



East Norriton Township Police Department

GENERAL ORDER 3.5.1

CRIME SCENE/ACCIDENT SCENE PROCESSOR AVAILABILITY

Subject:

Collection of Evidence

Issued Date:

March 23, 2011

Effective Date:

March 23, 2011

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April 24, 2016

PLEAC STANDARD Reference

3.5.1

Index Words

Qualified Personnel Availability

Collection and Preservation of Evidence

This General Order is established to provide guidelines for officers of the East Norriton Township Police Department in the administration of crime scene security and physical evidence collection.

It shall be the policy of the East Norriton Township Police Department that all personnel adhere to the regulations set forth in this Order. It is understood that some situations necessitate deviation from procedures and that all personnel should seek authorization from a Supervisor prior to changing this procedure.

3.5.1 Crime Scene/Accident Scene Processor Availability

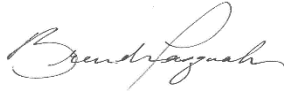
- A. The East Norriton Township Police Department has Crime Scene and Accident Scene processors on-call twenty-four (24) hours a day. Accident Investigators are trained in advanced accident investigation and reconstruction. Detectives are trained in evidence collection and investigation.
- B. The Detective Unit has the responsibility of processing, photographing and investigating crime scenes when requested by patrol. If officers are called to the scene of a crime that requires processing and a Detective is not on duty, the Supervisor/OIC will contact the On-call Detective and request to have that Detective respond.
- C. If a Detective is not available and a squad Evidence Technician is working, the Evidence Tech will have the authority at the crime scene to collect evidence. Further, the Supervisor may call another agency, such as the Pennsylvania State Police or the Montgomery County Detective Bureau for assistance.
- D. If officers respond to the scene of a fatal or potentially fatal traffic accident, the Duty Supervisor shall call an Accident Investigator to investigate the accident. The On-Call Detective shall also be notified of a fatal or potentially fatal accident and will assist the Accident Investigator.
- E. If an Accident Investigator is not available, the Duty Supervisor shall request accident investigation assistance from a surrounding Department. Local Departments that have this capability are Lower Providence Police, Whitpain Police, Plymouth Police, and the Pennsylvania State Police.
- F. If there is a fatal or potentially fatal traffic accident within the Township, and criminal charges may result, the Montgomery County Detective Bureau shall be notified. Should they be needed, they

will respond to assist with interviews and accident re-construction.

G. Upon arrival the first officers on scene shall:

1. Assure through MCEOC that the Duty Supervisor, Detective or Accident Investigator, and Ambulance Personnel have been notified to respond if necessary,
2. Detain suspect(s) if possible,
3. Render medical attention for victim(s) if necessary,
4. Remove unauthorized persons from the area and secure the crime scene. Secure with police line tape. DO NOT DISTURB any evidence at the scene.
5. See that witnesses and persons with pertinent information are separated and remain at the scene for statements. Record names, addresses and phone numbers of all witnesses.
6. When appropriate, start a Crime Scene Log and document all persons who enter the crime scene.
7. Assist the Detectives or Accident Investigators in their investigation.

By order of:

A handwritten signature in cursive script, appearing to read "Brandon Pasquale".

Brandon Pasquale
Chief of Police