

East Norriton Township – Regular Meeting
February 24, 2015

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, Harris Dainoff at 7:02 p.m. on Tuesday, February 24, 2015, at the Township Municipal Building. Supervisors present were, Harris A. Dainoff, John A. Zurzola, Marc A. Alfarano, Tina Howell and Angelina Salamone.

After roll call, Mr. Alfarano asked for a moment of silence for peace and understanding around the world, the Pledge of Allegiance was then recited by all in attendance.

Chairman Dainoff introduced the first item on the agenda, Presentation – Capone’s Restaurant. Chairman Dainoff read and presented a Certificate to Capone’s Restaurant in recognition of celebrating their fortieth year of business.

Chairman Dainoff called on Chief of Police, Kary Kates who read and presented Detective Michael Henricks with a Merit Citation in recognition of Detective Henricks initiating an investigation which ultimately lead to the arrest of an alleged sexual predator.

Chairman Dainoff introduced the next item on the agenda, Officer Thomas Douglas – Permanent Status. Mr. Zurzola made a motion to approve Officer Thomas Douglas permanent status after successfully completing his eighteen month probationary period. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff introduced the next item on the agenda, 2014 Distinguished Citizen Award Nominations. Chairman Dainoff made a motion to close the nomination for 2014 Distinguished Citizen. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously. Mr. Zurzola made a motion to approve the nomination of Mission Kids for the 2014 Distinguished Citizen Award for presentation at next month’s meeting. The motion was

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seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff announced that the Board of Supervisors met earlier this evening and on February 5, 2015 in Executive Session to discuss matters of litigation and personnel.

Chairman Dainoff introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Reorganization Meeting and the Regular Meeting of January 5, 2015. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff introduced the next item on the agenda, Approval of the Financial Reports for December 2014 and January 2015. Mr. Zurzola made a motion to accept the Financial Reports. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff introduced the next item on the agenda, Committee Reports for December 2014 and January 2015. Mr. Alfarano made a motion to accept the Committee Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff asked if there were any comments from the Board of Supervisors. Mr. Alfarano announced that it is National Engineering month and thanked all the engineers that work and help the Township.

Chairman Dainoff then asked if there were any citizens to be heard, there were none.

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Mr. Alfarano introduced the first item under “Old Business”, Bid Award for Equipment with Operators – Non-Prevailing Wage. Staff Engineer, Doug Jones reviewed his memo dated February 20, 2015 recommending that the bids submitted for the 2015 Equipment Rental with Operator – Non-Prevailing Wage contract be rejected and the contract be re-bid. Mr. Jones requested authorization to advertise the re-bid for opening on March 19, 2015 and awarding of the contract at the March 24, 2015 Board of Supervisors regular meeting. Mr. Zurzola made a motion to approve Mr. Jones’ recommendation per his memo dated February 20, 2015. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Bid Award for Equipment with Operators – Prevailing Wage. Staff Engineer, Doug Jones reviewed his memo dated February 20, 2015 recommending that the bids submitted for the 2015 Equipment Rental with Operator – Prevailing Wage contract be rejected and the contract be re-bid. Mr. Jones requested authorization to advertise the re-bid for opening on March 19, 2015 and awarding of the contract at the March 24, 2015 Board of Supervisors regular meeting. Mr. Zurzola made a motion to approve Mr. Jones’ recommendation per his memo dated February 20, 2015. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Bid Opening Results and Notice of Intent to Award Authorization – Microsurfacing. Township Engineer, Owen Hyne reviewed his letter dated February 19, 2015 stating the low bid was received from Asphalt Paving Systems, Inc. bidding for Type A – Single Application in the amount of \$116,961.75 (\$2.29 per sq. yd.) and Type A – Double Application in the amount of \$28,737.00 (\$3.09 per sq. yd.). Mr. Hyne recommended that the Board of Supervisors approve the Notice of Intent to Award to Asphalt Paving Systems, Inc. Mr. Alfarano made a motion to accept Remington & Vernick’s recommendation dated February 19, 2015 and approve the Notice of Intent to Award to Asphalt Paving Systems, Inc. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved

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unanimously.

