanked East Norriton Pharmacy, East Norriton Township staff, and all the volunteers for their participation at the recent vaccine clinic that was held at the former Walmart property. Township Manager, Robert Hart commented on how fortunate the township is to have East Norriton Pharmacy and commended all the work they do for our community.

Chairwoman DiPiero introduced the first item on the agenda under, “New Business”, ENLL and ENGAA 2020 Contributions. Township Manager, Robert Hart reviewed the yearly contributions to East Norriton Little League in the amount of \$3,750.00 and to the East Norriton Girls Athletic Association in the amount of \$2,250.00 for the year 2020. Vice Chairman Gavanus made a motion to approve the contributions. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Approval of the Municipal Digital Sign Use Policy. Finance Director, David Crist reviewed his memo dated April 23, 2021 outlining the Municipal Digital Sign Use Policy. Chairwoman DiPiero made a motion to approve the Municipal Digital Sign Use Policy. The motion was seconded by Supervisor Winder and approved unanimously.

East Norriton Township – Regular Meeting (Zoom)
April 27, 2021

Supervisor DeSanto introduced the next item on the agenda, Consideration for Approval of Security Access Control System. Finance Director, David Crist reviewed his memo dated April 21, 2021 outlining the Brivo Control System to manage and control building access for Phase Two at Township facilities. Chairwoman DiPiero made a motion to approve the purchase of the access control system. The motion was seconded by Supervisor DeSanto and approved unanimously.

Supervisor Winder introduced the next item on the agenda, Consideration of Business Privilege Tax Penalty and Interest Abatement Request – Presidential Caterers of Distinction LLC. Finance Director, David Crist reviewed an abatement request received from the Certified Public Accounting firm of Lawrence F. Tornetta, LLC for Presidential Caterers. Chairwoman DiPiero made a motion to approve the abatement request of seven hundred and three dollars. The motion was seconded by Vice Chairman Gavanus and approved 3/1 with Supervisor DeSanto opposed.

Chairwoman DiPiero introduced the next item on the agenda, Assessment Appeal – 1010 Germantown Pike Associates. Township Solicitor, Sean Kilkenny reviewed the proposed assessment appeal. Chairwoman DiPiero made a motion to approve the proposed settlement stipulation. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Assessment Appeal – LSREF3/AH CHICAGO, LLC (Hyatt House-501 E. Germantown Pike). Township Solicitor, Sean Kilkenny reviewed the proposed assessment appeal. Chairwoman DiPiero made a motion to approve the proposed settlement stipulation. The motion was seconded by Vice Chairman Gavanus and approved unanimously.

Township Solicitor, Sean Kilkenny reviewed the Reverse Assessment Appeal for 1044 West Germantown Pike. Chairwoman DiPiero made a motion to approve the proposed settlement stipulation. The motion was seconded by Supervisor Winder and approved unanimously.

Supervisor Winder introduced the next item on the agenda, Bid Award- Municipal Complex and Gutter Replacement Project. Township Manager, Robert Hart reviewed that on April 20th a public bid opening was held for this project. Two bids were received and the lowest responsive bidder with bid costs of \$65,592 for the Municipal Building and \$26,459 for the Police Garage for a total of \$92,051 for the project was from Vertex Roofing Contractors, Inc. Chairwoman DiPiero made a motion to approve the Municipal Complex and Gutter Replacement Project bid to be awarded to Vertex Roofing Contractors, Inc. in the amount of \$92,051. The motion was seconded by Supervisor DeSanto and approved unanimously.

East Norriton Township – Regular Meeting (Zoom)
April 27, 2021

Chairwoman DiPiero introduced the next item on the agenda, Resolution No. 2833 – 53-55 West Germantown Pike – E-Commerce Fulfillment Center. Township Manager, Robert Hart reviewed that the project involves the redevelopment of the Wal Mart property into an E-Commerce Retail Facility. Mr. Hart called on Rob Lewis of Kaplin Stewart who reviewed this project in detail. Chairwoman DiPiero made a motion to approve Resolution No. 2833 with all waivers. The motion was seconded by Vice Chairman Gavanus and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Resolution No. 2834 – 2640 Dekalb Pike – Chick-fil-A. Township Manager, Robert Hart reviewed that this project involves the addition of a second drive-thru lane and a small building addition at the existing Chick-fil-A located at 2640 Dekalb Pike. Mr. Hart called on Tyler Prime of Prime & Tuvel who reviewed this project. Chairwoman DiPiero made a motion to approve Resolution No. 2834. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Monthly Expenditures – April \$1,001,348.30. Finance Director, David Crist reviewed this item covering the period March 24 thru April 26, 2021: Accounts Payable - \$487,913.51 and Payroll \$513,434.79. Chairwoman DiPiero made a motion to reaffirm the monthly expenditures. The motion was seconded by Vice Chairman Gavanus and approved unanimously.

Chairwoman DiPiero asked if there was any, “Other Business”. Supervisor DeSanto made a motion to approve the first quarter Township Reports. The motion was seconded by Chairwoman DiPiero and approved unanimously.

Chairwoman DiPiero called on Township Manager, Robert Hart for the Manager’s Update. Mr. Hart reviewed the park upgrades occurring at the Louis K. “Mack” Watson Sr. Memorial Park, Heroes Park and the Stanbridge Street Park Complex. Mr. Hart also noted that the Ballard-Wolffe Park has been closed and tree removal is occurring to make it safe for walking and hiking. The area will be reevaluated for opening once it is safe. Chairwoman DiPiero asked about the May Board of Supervisors meeting being held in person. Mr. Hart stated that he is hopeful that the May meeting will be held in person.

Chairwoman DiPiero asked Mr. Crist if there were any citizens to be heard. Mr. Crist reported there were none.

East Norriton Township – Regular Meeting (Zoom)
April 27, 2021

Chairwoman DiPiero made a motion to adjourn the meeting at 8:18 p.m.; the motion was seconded by Supervisor Winder and approved unanimously.



A handwritten signature in blue ink, appearing to read "Robert R. Hart", written over a horizontal line.

Robert R. Hart, Esq.
Secretary