

East Norriton Township – Regular Meeting
December 8, 2015

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Tina Howell at 7:02 p.m. on Tuesday, December 8, 2015, at the Township Municipal Building. Supervisors present were, Tina Howell, John A. Zurzola, Marc A. Alfarano, and Angelina Salamone. Supervisor Dennis DeSanto was absent.

After roll call, Supervisor Alfarano offered a prayer and the Pledge of Allegiance was recited by all in attendance.

Chairwoman Howell welcomed Boy Scout Troop 622 from St. Titus to the meeting.

Chairwoman Howell announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairwoman Howell introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Alfarano made a motion to approve the minutes of the Regular Meeting of November 17, 2015. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of the Financial Reports for November 2015. Mr. Zurzola made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Committee Reports for November 2015. Mrs. Salamone made a motion to accept the Committee Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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Chairwoman Howell asked if there were any comments from the Board of Supervisors, there were none.

Chairwoman Howell asked if there were any residents to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, Resolution No. 2673 – Sanitary Sewer Rate Amendment. Township Manager, Donald Delamater reviewed Resolution No. 2673. Following discussion by the Board of Supervisors, Mr. Alfarano made a motion to approve Resolution No. 2673 with a fifteen percent sanitary sewer rate increase. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, 2016 Final Budget Presentation. Finance Director, Dave Crist reviewed the final submission of the 2016 budget.

Mr. Alfarano introduced the next item on the agenda, Resolution No. 2674 – Adopt Annual Budget and Tax Levy for 2016. Township Manager, Donald Delamater reviewed Resolution No. 2674. Mr. Zurzola made a motion to approve Resolution No. 2674 approving the budget and tax levy for 2016. The motion was seconded by Mr. Alfarano. After requesting any comments, the motion was approved unanimously. Ken Christovich of 2937 Tanglewood Lane made an inquiry about the sewer increase.

Mr. Alfarano introduced the next item on the agenda, Code Enforcement Vehicle Bid Award. Code Enforcement Director, Bryan Bortnichak reviewed his memo dated December 4, 2105 recommending the bid for the 2006 Chevy Colorado pickup truck be awarded to the high bidder, John Creedon in the amount of \$3,600.00. Mr. Alfarano made a motion to approve the bid be awarded as recommended by Mr. Bortnichak. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

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Mr. Alfarano introduced the next item on the agenda, Public Works Vehicle and VFDs Bid Awards. Public Works Director, Doug Jones reviewed his memo dated December 8, 2015 recommending that the bid for the 2000 GMC C8500 Dump Truck with snow plow and salt spreader be awarded to the high bidder, Kenneth Poesl in the amount of \$26,000.00. Mrs. Salamone made a motion to approve that the bid be awarded as recommended by Mr. Jones. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously. Mr. Jones reviewed his memo dated December 3, 2015 recommending that the bid for the VFDs be awarded to the high bidders as follows: Unit #1 Serial Number 152893, Terry Donelson in the amount of \$1,200.00; and Unit #2 Serial Number 157782, Eduard Straubhaar in the amount of \$1,250.00 and Unit #3 Serial Number 157599, Eduard Straubhaar in the amount of \$2,250.00. Mr. Alfarano made a motion to approve that the bids be awarded as recommended by Mr. Jones. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Vacancies on Boards and Commissions. Mr. Alfarano announced that on December 31, 2015 there will be numerous vacancies on the various boards and commissions for East Norriton Township. The Board of Supervisors will consider filling these vacancies at the Reorganization Meeting on January 4, 2016. Any resident interested in serving on a particular board or commission should submit a cover letter and resume to the Township Manager. This is an informational item.

Mr. Alfarano introduced the next item on the agenda, Developments and Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed photos of a single family dwelling being constructed at 2924 Sunset Avenue and the pending sale of Mercy Suburban Hospital to Prime Healthcare Services of Ontario, California.

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Mr. Alfarano introduced the next item on the agenda, Public Works Projects/Updates. Publics Work Director, Doug Jones reviewed that a rehabilitation project for Hillcrest Avenue and Sardaro Lane storm sewer is being reviewed for the most cost effective way. Mr. Jones also reported on an information item: PAWC replaced water mains earlier this year on Dogwood and Dorp Lanes and the roads have been milled and resurfaced. PAWC is planning on replacing water mains on Colonial Drive, Colonial Circle, Valleyview Road, Valleyview Circle and a portion of Springview Road in 2016. Township Manager, Donald Delamater reviewed a PADOT Route 202 meeting that he attended.

Mrs. Salamone introduced the first item under “New Business”, Personnel Policy Amendment. Assistant Township Manager, Larry Brown reviewed a new policy *Municipal Communication Policy and Use of Social Media* to be added to the Township’s non-uniformed personnel policy. Mrs. Salamone made a motion to approve the personnel policy amendment. The motion was seconded by Mr. Zurzola. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Terms of Use Policy – Township Web Site and Township Social Media Sites. Assistant Township Manager, Larry Brown reviewed a new policy dealing with the use of the Township web site as well as Township owned social media accounts. Mr. Zurzola made a motion to approve the Terms of Use of the Township website and social media sites. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell read the Supervisors Schedule of Meetings from December 9, 2015 thru January 25, 2016.

Chairwoman Howell asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reviewed: HB 901 regarding video gaming.

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Chairwoman Howell asked if there was any “Other Business” to come before the Board. Township Manager, Donald Delamater reviewed the January regular meeting of the Board of Supervisors is scheduled for Monday, January 4, 2016 at 7:30 p.m. following the Reorganization meeting at 7:00 p.m. Mr. Zurzola made a motion to approve the January meeting date and times. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Public Works Director, Doug Jones reported that leaf collection will end Friday, December 11, 2015.

Township Manager, Donald Delamater requested authorization to advertise a notice alerting the residents of the snow emergency regulations. Mr. Zurzola made a motion to authorize advertisement of the snow emergency regulations. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Township Manager, Donald Delamater announced the Township is accepting applications for the 2015 Distinguished Citizens nominations. Anyone wishing to nominate someone should contact the Township for an application.

Vice Chairman, John Zurzola asked the Boy Scouts to explain the purpose of their attendance at the meeting. Vincent Falco of Boy Scout Troop 622 explained some of the boys are in attendance for their Communication Merit Badge and others to become educated on what is going on in the Township.

Chairwoman Howell asked if there were any residents who wished to speak, Mike Howell of 2945 Stoney Creek Road asked the Township to reach out to Comcast regarding modifying the Township’s agreement with Comcast.

Mr. Zurzola made a motion to adjourn the meeting at 8:13 p.m.; the motion was seconded by Mrs. Salamone and approved unanimously.

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A handwritten signature in black ink, appearing to read "Donald D. Delamater".

Donald D. Delamater
Secretary