

East Norriton Township – Reorganization Meeting (Zoom)
January 4, 2021

Vice Chairman Gavanus introduced the next item on the agenda, Designation of Depositories. Vice Chairman Gavanus made a motion that Bryn Mawr Trust, PLGIT and TD Bank are eligible as the Township depositories. The motion was seconded by Supervisor McDevitt and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Set Regular and Special Meeting Dates and Holidays for 2021. Chairwoman DiPiero made a motion to approve the following meeting dates: The Regular Board of Supervisors monthly meetings will be held on Tuesday, February 23, 2021; Tuesday, March 23, 2021; Tuesday, April 27, 2021; Tuesday, May 25, 2021; Tuesday, June 22, 2021; Tuesday, July 27, 2021; Tuesday, August 24, 2021; Tuesday, September 28, 2021; Tuesday, October 26, 2021; Tuesday, November 16, 2021; and Tuesday, December 14, 2021. The 2022 Reorganization Meeting will be held on Tuesday, January 4, 2022. Special Meetings of the Board of Supervisors of East Norriton Township will be held on an as needed basis and will be advertised separately. The Zoning Hearing Board will meet on the second Tuesday of each month at 7:00 p.m. except for the month of December to be held on Tuesday, December 7, 2021. The Planning Commission will meet on the third Wednesday of each month at 7:00 p.m. The Historical Advisory Commission will meet on the fourth Monday bimonthly January thru November beginning at 6:30 p.m. All meetings will be held via Zoom or at the East Norriton Township Building. Meeting information can be found on the Township website at www.eastnorritontwp.org. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Resolution No. 2825 – Township Fee Schedule Affirmation. Township Manager, Robert Hart reviewed Resolution No. 2825 affirming the Township Fee Schedule. Vice Chairman Gavanus made a motion to approve Resolution No. 2825. The motion was seconded by Supervisor Winder and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Certify Delegates to the PSATS Annual Conference. Chairwoman DiPiero made a motion to appoint Vice Chairman Gavanus to serve as the voting delegate for East Norriton Township at the 2021 PSATS Annual Conference. The motion was seconded by Supervisor McDevitt and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Appointment of Members to Boards/Commissions. Chairwoman DiPiero made a motion to appoint the following: Vacancy Board – one-year term expiring 12/31/2021 – Patricia Mark; Planning Commission – four-year terms each expiring 12/31/2024 – Keith Tornetta, Kenneth Grimes and Kandy Heckman; Traffic Advisory Committee – one-year term each expiring 12/31/2021 – James Serratore, Joseph Tarantino, Keith Tornetta, Anthony Taormina, George Schools, Peter Cosumano and John Freeman. Historical Advisory Commission – five-

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year term expiring December 31, 2025 – Michael Martonelli; Industrial Development Authority – five-year term expiring 12/21/2025 – George Schools. The vacancy for the Human Relations Commission will be filled during the regular meeting of the Board of Supervisors meeting. Vice Chairman Gavanus made a motion to approve the appointments. The motion was seconded by Chairwoman DiPiero and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Resolution No. 2826 – East Norriton Zoning Hearing Board. made a motion to approve Resolution No. 2826 reappointing Anthony McCloy for a three-year term expiring December 31, 2023. The motion was seconded by Vice Chairman Gavanus and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Resolution No. 2827 – Reaffirming the Building Code Board of Appeals. Supervisor DeSanto made a motion to approve Resolution No. 2827 reappointing Michael McAndrew, Bill Hitman, Stanley Segal and an alternate member, Nicholas Gambone each for a one-year term expiring December 31, 2021. The motion was seconded by Supervisor DeSanto and approved unanimously.

There being no other business to come before the Board of Supervisors, Chairwoman DiPiero asked if there were any citizens who wished to speak; David Crist reported that John Kolb of 3344 East Hayes Road asked if the Board could introduce the new Supervisor Ms. Winder. Jamila Winder gave a brief summary of her background.

Chairwoman DiPiero made a motion to adjourn the meeting at 7:28 p.m. The motion was seconded by Supervisor Winder and approved unanimously.




