RESOLUTION NO. 2447

A RESOLUTION OF EAST NORRITON TOWNSHIP AMENDING THE POLICY CONCERNING THE INSPECTION AND COPYING OF PUBLIC RECORDS.

WHEREAS, the Board of Supervisors of East Norriton Township has adopted resolution No. 2433 which adopts the East Norriton Township Right-to-Know Law Policy effective January 1, 2009; and

WHEREAS, the Board of Supervisors wishes to amend the East Norriton Township Right-to-Know Policy with regards to the appointment of the Open Records Officer.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of East Norriton Township amends the Right-to-Know Policy to repeal and restate Section 1.a., as follows:

1. Appointment of Open Records Officers

   a. The Board of Supervisors of East Norriton Township hereby designates the Chief of Police as the Open-Records Officer for all police department records requests under the Act and the Township Manager as the Open-Records Officer for all other records requests under the Act. The Open-Records Officers shall be responsible for:

      i. Receiving requests under the Act,
      ii. Directing requests to others within the Township for purposes of information-gathering,
      iii. Tracking the Township's progress in responding to requests, and
      iv. Issuing interim and final responses under the Act.

ADOPTED by the Board of Supervisors of East Norriton Township on the 24th day of March, 2009.

TOWNSHIP OF EAST NORRITON MONTGOMERY COUNTY PA INCORPORATE MARCH 9, 1909 PENNSYLVANIA

ATTEST:

Helmuth J.H. Baerwald, Secretary

EAST NORRITON TOWNSHIP
BOARD OF SUPERVISORS

Lewis K. McQuirns, Chairman

Donald J. Gracia, Vice-Chairman

Kandy Heckman, Supervisor

James J. Serratore III, Supervisor

James K. Staufenberg, Supervisor