

East Norriton Township – Regular Meeting
December 9, 2014

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:03 p.m. on Tuesday, December 9, 2014, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Tina Howell, Angelina Salamone and Marc Alfarano.

After roll call, Supervisor Alfarano offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

Chairman Zurzola announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairman Zurzola introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Regular Meeting of November 18, 2014. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Zurzola introduced the next item on the agenda, Approval of the Financial Reports for November 2014. Mr. Alfarano made a motion to accept the Financial Reports. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for November 2014. Mr. Dainoff made a motion to accept the Committee Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Zurzola asked if there were any comments from the Board of Supervisors, Chairman Zurzola thanked everyone for their donations for the Toys for Tots collection program.

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Chairman Zurzola then asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, 2015 Final Budget Presentation. Finance Director, Eric Traub reviewed the final submission of the 2015 budget.

Mr. Dainoff introduced the next item on the agenda, Resolution No. 2651 – Adopt Annual Budget and Tax Levy for 2015. Township Manager, Donald Delamater reviewed Resolution No. 2651. Mr. Dainoff made a motion to approve Resolution No. 2651 approving the budget and fixing the real estate tax rate for 2015. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Ordinance No. 559 – Employee’s Pension Plan Amendment. Township Manger, Donald Delamater reviewed Ordinance No. 559 which has been duly advertised. Mr. Dainoff made a motion to approve Ordinance No. 559 amending the definition of “spouse”. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Ordinance No. 560 – Police Pension Plan Amendment. Township Manger, Donald Delamater reviewed Ordinance No. 560 which has been duly advertised. Mr. Dainoff made a motion to approve Ordinance No. 560 amending the definition of “spouse”. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Vacancies on Boards and Commissions. Mr. Alfarano announced that on December 31, 2014 there will be numerous vacancies on the various boards and commissions for East Norriton Township.

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The Board of Supervisors will consider filling these vacancies at the Reorganization Meeting on January 5, 2015. Any resident interested in serving on a particular board or commission should submit a cover letter and resume to the Township Manager. This is an informational item.

Mr. Dainoff introduced the next item on the agenda, Williamstadt Development. Township Engineer, Owen Hyne reported the concrete work is complete and the electrical work will begin shortly, weather permitting. The remaining landscaping site work will be completed in the spring.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed: A few Deer Run residents have expressed concerns with the Advanced Disposal proposed expansion, Mr. Bortnichak will review the proposed plans at next month's meeting.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Doug Jones reported that the drainage project at Potshop and Schultz Roads is completed. Mr. Jones reported on the MS4 program and the outfall monitoring that some areas have tested positive for fecal coliform and they are working with Mr. Hyne's office to provide educational information to the residents in the area. Township Engineer, Owen Hyne reported that the Township submitted a grant application through the Transportation Alternatives Program earlier this year to help with some of the storm water issues in the Township and unfortunately the Township did not receive funding through the program.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project traffic patterns have changed and the work is ongoing.

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Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported the sewer main work on Germantown Pike is tentatively scheduled to begin in the next few weeks. Mr. Jones also reported that the flow monitoring continues in the Timberlake drainage area.

Mrs. Howell introduced the first item under “New Business”, Proposed Ordinance – Authorizing Continued Participation in the PSATS Unemployment Compensation Group Trust. Township Manager, Donald Delamater reviewed the proposed ordinance authorizing East Norriton Township to continue participation in the PSATS Unemployment Compensation Group Trust. Mr. Dainoff made a motion to authorize advertisement of the proposed ordinance for consideration at the January regular meeting. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Police Department Manual Updates/Revisions. Chief of Police, Kary Kates reviewed her memo dated November 25, 2014 outlining the updates/revisions to the General Orders and Operating Procedure Manual to remain in compliance with the standards. Mrs. Salamone made a motion to approve the Policy Manual Updates/Revisions. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Traffic Signals and Street Lights Maintenance RFP. Township Manager, Donald Delamater reviewed that the Township’s current professional services agreement for traffic signals and street lights maintenance and repairs is due to expire. Mrs. Howell made a motion to authorize Township staff to issue a Request for Proposals to be opened and reviewed by staff on January 2, 2015 for possible award consideration at the January 5, 2015 regular meeting. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

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Mrs. Salamone introduced the next item on the agenda, Expenditure Authorization. 1. Hough Associates – three year agreement - \$8,000/year. Mrs. Salamone made a motion to approve item 1. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Attendance Authorization. 1. 36th Annual Hostage Negotiation Seminar – Officer Soto – February 10 & 11, 2015. Mrs. Howell made a motion to approve item 1. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell read the Supervisors Schedule of Meetings from December 10, 2014 thru January 5, 2015.

Chairman Zurzola asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reported on Act 164 - an individual elected to the office of tax collector must become a “qualified collector” before taking the Oath of Office and every tax collector in office is grandfathered to be considered a “qualified collector”, and in order to maintain their qualified status, each collector must complete six continuing education credits per year.

Chairman Zurzola asked if there was any other business to come before the Board, Township Manager, Donald Delamater asked the Board of Supervisors to schedule the January regular meeting. Mr. Dainoff made a motion to schedule the regular January meeting for Monday, January 5, 2015 at 8:00 p.m. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously. Staff Engineer/Public Works Director, Doug Jones reported that leaf collection is scheduled to end Friday, December 12, 2014 and asked the residents to have their leaves curbside by Wednesday, December 10, 2014. Mrs. Howell announced the following events going on at the Norristown Farm Park – Wednesday, December 10th at

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1:00 p.m. Holiday Crafts for Kids, Saturday, December 13th at 3:00 p.m. Owl Prowl and Sunday, December 14th at 1:00 p.m. Reindeer Romp. Should anyone have questions regarding any of the events at the Norristown Farm Park they can contact 610-270-0215.

Chairman Zurzola asked if there were any residents who wished to speak, John Kolb of 3344 E. Hayes Road expressed concerns that in his neighborhood trash cans are out every day of the week and asked if the Board of Supervisors have considered a single trash hauler for the Township. After some discussion by the Board, Chairman Zurzola responded that the Board of Supervisors have thought about it and Mr. Kolb's concerns are not lost. This subject is something that they may have to revisit in the New Year. Vice Chairman Dainoff suggested that Mr. Kolb pool his neighbors together and perhaps use one hauler.

Mr. Dainoff made a motion to adjourn the meeting at 7:42 p.m.; the motion was seconded by Mrs. Howell and approved unanimously.



A handwritten signature in cursive script, appearing to read "Donald D. Delamater", written over a horizontal line.

Donald D. Delamater
Secretary