

East Norriton Township – Regular Meeting  
April 22, 2014

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:07 p.m. on Tuesday, April 22, 2014, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Marc A. Alfarano, Tina Howell and Angelina Salamone.

After roll call, Mr. Alfarano offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

Chairman Zurzola announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairman Zurzola introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Dainoff made a motion to approve the minutes of the Regular Meeting of March 25, 2014. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Zurzola introduced the next item on the agenda, Approval of the Financial Reports for March 2014. Mrs. Howell made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for March 2014. Mr. Dainoff made a motion to accept the Committee Reports. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Zurzola asked if there were any comments from the Board of Supervisors, there were none.

Chairman Zurzola then asked if there were any citizens to be heard, there were none.

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Mr. Alfarano introduced the first item under “Old Business”, Ordinance No. 552 – Reducing the Speed Limit on Old Arch Road. Township Manager, Donald Delamater read and reviewed Ordinance 552 amending the Township code to reduce the speed limit from 35 miles per hour to 25 miles per hour on Old Arch Road between the east intersection of Birchwood Drive and New Hope Street. Mr. Alfarano made a motion to approve Ordinance No. 552. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Bid Opening Results and Award. Township Engineer, Owen Hyne reviewed his letter dated April 17, 2014 recommending the Township approve the Notice of Intent to Award to the apparent low bidder, Reading Materials, Inc. for a total of \$77,900.00. Mr. Dainoff made a motion to authorize the Notice of Intent to Award in accordance to Mr. Hyne’s letter dated April 17, 2014. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Bid Award Microsurfacing. Township Engineer, Owen Hyne reviewed his letter dated April 14, 2014 determining that Asphalt Paving Systems, Inc. is a qualified, responsible contractor and recommending that the bid be awarded to Asphalt Paving Systems, Inc. in the amount of \$89,912.00. Mr. Alfarano made a motion to approve the bid be awarded for Microsurfacing per Remington & Vernick Engineers letter dated April 14, 2014. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Resolution No. 2633 – Liquor License Transfer. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed that this was the subject of a public hearing held earlier this evening. Mr. Dainoff made a motion to approve Resolution No. 2633 granting approval of the intermunicipal transfer of a liquor license for Via Veneto Pizzeria, Inc. The motion was seconded by Mrs.

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Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Draft Ordinance – Group Home Regulations. Township Solicitor, Sean Kilkenny reviewed the draft ordinance adding the definition of “Group Home” and adding Group Home as a use permitted by special exception in all residential zoning districts and institutional zoning districts and provide additional regulations. Mr. Dainoff made a motion to schedule a public hearing for Tuesday, May 27, 2014 at 6:30 p.m. to review the proposed ordinance. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Small Games of Chance. Township Manager, Donald Delamater reviewed a timeline if the Board of Supervisors decides to place the small games of chance referendum on the May 2015 primary election ballot. Mrs. Howell questioned if this opens it for anyone who is eligible. Mr. Delamater stated it would be open for other eligible establishments. Mr. Dainoff made a motion to authorize the Township Solicitor to research the license process and affected establishments in East Norriton Township. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed 2000 Old Arch Road - office/warehouse constructed and the retention basin in the rear of the property has been installed. Fiore Motors property - building permits are under review and Pep Boys is scheduled to take ownership at the end of the month.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Douglas Jones reported that there is a storm drainage issue

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at the intersection of Hancock Avenue and Coles Blvd and that the Township is looking into replacing the inlet and a portion of the existing piping in the near future; a resident at 1904 Coles Blvd has contacted the Township about excessive storm water running through their property and impacting the intersection of Coles Blvd and Francis Avenue. The installation of additional storm drains at this intersection will be considered depending on funds that are available. Mr. Jones also reported on ponding occurring on Old Arch Road in the area of our park and is looking into installing an inlet on the west side of the road and connecting to the existing storm drainage system in the park. Finally, a sinkhole developed at the intersection of Schultz Road and Potshop Road directly over a deteriorated corrugated metal pipe. This is part of the same drainage system on Potshop Road that was replaced two years ago. An additional 80 feet of pipe will need to be replaced at this location.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Douglas Jones reported: A. Penn DOT's Markley Street Improvement Project – work is continuing to make progress.

Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Douglas Jones reported: A. Stony Creek Sewer Main Repair Project – the project is completed, waiting to close out paperwork.

