

East Norriton Township – Regular Meeting
October 25, 2016

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Tina Howell at 7:00 p.m. on Tuesday, October 25, 2016, at the Township Municipal Building. Supervisors present were; Tina Howell, Marc Alfarano, Angelina Salamone, Dennis DeSanto and Kevin McDevitt.

After roll call, Mr. DeSanto offered a prayer. The Pledge of Allegiance was then recited by all in attendance.

Chairwoman Howell introduced the first item on the agenda, Human Relations Commission Award Recognition. The Board of Supervisors recognized that the Human Relations Commission received the *Star Award* on Monday, August 22, 2016 in Harrisburg.

Chairwoman Howell announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairwoman Howell introduced the next item on the agenda, Approval of Meeting Minutes. Mr. DeSanto made a motion to approve the minutes of the Regular Meeting of September 27, 2016. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of the Financial Reports for September 2016. Mr. McDevitt made a motion to accept the Financial Reports. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Township Reports for September 2016. Mrs. Salamone made a motion to accept the Township Reports. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

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Chairwoman Howell asked if there were any comments from the Board of Supervisors. Chairwoman Howell read an announcement that the East Norriton Township Board of Supervisors will offer “zero cost” program discounts on all Township Parks & Recreation programs, summer camps and select building permit fees to active duty personnel, their spouses and dependents. Mrs. Howell made a motion to approve the discount program. The motion was seconded by Mr. DeSanto. Chairwoman Howell asked for any comments. Ken Christovich of 2937 Tanglewood Lane questioned if the information is available for public review. Township Manager, Robert Hart stated the Township is working on the parameters of the program and the information will be available. There being no further comments, the motion was approved unanimously.

Chairwoman Howell asked if there were any citizens to be heard; Dana Hasness announced that she will be attending the monthly meetings on behalf of Senator Daylin Leach. Ms. Hasness reviewed two programs that are occurring: senior citizens can get help from their office in obtaining SEPTA photo identification cards, and that there will be a health care enrollment at MCCC on November 14, 2016 from 9:30 a.m. until 4:00 p.m.

Mr. Alfarano introduced the first item under “Old Business” DVRPC Regional Street Light Procurement Program Update/Presentation. Township Manager, Robert Hart provided an update on this item. Director of Public Works, Doug Jones reviewed that the Township has been working with DVRPC on this Township wide street lighting upgrade. Mike Fuller with Keystone Lighting Solutions gave a brief presentation on the program.

Mr. DeSanto introduced the next item on the agenda, Resolution No. 2702 – Accepting and Approving the Investment Grade Audit Report Prepared by Johnson Controls, Inc. Director of Public Works, Doug Jones reviewed Resolution No. 2702. Mr. DeSanto made a motion to approve Resolution No. 2702. The motion was seconded by Mrs. Salamone. Chairwoman Howell asked for any comments. Ken Christovich of 2937 Tanglewood Lane questioned the rating life on the LEDs. Mike Fuller reviewed how the LEDs depreciate over time. Mr. Christovich questioned the fixture on his street. Mr. Fuller reviewed the

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option for the lights. Patricia Fennell-Peaks of 172 Bradbury Drive questioned if the standard current rate is used for the calculations. Mr. Fuller explained the Township is tied in at the current rate until 2018 and then an independent rate escalation formula was used. There being no further comments, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Resolution No. 2704 - Approving the Financing Amount, Lease Agreement and Program Agreement as part of the Regional Street Light Procurement Program. Director of Public Works, Doug Jones reviewed Resolution No. 2704. Mr. Alfarano made a motion to approve Resolution No. 2704. The motion was seconded by Mr. McDevitt. After requesting any comments and there being none, the motion was approved unanimously.

Mr. DeSanto introduced the next item on the agenda, Police Fleet Bid Award. Chief of Police, Kary Kates reviewed Lieutenant Pasquale's memo dated October 24, 2016 recommending the Police Bicycle serial no. H0270000409 be awarded to Friendship Ambulance/Royersford in the amount of \$415.04, Police Bicycle serial no. H0270000443 be awarded to Friendship Ambulance/Royersford in the amount of \$385.05, Police Bicycle serial no. H0270000480 be awarded to Justo Fernandez in the amount of \$360.05 and Police Bicycle serial no. H0270000342 be awarded to Dave Lauver/North Lebanon Township PD in the amount of \$350.05. Mr. DeSanto made a motion to approve the bid awards as recommended by Chief Kates. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Proposed Zoning and Codified Ordinance Amendment. Code Enforcement/Zoning Director, Tiffany Loomis reviewed the proposed zoning amendment. Mr. McDevitt made a motion to authorize advertisement of the proposed ordinance for consideration at the December regular meeting. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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Mr. DeSanto introduced the next item on the agenda, Public Works Projects/Updates. Public Works Director, Doug Jones reviewed that the Road Improvement Program is completed and that the pavement markings are being worked on. Mr. Jones reported that leaf collection is underway and will run through mid-December. Chairwoman Howell asked about the work was being done on Germantown at the Stony Creek. Mr. Jones reported that Verizon is working on laying underground Fios lines.