Mr. Zurzola introduced the next item on the agenda, Bid Award for Bituminous Pavement Base Repairs. Staff Engineer, Doug Jones reviewed his memo dated February 19, 2015 recommending the Bituminous Pavement Base Repair contract be awarded to the low bidder, Reid Paving Contractors, Inc. in the amount of \$29.29/sq. yd. for a total contract amount of \$61,509.00. Mr. Zurzola made a motion to approve Mr. Jones' recommendation per his memo dated February 19, 2015. The motion was seconded by Mrs. Salamone. After requesting any comments, the motion was approved unanimously. Rob Schottmiller of 547 Barbara Drive questioned if this bid is over \$61,000 isn't this also included in Ordinance No. 548. Township Engineer, Owen Hyne replied the threshold is \$100,000.00.

Mr. Alfarano introduced the next item on the agenda, Award Contract for Pavement Markings. Staff Engineer, Doug Jones reviewed his memo dated February 19, 2015 recommending the 2015 Pavement Marking contract be awarded to Alpha Space Control, Inc. in the amount of \$17,442.00. Mr. Zurzola made a motion to approve Mr. Jones' recommendation per his memo dated February 19, 2015. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Ordinance No. 562 – Repeal Firearm Regulations. Township Solicitor, Sean Kilkenny reviewed Ordinance No. 652. Mr. Zurzola mad a motion to approve Ordinance No. 562. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Traffic Advisory Committee Vacancy Appointment. Mr. Zurzola made a motion to appoint Mr. John Kolb to the Traffic Advisory Committee for a term of one year to expire on December 31, 2015. The motion

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was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Williamstadt Development. Township Engineer, Owen Hyne reported the concrete and electrical work are complete. They are waiting for PECO to energize the lights and the landscaping will be done in the spring.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed 2000 Old Arch Road – the Township Engineer has performed the final inspection and approved the release of monies that were escrowed to guarantee the improvements. Mr. Bortnichak also reviewed a certificate of occupancy was issued on January 12, 2015 for Pep Boys and they are now open at their new location.

Mr. Zurzola introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Doug Jones reviewed there is no work going on now. They are looking at projects for the spring/summer - Swede Road drainage improvements and replacing of a pipe. Mr. Jones reported they are dealing with icing conditions on the roadways due to sump pump discharges and continually monitor the areas and look for ways to improve the situation.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project - work continues to get closer to Johnson Hwy. Mr. Jones reviewed the 2015 Road Improvement Program. Mr. Zurzola questioned when Arch Road between Township Line Road and Germantown Pike was microsurfaced last. Mr. Jones stated 2011, there are some isolated spots with base failures that were not visible prior to the work.

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Mr. Zurzola introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported the flow monitoring continues with strategic locations within the Timberlake drainage area. Mr. Jones also reported they are continuing to work with Mr. Heydt's office to evaluate the information and formulate a plan.

Mrs. Howell introduced the first item under "New Business", Resolution No. 2658 – Setting Time and Date for Public Hearing. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed Resolution No. 2658 fixing a time and place for a public hearing to consider a map amendment to the Township Zoning Ordinance. Mr. Zurzola made a motion to approve Resolution No. 2658 fixing Tuesday, April 28, 2014 at 6:30 p.m. for a public hearing. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Authorize Grant Submission. Township Manager, Donald Delamater reviewed a proposal from T & M Associates to submit a grant application to the Pennsylvania Department of Transportation Green Light - Go Program. Mrs. Howell made a motion to authorize the grant submission. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorize Acceptance – DEP Grant Recycling Program. Township Manager, Donald Delamater reported that East Norriton Township along with West Norriton Township and Norristown submitted and have been approved for a two hundred and fifty thousand dollar grant for the purchase of a self-propelled compost turner. Staff Engineer, Doug Jones reviewed the equipment will cost \$291,947.00 and the three municipalities will share the cost of the balance of \$41,947.00. Mrs. Salamone made a motion to authorize acceptance of the grant and execution of the agreement with DEP. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

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Mrs. Salamone introduced the next item on the agenda, ENLL Sign Request and Permit Fee Waiver. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed a letter dated January 7, 2015 requesting the placement of corporate sponsor signs at Paul Fly and Cole Manor baseball fields from April 1st thru November 1st, 2015. Mr. Zurzola made a motion to waive the sign permit fee for East Norriton Little League. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Penn Christian Academy Sign Permit Fee Waiver Request. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed a letter dated January 15, 2015 from Penn Christian Academy requesting waiver of the sign permit fee for their upcoming Open House. Mr. Zurzola made a motion to waive the sign permit fee for Penn Christian Academy's Open House. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Resolution No. 2657 – Adoption of Emergency Operation Plan. Chief of Police, Kary Kates reviewed Resolution No. 2657. Mrs. Salamone made a motion to approve the Emergency Operation Plan by Resolution No. 2657. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Business Tax Settlement Agreement. Township Manager, Donald Delamater reviewed the Business Tax Settlement agreement with Davis Modern Heating & Cooling. Mrs. Howell made a motion to approve and execute the agreement. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Affirm Submission – 2014 Survey of Financial Condition. Township Manager, Donald Delamater reviewed the

