

East Norriton Township – Regular Meeting
April 26, 2016

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Tina Howell at 7:00 p.m. on Tuesday, April 26, 2016, at the Township Municipal Building. Supervisors present were; Tina Howell, Marc Alfarano, Dennis DeSanto, and John Zurzola. Supervisor Angelina Salamone was absent.

After roll call, Mr. DeSanto offered a prayer. The Pledge of Allegiance was then recited by all in attendance.

Chairwoman Howell announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairwoman Howell introduced the next item on the agenda, Approval of Meeting Minutes. Mr. DeSanto made a motion to approve the minutes of the Special Meeting of March 17, 2016 and the Regular Meeting of March 22, 2016. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of the Financial Reports for March 2016. Mr. DeSanto made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Committee Reports for March 2016. Mr. DeSanto made a motion to accept the Committee Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell asked if there were any comments from the Board of Supervisors. There were none.

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Mr. Alfarano introduced the first item under “Old Business”, Street Light Upgrade Preliminary Audit Report. Director of Public Works, Doug Jones reviewed the various components of the DVRPC Regional Street Light Procurement Program. Mr. Jones recommended that the Board of Supervisors adopt Resolution No. 2688 authorizing the participation in the Investment Grade Audit and corresponding Guaranteed Savings Agreement.

Mr. DeSanto introduced the next item on the agenda, Resolution No. 2688 – DVRPC Street Light Upgrade Program. Director of Public Works, Doug Jones reviewed Resolution No. 2688 authorizing participation in the Investment Grade Audit of the DVRPC Streetlight Procurement Program. Mr. DeSanto made a motion to approve Resolution No. 2688. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Bid Award – Microsurfacing. Township Engineer, Isaac Kessler reviewed his letter dated March 25, 2016 determining that Asphalt Paving Systems, Inc. is a qualified, responsible contractor and recommending that the bid be awarded to Asphalt Paving Systems, Inc. in the amount of \$116,003.70. Mr. Zurzola made a motion to approve the bid be awarded for the 2016 Microsurfacing per Remington & Vernick Engineers letter dated March 25, 2016. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. DeSanto introduced the next item on the agenda, Industrial Development Authority. Mr. DeSanto made a motion to appoint David Crist to the Industrial Development Authority for the balance of a five year term, expiring December 31, 2107. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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Mr. Alfarano introduced the next item on the agenda, East Norriton – Plymouth – Whitpain Joint Sewer Authority. Mr. Alfarano made a motion to appoint John Zurzola to the East Norriton – Plymouth – Whitpain Joint Sewer Authority for the balance of a five year term, expiring December 31, 2019. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. DeSanto introduced the next item on the agenda, Public Works Projects/Updates. Director of Public Works, Doug Jones reported the Public Works Department is currently performing spring leaf collection; and stormwater inlet repairs are being performed on the roads scheduled for the resurfacing program. Mr. Jones also reported that Remington & Vernick Engineers is working on the semi-annual MS4 report required by DEP.

Mr. Zurzola introduced the first item under “New Business”, Resolution No. 2685 – Proclamation – 25th Anniversary between Germany and East Norriton Township. Mr. Zurzola read into record Resolution No. 2685. Mr. Zurzola made a motion to approve Resolution No. 2685. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Resolution No. 2686 – Authorizing the Disposition of Certain Records. Mr. Zurzola read into record Resolution No. 2686. Mr. Zurzola made a motion to approve Resolution No. 2686. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Resolution No. 2687 – Designation of Agent for Snow Storm Jonas. Township Manager, Robert Hart reviewed Resolution No. 2687. Mr. Zurzola made a motion to approve Resolution No. 2687. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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Mr. Zurzola introduced the next item on the agenda, Reserve at Penn Crossing Approval Request. Township Manager, Robert Hart reviewed a request received from the Reserve at Penn Crossing Homeowners' Association. David Brunner, President and Ken Vennera, Secretary/Treasurer of the Reserve at Penn Crossing Homeowners' Association reviewed the amendments to the Declaration of Covenants, Restrictions, Easements, Charges and Liens of the Reserve at Penn Crossing Homeowners' Association. Mr. DeSanto made a motion to approve the amendment request. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Authorize the Hiring of One Police Officer. Township Manager, Robert Hart reviewed the probationary hiring process. Mr. Zurzola made a motion to approve the hiring of one police officer. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Police Department Policy Changes/Additions. Township Manager, Robert Hart stated as part of the yearly review of the Police Department Standard Operation and Procedure Manual, changes and additions need to be made; due to changes in case law and accreditation standard modifications that have occurred. Mr. Zurzola made a motion to approve the Police Department Standard Operation and Procedure Manual changes/additions. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Expenditure Authorization. 1. Stony Creek Anglers – Trout Derby – affirm \$100; and 2. Little Tikes playground equipment/installation – Calvert Hurdle Park - \$10,845.00. Mr. Zurzola made a motion to approve items 1 and 2. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

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Chairwoman Howell read the Supervisors Schedule of Meetings from May 7, 2016 thru May 30, 2016.

Chairwoman Howell asked if there was any other business to come before the Board. Supervisor Zurzola stated that he received a request to have the police department schedule a directed patrol and investigate the traffic flow on Woodland Avenue between Sunset Avenue and Whitehall Road. Supervisor Zurzola also read a press release "Slow Down to Save Lives". It stated please join the East Norriton Police Department and the Board of Supervisors Saturday, May 7, 9:00 a.m. until 11:00 a.m. at Dunkin Donuts for "Coffee with Cops" and be sure to take one of our "Slow Down" lawn signs for your home, and help us make our community safer. Township Manager, Robert Hart introduced and welcomed Tiffany Loomis, East Norriton Township's Director of Planning and Code Enforcement/Zoning Officer. Mr. Hart provided an update on the following items: Senator Andrew Dinniman has introduced a Bill that would facilitate the recruitment and retention of fire company volunteers by rewarding their services with tax-deferred income benefits. The Board of Supervisors meeting room has been freshened up and a new monitor has been installed. Public Works Director, Doug Jones has compiled a list for the Public Works Department staff of winter/rainy day maintenance plans. The Township now has a Facebook page. Finance Director, David Crist earlier in the meeting was appointed to the East Norriton Industrial Development Authority and a meeting of the Authority will be held soon. Police Chief, Karyl Kates has compiled a new program - *Citizens Police Academy*. And a TCDI grant was submitted for a sidewalk study of the Township.

Chairwoman Howell asked if there were any residents who wished to speak; James Gray of 2907 North Wales Road expressed support of Laurel House. A resident asked when the next Zoning Hearing Board meeting is. Chairwoman Howell stated the next meeting is Tuesday, May 10th at 7:00 p.m. Bob Fogal of 31 Stuart Drive spoke in support of Laurel House. Robert Whaley of 319 Warsaw Street expressed concerns with a developer wanting to build a few new homes with grinder pumps. Mr. Hart asked for Mr.

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Whaley’s contact information so his concerns can be investigated. Mr. Whaley also asked when Warsaw Street is scheduled for paving. Public Works Director, Doug Jones stated that the resurfacing schedule is reviewed yearly and that he would look at Warsaw Street for future resurfacing.

Mr. Zurzola made a motion to adjourn the meeting at 8:14 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.





Robert Hart
Secretary