Mr. McDevitt introduced the next item under “New Business”, Appoint Member to the Retirement Benefits Advisory Board. Mr. McDevitt made a motion to appoint Tina Howell to the Retirement Benefits Advisory Board. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Appoint Alternate Member to the Zoning Hearing Board. Code Enforcement/Zoning Director, Tiffany Loomis reviewed Resolution No. 2706. Mr. Alfarano made a motion to approve Resolution No. 2706 appointing John Ianacone as the Zoning Hearing Board Alternate Member for the balance of a three year term expiring December 31, 2018. The motion was seconded by Mr. DeSanto. Chairwoman Howell asked for any comments. Ken Christovich of 2937 Tanglewood Lane questioned if this vacancy was advertised and if the appointed member’s qualifications were available for public record. Township Manager, Robert Hart stated this vacancy has been open for some time and that Mr. Ianacone’s letter of interest/resume are available for public review. There being no further comments, the motion was approved unanimously.

Mr. McDevitt introduced the next item on the agenda, East Norriton Township 2017 Budget Presentation. Finance Director, David Crist reviewed the initial 2017 proposed budget. Mr. McDevitt made a motion to authorize advertisement of the preliminary budget and to schedule budget hearings during the regular Board of Supervisors meetings for November 15, 2016 and December 13, 2016. The motion was

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seconded by Mr. DeSanto. Chairwoman Howell asked for any comments. Ken Christovich of 2937 Tanglewood Lane questioned if the Township has a mercantile tax. Finance Director, David Crist stated the Township has a Business Privilege/Mercantile Tax that can be found in the Township's proposed budget under Act 511. There being no further comments, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Resolution No. 2705 – Authorizing the Distribution of the General Municipal Pension System State Aid. Finance Director, David Crist reviewed Resolution No. 2705. Mrs. Salamone made a motion to approve Resolution No. 2705. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. McDevitt introduced the next item on the agenda, Permit Fee Waiver Request – Penn Christian Academy. Code Enforcement/Zoning Director, Tiffany Loomis reviewed a letter from Penn Christian Academy dated October 13, 2016 requesting the Township waive any necessary permit fees related to the three upcoming Open Houses they have proposed for January 24th, March 3rd and April 25th, 2017. Mr. McDevitt made a motion to approve the permit fee waiver request. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell read the Supervisors Schedule of Meetings from October 29, 2016 thru November 28, 2016.

Chairwoman Howell asked if there was any Other Business, Public Works Director, Doug Jones reviewed Resolution No. 2707 authorizing the Township to apply for a grant to be used for the sanitary sewer force main replacement at the Norris City Avenue Pump Station. Mr. Alfarano made a motion to approve Resolution No. 2707. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously. Mr. Jones reviewed Resolution No. 2708 authorizing the Township to apply for grant to be used for realignment of the Stony Creek No. 1

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Sanitary Sewer Interceptor. Mr. DeSanto made a motion to approve Resolution No, 2708. The motion was seconded by Mr. McDevitt. After requesting any comments and there being none, the motion was approved unanimously. Township Solicitor, Sean Kilkenny reviewed a tax assessment appeal with the Rehab Group of PA. Mr. DeSanto made a motion to settle the tax assessment appeal for the Rehab Group of PA in the mount of \$68,031.00. The motion was seconded by Mrs. Salamone. Chairwoman Howell asked for any comments. Ken Christovich of 2937 Tanglewood Lane questioned the location of this company. Township Manager, Robert Hart replied that the property is Town Manor East and Town Manor West. There being no further comments, the motion was approved unanimously.

Chairwoman Howell called on Mr. Hart for any items for Manager's Update. Township Manager, Robert Hart reported that the East Norriton Township Police Citizens Academy had their graduation ceremony the evening before. Chairwoman Howell congratulated the residents for their participation.

The Board of Supervisors recognized students in the audience from Archbishop Carroll High School who were in attendance for an assignment for their AP Government class.

Chairwoman Howell asked if there were any residents who wished to speak, Sue McLaughlin of 2926 North Whitehall Road commented on the microsurfacing work that was performed on Whitehall Road. John Kolb of 3344 East Hayes Road asked about a grant that he had read about the Township receiving. Township Manager, Robert Hart reported that the Township received notice that a grant in the amount of \$60,000.00 was awarded. The grant will be used toward updating the Park and Recreation Plan and the Open Space Plan. Don Benn of the Human Relations Commission stated he would like the Township to proudly display the award that was recognized earlier in the meeting.

Mr. Alfarano made a motion to adjourn the meeting at 8:33 p.m.; the motion was seconded by Mrs. Salamone and approved unanimously.

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A handwritten signature in black ink, appearing to read "Robert R. Hart".

Robert R. Hart
Secretary

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