Mr. Alfarano introduced the next item on the agenda, Spring Yard Waste Special Collection and Spring Leaf Collection Update. Public Works Director/Staff Engineer, Doug Jones reported the Township completed the Township wide yard waste collection that started on April 7<sup>th</sup>. The next yard waste collection is scheduled for Thursday, May 15<sup>th</sup> and this collection is a normal call-in collection.

Mr. Dainoff introduced the next item on the agenda, Financial Update. Finance Director, Eric Traub provided an update on the Township's financial condition.

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Mrs. Howell introduced the first item under “New Business”, Resolution No. 2634 –2926 Sunset Avenue Subdivision. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed Resolution No. 2634 granting conditional, preliminary/final approval for the subdivision application of John Delligatti Sr. at 2926 Sunset Avenue for a two-lot subdivision. Mr. Delligatti was in attendance and commented on his proposed subdivision. Mrs. Howell made a motion to approve Resolution No. 2634. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Resolution No. 2635 – Accepting Dedication of Right-of-Way Sunset Avenue. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed Resolution No. 2635 accepting dedication of right-of-way along Sunset Avenue from John Delligatti Sr. and Steven Delligatti for the property located at 2926 Sunset Avenue. Mr. Alfarano made a motion to approve Resolution No. 2635. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Resolution No. 2636 – Establishing Railroad Crossing Quiet Zone. Township Manager, Donald Delamater reviewed Resolution No. 2636 authorizing the establishment of a new partial quiet zone (10:00 p.m. – 7:00 a.m.) at the Germantown Pike Railroad Crossing. Mrs. Howell made a motion to approve Resolution No. 2636 and the utilizing of the Township Engineer to assist in the posting of signs. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Resolution No. 2637 – Declaring Local Government Week. Township Manager, Donald Delamater reviewed Resolution No. 2637 declaring Local Government Week, April 14-18, 2014. Mr. Delamater reported that students from the Norristown Area High School will be visiting the Township Wednesday, April 23, 2014. Mrs. Salamone made a motion to approve Resolution No

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2637. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorization to Solicit Proposals for Pavement Markings. Public Works Director/Staff Engineer, Doug Jones reviewed his memo dated April 8, 2014 requesting authorization to solicit proposals for the 2014 Pavement Marking contract. Mr. Dainoff made a motion to authorize Mr. Jones to solicit for proposals. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, East Norriton Industrial Development Authority Annual Financial Report. Township Manager, Donald Delamater reviewed this informational item; the East Norriton IDA Annual Financial Report is available for public review at the Township Administration Building during regular business hours.

Mrs. Howell introduced the next item on the agenda, Zoning Hearing Board Vacancy. Due to a recent resignation, the Township has a vacancy on the Zoning Hearing Board. Mr. Dainoff nominated John Adam DiPietro. Chairman Zurzola made a motion to close the nominations. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously. Mr. Dainoff made a motion to appoint John Adam DiPietro to the Zoning Hearing Board to fill a balance of a three year term to expire December 31, 2015. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Human Relations Commission Vacancy. The Township has been verbally informed that one of the HRC members will be moving out of the Township and must vacate their position on the Commission. This item was tabled until next month's meeting.

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Mrs. Howell introduced the next item on the agenda, RFP for Bank Services. Finance Director, Eric Traub reviewed the RFP that will be distributed to local banks.

Mrs. Salamone introduced the next item on the agenda, Expenditure Authorization. A. John Deere Compact Utility Tractor Lease/Purchase per Larry Brown's memo dated April 21, 2014 and B. PSATS Conference expenses totaling \$3,455.12. Mrs. Salamone made a motion to approve items A. and B. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Attendance Authorization. A. Police Training Request – IPMBA Mt. Bike Certification – Officer Douglas; B. Police Training Request – Internal Affairs – Sgt. Boyer and Lt. Pasquale; C. DVIT Retreat – Asst. Twp. Manager, June 18 - 20<sup>th</sup>; and D. APWA Conference – Doug Jones, August 17 - 20<sup>th</sup>. Mrs. Howell made a motion to approve items A. thru D. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell read the Supervisors Schedule of Meetings from April 23, 2014 thru May 27, 2014.

Chairman Zurzola asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater stated there was nothing new to report.

Chairman Zurzola asked if there was any other business to come before the Board, there was none.

Chairman Zurzola asked if there were any residents who wished to speak, there were none.

Mr. Dainoff made a motion to adjourn the meeting at 8:08 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.

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A handwritten signature in black ink, appearing to read "Donald D. Delamater".

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Donald D. Delamater  
Secretary