Robert R. Hart, Esq.
Secretary

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Legal Counsel – Rudolph Clarke, LLC; Consulting Engineer – Remington Vernick Engineers; Sanitary Sewer Consulting Engineer – Carroll Engineering Corporation; Planner/Traffic Consultant – T & M Associates; Labor Attorney – Obermayer Rebmann Maxwell & Hippel LLP; and Actuary – Conrad Siegel. The motion was seconded by Chairwoman DiPiero and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, East Norriton Township Zoning Hearing Board Set Solicitor Compensation Rate. Chairwoman made a motion to set the compensation of one hundred eighty dollars per hour (\$180.00/hr) for the Zoning Hearing Board Solicitor, Rudolph Clarke, LLC. The motion was seconded by Supervisor Winder and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Chairwoman DiPiero made a motion to appoint a Supervisor DeSanto, who will serve as Chairman of the Retirement Benefits Advisory Board. The motion was seconded by Supervisor McDevitt and approved unanimously. Vice Chairman Gavanus made a motion to appoint the Township Manager, Robert Hart who will serve as Chief Administrative Officer of the Pension Funds; the Assistant Township Manager, Jeff Winterbottom who will serve as Secretary to the Advisory Board; Finance Director, David Crist who will represent the non-uniformed employees; and Matt Brannen who will represent the uniformed employees. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Appointment of Open Records Officers. Chairwoman DiPiero made a motion to appoint Chief of Police, Brandon Pasquale as the Open Records Officer for all police records and Township Manager, Robert Hart as the Open Records Officer for all other records requests. The motion was seconded by Supervisor McDevitt and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Appointment of Earned Income Tax Committee Delegates. Vice Chairman Gavanus made a motion to appoint Finance Director, David Crist as the primary voting delegate; Township Manager, Robert Hart as the first alternate voting delegate and Assistant Township Manager, Jeff Winterbottom as second alternate voting delegate. The motion was seconded by Supervisor Winder and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Fix Treasurer's Bond. Chairwoman DiPiero made a motion to fix the Treasurer's Bond at \$2,000,000.00. The motion was seconded by Supervisor DeSanto and approved unanimously.

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Temporary Chairman, Kevin McDevitt called the meeting to order at 7:07 p.m. Temporary Chair McDevitt asked for a nomination for Chair of the Board for 2021. Supervisor DeSanto nominated Supervisor DiPiero and Supervisor McDevitt made a motion to appoint Supervisor DiPiero as Chair. The motion was seconded by Supervisor Gavanus and approved unanimously.

Chairwoman DiPiero then assumed her position as Chairwoman of the Board of Supervisors.

Roll call was taken: Chief of Police, Brandon Pasquale, Director of Engineering Services, James Sullivan, Director of Finance, David Crist, Assistant Township Manager, Jeff Winterbottom, Robert Hart, Township Manager, Rebecca Geiser, Township Solicitor, Supervisor, Dennis DeSanto Supervisor, Joseph Gavanus, Supervisor, Kevin McDevitt, Supervisor, Jamila Winder, Ashley DiPiero, Chairwoman were present for the Zoom reorganization meeting.

Chairwoman DiPiero asked for a nomination for Vice Chair. Supervisor McDevitt nominated Supervisor Gavanus as Vice Chair and Chairwoman DiPiero made a motion to appoint Supervisor Gavanus as Vice Chair. The motion was seconded by Supervisor DeSanto and approved unanimously.

Chairwoman DiPiero announced that the Board of Supervisors met prior this evening in Executive Session to discuss personnel issues and matters of potential litigation.

Chairwoman DiPiero introduced the next item on the agenda, Appointment of Township Manager/Secretary. Chairwoman DiPiero made a motion to appoint Robert Hart as the Township Manager/Secretary. The motion was seconded by Supervisor DeSanto and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Appointment of Operating Officials for 2021. Vice Chairman Gavanus announced the officials: Chief of Police – Brandon Pasquale; Finance Director/Treasurer – David Crist; Interim Zoning Officer – James Sullivan; and Alternate Zoning Officer – Allan Booz. Supervisor DeSanto made a motion to approve the appointments. The motion was seconded by Chairwoman DiPiero and approved unanimously.

Chairwoman DiPiero introduced the next item on the agenda, Resolution No. 2824 – Appointment of Township Auditor. Finance Director, David Crist reviewed Resolution No. 2824; appointing the certified public accounting firm of Bee, Bergvall & Co, PC to audit the affairs of the Township and Township Officers for the 2021 fiscal year. Chairwoman DiPiero made a motion to approve Resolution No. 2824. The motion was seconded by Supervisor McDevitt and approved unanimously.

Vice Chairman Gavanus introduced the next item on the agenda, Appointment of Township Consultants. Supervisor DeSanto made a motion to appoint: Township Solicitor – Kilkenny Law; Special