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document that was submitted. Mr. Alfarano made a motion to affirm the on-line submission of the 2014 Survey of Financial Condition. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Personnel Policy Amendments. Assistant Township Manager, Larry Brown reviewed the amendments to the Township Personnel Policy for non-uniformed employees. Mrs. Howell made a motion to approve the proposed personnel policy amendments as recommended by Mr. Brown in his memo dated January 22, 2015. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda Repository Land Purchase. Township Manager, Donald Delamater reviewed that Mr. Zurzola was alerted by the County Treasurer Office of properties in East Norriton Township that would soon be added to the County Repository list. Mr. Delamater reviewed the Township was interested in the properties primarily in the Rahway area to establish a link with the other properties in the area that the Township owns. Mrs. Howell made a motion to approve the Township to proceed with the purchase not to exceed five hundred dollars per property. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved 4 – 0 with Mr. Zurzola abstaining from the vote.

Mrs. Howell introduced the next item on the agenda, Plymouth Ambulance Fee Waiver Request. Township Manager, Donald Delamater reviewed a letter from Plymouth Ambulance Association dated February 19, 2015 requesting the waiver of zoning fees. Mrs. Howell made a motion to approve the waiver request. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, General Housekeeping

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Zoning Ordinance Update. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed this informational item; a draft zoning ordinance text amendment is in the process of being prepared for the Boards review at the March regular meeting.

Mrs. Howell introduced the next item on the agenda, East Norriton, Plymouth, Whitpain Joint Sewer Authority Audit Report. Township Manager, Donald Delamater reviewed this informational item; the ENPWJSA Annual Financial Report is available for public review at the Township Administration Building during regular business hours.

Mrs. Salamone introduced the next item on the agenda, expenditure Authorization. 1. Stony Creek Anglers 18th Annual Trout Derby - \$100.00; 2. Natural Lands Trust Municipal Membership - \$250.00 and; 3. EnRoute Pro Software \$299.00 onetime setup fee and \$499.00 annual storage. Mrs. Salamone made a motion to approve items 1. thru 3. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Attendance Authorization. 1. PA Chiefs of Police Accreditation Update Training- Sgt. Brennan and V. Schrack; 2. FBI-NNA Eastern PA Chapter Training – Chief Kates, Lt. Pasquale & Sgt. Boyer; 3. Law Enforcement Traffic Safety Seminar – Sgt. Brannen & Offc. Douglas; and 4. Managing the Property and Evidence Room – Det. Henricks. Mrs. Howell made a motion to approve items 1. thru 4. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Dainoff read the Supervisors Schedule of Meetings from March 10, 2015 thru April 3, 2015.

Chairman Dainoff asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reported Governor Wolf was sworn in as PA 47th governor on January 20th.

Chairman Dainoff asked if there was any other business to come before the Board,

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Finance Director, Eric Traub reported the 2015 East Norriton Township County and Township Real Estate tax bills have been mailed out and do not include a waste generation fee also, the Township changed banks from Citizens Bank to Continental Bank. Mr. Traub also stated any recent tax notices received are in relation to the NASD tax and residents should speak with Tax Collector, Kenneth Lahner or Michael Murray.

Chairman Dainoff asked if there were any residents who wished to speak, Louis Mincarelli of 611 Meadowbrook Road expressed concern with the vehicles speeding on Meadowbrook Road. He also requested an additional stop sign be placed on Meadowbrook Road. Police Chief, Kary Kates reported the Police Department is aware of the area and have been writing speeding tickets. Township Manager, Donald Delamater reviewed the Township is not allowed to use stop signs as a traffic calming device.

Mr. Zurzola made a motion to adjourn the meeting at 8:19 p.m.; the motion was seconded by Mrs. Howell and approved unanimously.



Donald D. Delamater
Secretary