

ORDINANCE NO. 310

EAST NORRITON TOWNSHIP

MONTGOMERY COUNTY, PENNSYLVANIA

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF EAST NORRITON BY ADDING A CHAPTER ENTITLED "PUBLIC RECORD INSPECTION AND REPRODUCTION" WHICH SHALL APPEAR AT CHAPTER 35 OF THE CODE. THIS CHAPTER SHALL AUTHORIZE THE TOWNSHIP BOARD OF SUPERVISORS TO ADOPT A POLICY BY RESOLUTION SETTING FORTH RULES AND REGULATIONS REGARDING REQUESTS FOR INSPECTION AND REPRODUCTION OF PUBLIC RECORDS AND SETTING FORTH COSTS TO BE CHARGED FOR SUCH INSPECTION AND REPRODUCTION.

THE BOARD OF SUPERVISORS OF EAST NORRITON TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, UNDER AND BY VIRTUE OF THE AUTHORITY GRANTED BY THE SECOND CLASS TOWNSHIP CODE, DOES HEREBY ENACT AND ORDAIN:

SECTION 1.

The Code of the Township of East Norriton is hereby amended by adding Chapter 35 entitled "Public Record Inspection and Reproduction" as follows:

Chapter 35. Public Record Inspection and Reproduction.

§35-1. Purpose. The Right to Know Act of June 21, 1957, P.L. 390, as amended, 65 P.S. 66.1 et. seq., provides that "every public record of an agency shall, at reasonable times, be open for examination and inspection by any citizen of the Commonwealth of Pennsylvania". The Township desires to establish procedures for the inspection of public records in order that the operations of the Township will not be disrupted through requests for inspection and copying of Township records. The Township also desires to set reasonable charges in order to reimburse the Township for expenses incurred, such as photocopying charges and staff time necessitated by requests for record inspection and reproduction. The Township desires to set a policy which will provide for the reasonable inspection and reproduction of the Township's reasonable records by citizens of the Commonwealth of Pennsylvania.

§35-2. Rules and Regulations. The Board of Supervisors of East Norriton Township is hereby authorized to adopt a resolution and amend such resolution from time to time as it deems necessary to set rules and regulations setting forth reasonable policies for

requests for inspection and reproduction of public records of the Township and for setting charges for inspecting and reproducing such records.

Section 2. Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be separate, distinct, and independent and such holding shall not affect the validity of the remaining portions of this Ordinance.

ENACTED AND ORDAINED by the Board of Supervisors of East Norriton Township, Montgomery County, Pennsylvania this *9th* day of *March*, 19*92*.

ATTEST:

BOARD OF SUPERVISORS OF
EAST NORRITON TOWNSHIP:

Helmut J. Bannwald

Secretary

By: *Joseph C. Roush Jr.*

Chairman

Lewis M. Jones

J. B. Stanley
