

East Norriton Township – Regular Meeting
July 26, 2016

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Tina Howell at 7:00 p.m. on Tuesday, July 26, 2016, at the Township Municipal Building. Supervisors present were; Tina Howell, Marc Alfarano, Dennis DeSanto, and Angelina Salamone. Supervisor, John Zurzola was absent.

After roll call, Mr. DeSanto offered a prayer. The Pledge of Allegiance was then recited by all in attendance.

Chairwoman Howell introduced the first item on the agenda, Swearing in of Probationary Police Officer – Matthew Shannon. Honorable Todd Eisenberg swore in Matthew Shannon as the Township’s newest probationary police officer. Chief of Police, Karyl Kates reviewed Officer Shannon’s background.

Chairwoman Howell introduced the next item on the agenda, 2015 Police Officer of the Year – Michael Henricks. Chief of Police, Karyl Kates highlighted Michael’s work and presented Michael with the 2015 Police Officer of the Year award.

Chairwoman Howell introduced the next item on the agenda, Permanent Status – Police Officer, John Fetscher. Mr. DeSanto made a motion to approve Police Officer, John Fetscher’s permanent status after successfully completing his probationary period. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Certificate of Commendation - Joseph Catagnus. Chairwoman Howell read into the record the Certificate of Commendation that was presented to Code Enforcement Officer/Fire Fighter, Joseph Catagnus for his heroic efforts in dealing with a house fire that occurred on June 9, 2016.

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Chairwoman Howell announced that the Board of Supervisors met on July 18th and earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairwoman Howell read a statement regarding the appointment process for Township Manager. Mr. Alfarano made a motion to appoint Robert Hart as East Norriton Township Manager. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of Meeting Minutes. Mr. DeSanto made a motion to approve the minutes of the Regular Meeting of June 28, 2016. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of the Financial Reports for June 2016. Mr. DeSanto made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Township Reports for June 2016. Mr. Alfarano made a motion to accept the Township Reports. The motion was seconded by Mrs. Salamone. Chairwoman Howell noted that in Section #2 of the Public Works Director Report that the month of June should be referenced. There being no comments, the motion was approved unanimously.

Chairwoman Howell asked if there were any comments from the Board of Supervisors. Chairwoman Howell announced that Supervisor, John Zurzola has submitted a letter of resignation effective September 6, 2016. The Township will be soliciting resumes and letters of interest from interested candidates over the next few weeks and ask that the resumes be sent to the Township Manager, Robert Hart, at rhart@eastnorritontwp.org. After the submissions, an opportunity will be provided for public interviews by the Board of Supervisors. The Board of Supervisors expects to

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appoint the new member at the September regular meeting. Supervisor DeSanto replied to a comment directed to him prior to tonight's meeting. Chairwoman Howell congratulated Township Solicitor, Sean Kilkenny on his recent graduation from the US Army War College.

Chairwoman Howell asked if there were any citizens to be heard. Lori Siegle of 419 W. Township Line Road questioned the process of amending approved meeting minutes. Township Solicitor, Sean Kilkenny stated that meeting minutes can be amended. Township Manager, Robert Hart advised Mrs. Siegle to submit the meeting minutes she is referring to and the Board of Supervisors are open to reviewing the minutes in question and will amend if something has been misstated.

Mr. Alfarano introduced the first item under "Old Business", Bid Award - 2001 Ford F-350 Super Duty Pickup Truck with Plow. Director of Public Works, Doug Jones reviewed his memo dated July 22, 2016 recommending that the 2001 Ford F-350 Super Duty Pickup Truck with Plow be awarded to Wade Weischet in the amount of \$3,800.00. Mr. DeSanto made a motion to approve the bid award as recommend by Mr. Jones. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. DeSanto introduced the next item on the agenda, Public Works Projects/Updates. Public Works Director, Doug Jones reported: 1) the vacancy in the Public Works Dept. has been filled; 2) Warsaw Street – interim repairs have been made and he will review next year's schedule for possibly adding Warsaw Street to the Road Improvement Program; 3) Aqua PA – working with them on the limits of paving Arch Road; 4) attended a MS4 training session; 5) Street Light Upgrade Program is being worked on and Mr. Jones will be reporting at next month's meeting on the guaranteed savings agreement; and 6) the Public Works Dept. is currently preparing the roads scheduled for microsurfacing and NOVA Chip in late August.

