

The Telephonic Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by Chairman McDevitt at 7:00 p.m. on Tuesday, March 24, 2020.

Chairman McDevitt recognized all the first responders, police, fire, ambulance, doctors, nurses, public works employees and everyone else who are working to keep our communities safe.

Roll call was taken: Chairman, Kevin McDevitt, Vice Chairwoman, Amanda Cappelletti, Supervisor, Dennis DeSanto Jr., Supervisor, Ashley DiPiero and Supervisor, Joseph Gavanus Jr., Chief of Police, Brandon Pasquale, Finance Director, David Crist, Assistant Township Manager, Jeff Winterbottom and Township Manager, Robert Hart were present for the telephonic meeting.

Chairman McDevitt announced that the Board of Supervisors did not meet earlier this evening in Executive Session.

Chairman McDevitt introduced the first item on the agenda, Approval of Meeting Minutes. Chairman McDevitt made a motion to approve the minutes of the Regular Meeting on February 25, 2020. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Township Reports. Chairman McDevitt made a motion to table this item until next month's meeting. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt asked if there were any citizens to be heard, Mr. Crist reported that there were none.

Chairman McDevitt asked if there were any comments from the Board of Supervisors. Chairman McDevitt thanked the residents for practicing good health decisions. Vice Chairwoman Cappelletti thanked two local companies, Five Saints Distilling and Crazy Aaron's Putty World, who worked together to donate their time, labor and materials to make many gallons of hand sanitizer and provided it to many of the local police departments. Supervisor DeSanto asked that everyone support local businesses and help keep them afloat during these uncertain times for

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everyone. Supervisor DiPiero wanted to thank the Norristown Area School District for distributing meals. A second meal distribution is scheduled for Wednesday, March 25th from 9:30 AM – 1:30 PM at Gotwals Elementary School. Supervisor DiPiero, who is also a health care worker, stressed the importance of guarding our mental health along with washing our hands and keeping our social distances. She also recommended drinking lots of water, getting exercise and practicing healthy coping skills. Supervisor Gavanus agreed with his fellow board members on keeping a safe distance amongst each other and to be mindful when going out.

Chairman McDevitt introduced the first item on the agenda under, “New Business”, Affirm Disaster Emergency Declaration. Township Manager, Robert Hart reviewed the Emergency Declaration. Chairman McDevitt made a motion to affirm the original declaration issued on March 16, 2020 and approve the March 23, 2020 reissued declaration. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization Approving the Financing of a New Truck. Finance Director, Dave Crist reviewed that the Township purchased a Berman Freightliner truck in 2019 knowing the truck would be ready nine to twelve months later. The Township has been notified that the truck is ready for delivery. Mr. Crist reviewed that Comtrust Federal Credit Union is offering a seventy-five-month lease/purchase contract for the truck. Chairman McDevitt made a motion to authorize the financing agreement with Comtrust Federal Credit Union for the purchase of a Berman Freightliner truck in the amount of \$197,095.00 for seventy-five months at a rate of 2.99%. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization to Purchase a New Police Vehicle. Finance Director, Dave Crist reviewed the need to purchase a new patrol vehicle, a 2020 Dodge Ram 1500 Classic SSV Police vehicle. Vice Chairwoman Cappelletti questioned the electric vehicle recently purchased and where this vehicle falls in the rotation of police department vehicle inventory. Chief of Police, Brandon Pasquale reviewed that the hybrid vehicle better serves the Police Department administration and the detectives, and it’s not used as a patrol vehicle. Chairman McDevitt made a motion to approve the purchase of a 2020 Dodge

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Ram 1500 Classic SSV through a Costars state contract in the amount of \$44,920.00. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization to Hire a Pension Consultant. Finance Director, Dave Crist reviewed this item. Chairman McDevitt made a motion to authorize the hiring of Thomas J. Anderson & Associates, Inc. at the rate of \$175.00 per hour. The motion was seconded by Supervisor DiPiero and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Authorization to Purchase a Document Management System. Finance Director, David Crist reviewed this item. Supervisor DeSanto asked how far back the township records go. Mr. Crist stated the files go back approximately twenty years. Chairman McDevitt asked how this system would help if the township's system were to be compromised. Mr. Crist explained the storage is Cloud based. Mr. Crist stated that the state recently revised their record retention and right to know requirements and this system meets the Commonwealth's criteria. Supervisor Gavanus questioned if the paper records will be kept. Mr. Crist stated that the paper files will be kept. Chairman McDevitt made a motion to purchase a document management system through Scantek not to exceed \$60,000.00. The motion was seconded by Supervisor Gavanus and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Resolution No. 2807 – Extending the Real Estate Tax Discount Period. Township Manager, Robert Hart reviewed this resolution extending the real estate tax discount period on municipal taxes from May 1, 2020 to May 31, 2020 as a result of COVID-19. Chairman McDevitt made a motion to approve Resolution No. 2807. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairman McDevitt announced that all upcoming meetings have been postponed until further notice. Please keep up to date via the Township website and social media.

Chairman McDevitt asked if there was any Other Business to be discussed; there was none.

Chairman McDevitt called on Township Manager, Robert Hart for the Manager's Update. Mr. Hart reported that staff is internally handling the disinfecting of all areas four times a day;

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many measures are in place and some staff are in and others are working remotely from their homes. Please refer to our social media pages, they will be updated regularly.

Chairman McDevitt made a motion to adjourn the telephonic meeting at 7:33 p.m.; the motion was seconded by Supervisor DeSanto and approved unanimously.



A handwritten signature in blue ink, appearing to read "R. R. Hart", written over a horizontal line.

Robert R. Hart, Esq.
Secretary