

East Norriton Township – Reorganization Meeting  
January 6, 2020

Montgomery County Court of Common Pleas Judge, the Honorable Thomas Rogers swore in elected Supervisor, Joseph Gavanus.

The Honorable Thomas Rogers also swore in newly elected Township Auditor, Kenneth Knight.

Supervisor McDevitt made a motion to appoint Robert Hart as the temporary Chairman. The motion was seconded by Supervisor Cappelletti and approved unanimously.

Temporary Chairman, Robert Hart called the meeting to order at 7:07 p.m. Temporary Chairman Robert Hart asked for a nomination for Chair. Supervisor Gavanus made a motion to appoint Supervisor McDevitt as Chair. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairman McDevitt then assumed his position as Chairman of the Board of Supervisors and asked that Probationary Patrol Officer Jared Weiner come forward. Probationary Patrol Officer Jared Weiner was sworn in by Montgomery County Court of Common Pleas Judge, the Honorable Thomas Rogers.

Chairman McDevitt asked for a nomination for Vice Chair. Supervisor DiPiero made a motion to appoint Supervisor Cappelletti as Vice Chair. The motion was seconded by Supervisor DeSanto and approved unanimously.

The Pledge of Allegiance was then recited by all in attendance, followed by roll call.

Chairman McDevitt announced that the Board of Supervisors met earlier this evening in Executive Session to discuss personnel issues and matters of potential litigation.

Chairman McDevitt introduced the next item on the agenda, Appointment of Township Manager/Secretary. Chairman McDevitt made a motion to appoint Robert Hart as the Township Manager/Secretary and approve Mr. Hart's two-year contract. The motion was seconded by Supervisor DiPiero and approved unanimously.

Supervisor Gavanus introduced the next item on the agenda, Appointment of Operating Officials for 2020. Supervisor Gavanus made a motion to appoint: Chief of Police – Brandon Pasquale; Finance Director/Treasurer – David Crist; Interim Zoning Officer – James Sullivan; and Alternate Zoning Officer – Allan Booz. The motion was seconded by Supervisor DeSanto and approved unanimously.

Supervisor DiPiero introduced the next item on the agenda, Resolution No. 2789 – Appointment of Township Auditor. Finance Director, David Crist reviewed Resolution No. 2789; appointing the certified public accounting firm of Bee, Bergvail & Co, PC to audit the affairs of the Township and Township Officers

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for the 2020 fiscal year. Chairman McDevitt made a motion to approve Resolution No. 2789. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Appointment of Township Consultants. Chairman McDevitt made a motion to appoint: Township Solicitor – Kilkenny Law; Special Legal Counsel – Rudolph Clarke, LLC; Consulting Engineer – Remington Vernick Engineers; Sanitary Sewer Consulting Engineer – Carroll Engineering Corporation; Planner/Traffic Consultant – T & M Associates; Labor Attorney – Obermayer Rebmann Maxwell & Hippel LLP; and Actuary – Conrad Siegel. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, East Norriton Township Zoning Hearing Board Set Solicitor Compensation Rate. Vice Chairwoman Cappelletti made a motion to set the compensation of one hundred eighty dollars per hour for the Zoning Hearing Board Solicitor, Rudolph Clarke, LLC. The motion was seconded by Supervisor DeSanto and approved unanimously.

Supervisor DeSanto introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Chairman McDevitt made a motion to appoint Supervisor DeSanto, who will serve as Chairman of the Retirement Benefits Advisory Board; the Township Manager, Robert Hart who will serve as Chief Administrative Officer of the Pension Funds; the Assistant Township Manager, Jeff Winterbottom who will serve as Secretary to the Advisory Board; David Crist who will represent the non-uniformed employees; and Matt Brannen who will represent the uniformed employees. The motion was seconded by Supervisor DiPiero and approved unanimously.

Supervisor Gavanus introduced the next item on the agenda, Appointment of Open Records Officers. Supervisor Gavanus made a motion to appoint Chief of Police, Brandon Pasquale as the Open Records Officer for all police records and Township Manager, Robert Hart as the Open Records Officer for all other records requests. The motion was seconded by Supervisor DeSanto and approved unanimously.

Supervisor DiPiero introduced the next item on the agenda, Appointment of Earned Income Tax Committee Delegates. Supervisor DiPiero made a motion to appoint Finance Director, David Crist as the primary voting delegate; Township Manager, Robert Hart as the first alternate voting delegate and Assistant Township Manager, Jeff Winterbottom as second alternate voting delegate. The motion was seconded by Supervisor Gavanus and approved unanimously.

