

East Norriton Township – Regular Meeting
October 28, 2014

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:07 p.m. on Tuesday, October 28, 2014, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Tina Howell, Angelina Salamone and Marc Alfarano.

After roll call, Supervisor Alfarano offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

Chairman Zurzola introduced the first item on the agenda, Police Commendation. Chief of Police, Kary Kates presented a Commendation to Officer Thomas Douglas for his police work that led to the apprehension and prosecution of three suspects stealing from vehicles in the overnight hours of July 26, 2014.

Chairman Zurzola announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairman Zurzola introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Dainoff made a motion to approve the minutes of the Regular Meeting of September 23, 2014. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Chairman Zurzola introduced the next item on the agenda, Approval of the Financial Reports for September 2014. Mr. Alfarano made a motion to accept the Financial Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for September 2014. Mr. Dainoff made a motion to accept the Committee Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

East Norriton Township – Regular Meeting
October 28, 2014

Chairman Zurzola asked if there were any comments from the Board of Supervisors, there were none.

Chairman Zurzola then asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, Resolution No. 2645 – Appointing Auditing Firm for 2014 Fiscal Year. Township Manager, Donald Delamater read and reviewed Resolution No. 2645 appointing the Certified Public Accounting Firm of Barbacane, Thornton & Company LLP to serve as the Township Auditor for the fiscal year of 2014. Mrs. Howell made a motion to approve Resolution No. 2645. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Small Games of Chance. Township Manager, Donald Delamater reviewed that a resolution needs to be prepared that would request that the County Board of Elections place the following question on the 2015 Primary Election Ballot: “Do You Favor the Issuance of Licenses to Conduct Small Games of Chance in the Township of East Norriton.” Chairman Zurzola questioned if this is allowed by state law. Mr. Delamater stated that the solicitor has researched this and it is allowed. Mr. Delamater reviewed that the Board of Supervisors could pass an ordinance that allows the small games of chance or put the question on a referendum and allow the residents of East Norriton Township to decide. Mr. Dainoff stated that there is revenue to be gained by the Township. Mr. Dainoff made a motion to authorize preparation of the resolution for review and consideration at a future meeting. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Williamstadt Development. Township Engineer, Owen Hyne reported the Township is continuing on getting the punchlist work completed, two contractors are scheduled to start the work next week.

East Norriton Township – Regular Meeting
October 28, 2014

Mr. Dainoff introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed: 2008 Old Arch Road has completed the landscaping work and the developer would likely be submitting a request for the release of their improvement escrow that was posted with the Township to guarantee the landscaping. Mr. Bortnichak also reported Pep Boys is moving along and they have decided to replace the roof and are hoping for a January of 2015 opening.

Mr. Alfarano introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Doug Jones reported they are looking to complete the Potshop/Schultz Road and Sardaro Lane projects by next month.

Mr. Dainoff introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project is moving along and the stormwater work along Swede Road is completed and it was found that the Township is responsible for part of the pipe that is in a deteriorated condition. Mr. Jones stated this work is part of his budget proposal for 2015. Township Manager, Donald Delamater reported he recently attended a Route 202 widening project meeting and reviewed the proposed work schedule that will include the East Norriton Township section of Route 202. Vice Chairman Dainoff questioned the timing of the traffic lights at Swede Road and Township Line Road which he believes is causing backups westbound on Township Line Road. Staff Engineer, Doug Jones stated he is aware of this and the contractor is looking into correcting the issue. Supervisor Howell asked about the lack of a turn lane in one direction along Johnson Hwy near Swede Road. Mr. Jones stated he is not sure why it is in its current configuration and he can reach out to PennDOT.

Mr. Alfarano introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported on an informational item: as part of the issues with the Stoney Creek interceptor project they are working with Mr. Heydt's office and performing flow monitoring in that drainage area to rule out any potential problems.

East Norriton Township – Regular Meeting
October 28, 2014

Mr. Dainoff introduce the next item on the agenda, Financial Update and Budget Adjustments. Finance Director, Eric Traub provided an update on the Township's current financial condition and reviewed the proposed budget adjustments for the 3rd quarter of 2014. Mr. Dainoff made a motion to approve the 3rd quarter budget adjustments. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the first item under "New Business", ENPWJSA 2015 Operating and Capital Improvements Budget. Township Manager, Donald Delamater provided a review of this informational item of the ENPWJSA 2015 Operating and Capital Improvement Budget.

Mrs. Salamone introduced the next item on the agenda, East Norriton Township 2015 Budget Presentation. Finance Director, Eric Traub reviewed the initial 2015 proposed budget. Mr. Dainoff made a motion to authorize advertisement of the preliminary budget and to schedule budget hearings during the regular Board of Supervisors meetings for November 18, 2014 and December 9, 2014. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Resolution No. 2646 – Authorizing the Distribution of the General Municipal Pension System State Aid. Township Manager, Donald read and reviewed Resolution No. 2646. Mrs. Salamone made a motion to approve Resolution No. 2646. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, General Housecleaning Ordinance. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed this proposed general housecleaning ordinance. Mrs. Howell made a motion to authorize advertisement of the proposed ordinance for consideration at a future public meeting.

East Norriton Township – Regular Meeting
October 28, 2014

Mrs. Howell questioned the section Chapter 127, §127.6, Equipment. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed the Equipment section. The motion was seconded by Mrs. Salamone. After requesting any comments, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorization to Sell Case Backhoe and Ford Tractor. Staff Engineer, Doug Jones reviewed his memo dated October 24, 2014 requesting authorization to sell the Case Backhoe and the Ford Tractor via the MuniBid online bidding process. Mrs. Howell made a motion to authorize Mr. Jones' request to sell the equipment using MuniBid. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Vacancies on Boards and Commissions. Township Manger, Donald Delamater reviewed the vacancies that will occur on the Township's appointed Boards and Commission at the end of this year and the process the Township will use to solicit resumes and letters of interest. Mr. Dainoff made a motion to authorize advertisement and posting of the vacant positions. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Expenditure Authorization.

1. Installation of New Conduit and Communication Cable for the Public Works Garage - \$22, 200.00. Mrs. Howell made a motion to approve item 1. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item on the agenda, Attendance Authorization.

1. Holiday Luncheon – December 19, 2014; and
2. Police Training Request – Fundamentals of Supervision – Detective Caso – December 8 thru 12, 2014.

Mrs.

East Norriton Township – Regular Meeting
October 28, 2014

Salamone made a motion to approve items 1 and 2. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell read the Supervisors Schedule of Meetings from November 4, 2014 thru November 28, 2014.

Chairman Zurzola asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reported that there was nothing new to report on.

Chairman Zurzola asked if there was any other business to come before the Board, there was none.

Chairman Zurzola asked if there were any residents who wished to speak, there were none.

Mrs. Howell made a motion to adjourn the meeting at 8:08 p.m.; the motion was seconded by Mr. Dainoff and approved unanimously.



A handwritten signature in black ink, appearing to read "Donald D. Delamater".

Donald D. Delamater
Secretary