Mrs. Salamone introduced the first item under "New Business", Resolution No.

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2695 - Waiver of Land Development – 701 West Germantown Pike. Director of Planning & Code Enforcement/Zoning Officer, Tiffany Loomis reviewed Resolution No. 2695 granting waiver of the requirement of land development application for Whitehall Convenience, LP; for the property located at 701 West Germantown Pike, for the expansion of the existing parking lot providing six additional parking spaces and associated site work. Mr. DeSanto made a motion to approve Resolution No. 2695. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Resolution No. 2696 – Authorizing East Norriton Township to apply for a Grant to be used for Pedestrian Facility Improvements. Public Works Director, Doug Jones reviewed Resolution No. 2696. Mrs. Salamone made a motion to approve Resolution No. 2696. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Authorize the Sale of Township Vehicle thru Municibid. Assistant Township Manager, Larry Brown reviewed his memo dated July 13, 2016 requesting authorization to place a 2006 Ford Explorer on Municibid for sale. Mr. DeSanto made a motion to authorize the sale of the vehicle. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Expenditure Authorization:
1. AUS Consultants – not to exceed \$33,000.00. Township Manager, Robert Hart reviewed this item. Mr. Alfarano made a motion to approve item 1. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell read the Supervisors Schedule of Meetings from August 10,

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2016 thru August 23, 2016.

Chairwoman Howell asked if there was any other business to come before the Board. Vice Chairman, Alfarano reported that he, Chairwoman Howell and Assistant Township Manager/Park & Recreation Director, Larry Brown attended a joint VanLandeghem Tract meeting and observed the need or want to preserve open space. Vice Chairman Alfarano asked Township Manager, Robert Hart about any ideas for open space. Mr. Hart reported that there are limited parcels available for open space. Mr. Hart will be compiling some information for the Boards review in September. Mr. Brown reported that West Norriton Township will be creating a website for the VanLandeghem Tract project.

Chairwoman Howell called on Mr. Hart for any items for Manager's Update. Mr. Hart thanked the Parks & Recreation Department and the Public Works Department for their hard work during the extreme temperatures that we have been experiencing. Mr. Hart also commented that camp is coming to an end and it has been a successful season.

Chairwoman Howell asked if there were any residents who wished to speak. Mike Howell of 2945 Stoney Creek Road questioned where the funds from drug busts in the Township ended up. Township Solicitor, Sean Kilkenny stated the funds go to the District Attorney. Mr. Howell thanked Supervisor DeSanto for the updated organization chart for the Township. Ken Christovich of 2937 Tanglewood Lane asked for the public hearing date regarding Gill Quarries. Township Manager, Robert Hart stated that the meeting scheduled for August 23rd is tentative. Mr. Christovich questioned what provision will be made if the audience is very large and suggested a separate public hearing. Anthony Cutillo of 601 Lisa Road expressed concerns with a vacant property at 3301 Lisa Road. Mr. Hart stated that the Code Enforcement department would look into the property. Adam Berry of 1 Pacer Lane expressed concerns with the speeding cut thru traffic on Meadowbrook Road and the possibility of installing a stop sign. Public Works Director, Doug Jones stated that the installation of traffic control devices is regulated by PA DOT

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guidance. Mr. Jones said that he would look at the area and asked Mr. Berry to provide his contact information.

Mrs. Salamone made a motion to adjourn the meeting at 8:15 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.



A handwritten signature in black ink, appearing to read "Robert R. Hart", written over a horizontal line.

Robert R. Hart
Secretary