

**EAST NORRITON TOWNSHIP
PLANNING COMMISSION MEETING
WEDNESDAY, DECEMBER 13th, 2017**

A meeting of the East Norriton Township Planning Commission was held at the East Norriton Township Building, 2501 Stanbridge Street in East Norriton, Pennsylvania on Wednesday, December 13th, 2017. The meeting was called to order at 7:00pm. Attending were Planning Commission members Robert Schottmiller, John Kolb, Keith Tornetta, Jeff Moller, George Kennedy, Joseph Gavanus, Ken Grimes, and Judith Belkowski. Director of Planning & Code Enforcement/ Zoning Officer Tiffany M. Loomis was also in attendance.

1. **Approve Minutes of the November 15th, 2017 Planning Commission Meeting:**

Chairman Schottmiller called for a motion to approve the meeting minutes of the Planning Commission's November 15th, 2017 meeting. Mr. Moller made a motion to approve the minutes. The motion was second by Mr. Kolb and the motion passed 8-0.

2. **Ordinance Amendment(s) [3 Total]: Amendment to Chapter 152 to adopt the 2015 International Property Maintenance Code; Amendment to Chapter 159 to adopt rental regulations regarding licensing, registration, and management of rental properties; and Amendment to Chapter 190 to adopt use and occupancy and temporary access certificate regulations:**

The Planning Commission discussed the ordinance amendments, 3 in total, in great detail which are encompassed in the following recommendation to the Board of Supervisors.

RECOMMENDATION:

Chairman Schottmiller called for a motion. Mr. Moller made a motion to recommend approval to the Board of Supervisors, contingent upon the adoption of the ordinance(s) address numerous ambiguities including the definition of property management be less restrictive, the ten (10) mile requirement for response time be removed from the rental ordinance, the exception of family members not having to obtain a rental license carry over from the current ordinance, differentiation be made regarding requirements for new construction and alternations/ additions, and foundation verification be added to new construction requirements. Mr. Tornetta second the motion and the motion passed 8-0.

3. **Sidewalk/ Trail Feasibility Study:**

Tabled.

4. **Review of Current Land Development and Construction Update:**

Tabled.

5. **Other Business:**

The Planning Commission discussed the Van Landeghem parcel owned by East and West Norriton. East Norriton Township is not going to take any action at this time.

Ms. Loomis will be honored at the February 28th, 2018 Board of Supervisors meeting for her many years of committed service to the Planning Commission.

Mr. Gavanus thanked the Planning Commission for all that they do and said farewell due to his elected status to the Board of Supervisors. He pledged his cooperation on behalf of the Board of Supervisors with the Planning Commission. Ms. Loomis will coordinate with the Board of Supervisors and Planning Commission an annual meeting to discuss issues, concerns, and future plans of the Township.

6. **Adjournment:**

Chairman Schottmiller made a motion to adjourn. The motion was second by Mr. Kolb and passed 8-0.

Respectfully submitted,

DocuSigned by:

Chairman Schottmiller

~~Chairman Schottmiller~~

East Norriton Township Planning Commission

Tiffany M. Loomis

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Director of Planning & Code Enforcement/ Zoning Officer