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Chairman McDevitt introduced the next item on the agenda, Fix Treasurer's Bond. Chairman McDevitt made a motion to fix the Treasurer's Bond at \$2,000,000.00. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Vice Chairwoman Cappelletti introduced the next item on the agenda, Designation of Depositories. Vice Chairwoman Cappelletti made a motion that Bryn Mawr Trust, PLGIT and TD Bank are eligible as the Township depositories. The motion was seconded by Supervisor DeSanto and approved unanimously.

Supervisor DeSanto introduced the next item on the agenda, Set Regular and Special Meeting Dates and Holidays for 2020. Supervisor DeSanto read the Holidays for 2020 as follows: Monday, January 20, 2020 – Martin Luther King Jr. Day - Monday, February 17, 2020 - Presidents' Day; Friday, April 10, 2020 - Good Friday; Monday, May 25, 2020 - Memorial Day; Friday, July 3, 2020- Independence Day(observed); Monday, September 7, 2020 - Labor Day; Monday, October 12, 2020 -Columbus Day; Wednesday, November 11, 2020 - Veterans Day; Thursday, November 26, 2020 - Thanksgiving Day; Friday, November 27, 2020 - Day after Thanksgiving Day; Friday, December 25, 2020 - Christmas Day; and Friday, January 1, 2021 - New Year's Day. The Board of Supervisors meeting dates will be as follows: Tuesday, February 25, 2020; Tuesday, March 24, 2020; Tuesday, April 28, 2020; Tuesday, May 26, 2020; Tuesday, June 23, 2020; Tuesday, July 28, 2020; Tuesday, August 25, 2020; Tuesday, September 22, 2020; Tuesday, October 27, 2020; Tuesday, November 17, 2020; and Tuesday, December 8, 2020. The 2021 Reorganization meeting will be held on Monday, January 4, 2021. Supervisor DeSanto made a motion to approve the 2020 regular and special meeting dates. The motion was seconded by Vice Chairwoman Cappelletti and approved unanimously.

Supervisor Gavanus introduced the next item on the agenda, Resolution No. 2790 – Township Fee Schedule Affirmation. Township Manager, Robert Hart reviewed Resolution No. 2790 affirming the Township Fee Schedule. Supervisor Gavanus made a motion to approve Resolution No. 2790. The motion was seconded by Supervisor DiPiero and approved unanimously.

Supervisor DiPiero introduced the next item on the agenda, Certify Delegates to the PSATS Annual Conference. Chairman McDevitt made a motion to appoint Supervisor Gavanus to serve as the voting delegate for East Norriton Township at the PSATS Annual Conference. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairman McDevitt introduced the next item on the agenda, Appointment of Members to Boards/Commissions. Chairman McDevitt made a motion to appoint the following: Vacancy Board – one-

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year term expiring 12/31/2020 – Patricia Mark; East Norriton-Plymouth-Whitpain Joint Sewer Authority – five-year term expiring 12/31/2024 – Robert Hart; Traffic Advisory Committee – one year term each expiring 12/31/2020 – James Serratore, Joseph Tarantino, Keith Tornetta, Anthony Taormina, George Schools, Peter Cosumano and John Freeman. Chairman McDevitt made a motion to approve the appointments. The motion was seconded by Supervisor DiPiero and approved unanimously. Historical Advisory Commission – five-year term each expiring 12/31/2024 – Frank Brouse and Karl Wagner; Industrial Development Authority - five-year term expiring 12/31/2024 – Peter Cosumano; and Human Relations Commission – three-year term each expiring 12/31/2022 – Deborah Killian-York and Kenneth Haubert. Vice Chairwoman Cappelletti made a motion to approve the appointments. The motion was seconded by Supervisor DiPiero and approved unanimously.

Vice Chairwoman introduced the next item on the agenda, Resolution No. 2791 – East Norriton Zoning Hearing Board. Vice Chairwoman Cappelletti made a motion to approve Resolution No. 2791 reappointing Diana Cassel for a three-year term expiring December 31, 2022 and Allen Dalton as an alternate member for the balance of a three-year term expiring December 31, 2021. The motion was seconded by Supervisor Gavanus and approved unanimously.

Supervisor DeSanto introduced the next item on the agenda, Resolution No. 2792 – Reaffirming the Building Code Board of Appeals. Supervisor DeSanto made a motion to approve Resolution No. 2792 reappointing Michael McAndrew, Bill Hitman, Stanley Segal and an alternate member, Nicholas Gambone each for a one-year term expiring December 31, 2020. The motion was seconded by Supervisor DiPiero and approved unanimously.

There being no other business to come before the Board of Supervisors, Chairman McDevitt asked if there were any citizens who wished to speak, there were none.

Chairman McDevitt made a motion to adjourn the meeting at 7:28 p.m. The motion was seconded by Supervisor DeSanto and approved unanimously.



  
Robert R. Hart, Esq.  
Secretary