



# East Norriton Township Police Department

## GENERAL ORDER 3.6.3

### TEMPORARY/AFTER HOURS STORAGE

**Subject:**

Property and Evidence Control Administration

**Issued Date:**

March 23, 2011

**Effective Date:**

March 23, 2011

**Revised Date:**

April 27, 2016

**PLEAC STANDARD Reference**

3.6.3 (O), 3.6.1

**Index Words**

Secured Area Availability

### 3.6.3 After Hours Storage

- A. When an Officer has property/evidence that needs to be secured and the Evidence Custodian is not on duty, the Officer shall secure the evidence by locking the evidence in a locker in the Temporary Evidence Room. When the Officer secures an item in the Temporary Evidence Room, he/she shall put the key for the appropriate locker, in the Key Drop Box, and the completed Evidence/Property Form in the mail slot as notification.

By order of:

A handwritten signature in cursive script, appearing to read "Brandon Pasquale".

Brandon Pasquale  
Chief of Police