The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, May 28, 2013, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Marc A. Alfarano and Tina Howell.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman introduced the first item on the agenda, Police Unit Citation. Chief of Police, Kary Kates presented Sergeant Timothy Brennan, Officer John Gibson, Officer Samantha Smith and Officer Joel Homan with a Unit Citation for their commitment, patience, teamwork, and strong communication skills which lead to the apprehension of an offender listed on the United States Secret Services Top Ten Most Wanted Fugitives List.

The Chairman introduced the next item on the agenda, 2012 Annual Audit Presentation by Maillie, Falconiero & Company, LLP. Ed Furman of Maillie, Falconiero & Company, LLP reviewed the 2012 Annual Audit.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Regular Meeting of April 16, 2013. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved 4 – 0, with Mr. Gracia recusing himself.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for April 2013. Mr. Dainoff made a motion to accept the Financial Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved 4-0, with Mr. Gracia recusing himself.

The Chairman introduced the next item on the agenda, Committee Reports for April 2013. Mr. Dainoff made a motion to accept the Committee Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved 4-0, with Mr. Gracia recusing himself.

The Chairman asked if there were any comments from the Board of Supervisors, there were none.

The Chairman asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under "Old Business", Sanitary Sewer Bid Update. This is an informational item. The bids for the sanitary sewer project have been advertised and will be opened by the Township Secretary on June 14, 2013 at 2:00 p.m. in the public meeting room. This bid opening will be open to the public. The staff and consultants will then provide a recommendation for the Board to consider at the June 25th regular meeting.

Mr. Dainoff introduced the next item Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed two new single family dwellings to be constructed at 239 Hazelton Street and 222 Connor Avenue.

Mr. Alfarano introduced the next item on the agenda, Storm Drainage Issues/Projects. Staff Engineer, Doug Jones reviewed: A. NPDES MS4 Permit- annual report to be provided to DEP mid-June; B. Kelly Drive – icy condition caused from sump pump discharges – drainage pipe installed along the roadway; C. Pierce Road roadway collapsing – a corrugated pipe deteriorated, staff is looking at cost effective alternatives to replace the pipe. The road is open currently to restricted traffic.

Mr. Dainoff introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project – beginning June 17th traffic will be restricted to southbound only on Markley Street between Harding Blvd and Roberts Street; and B. CMAQ Grant Project Status – Township Manager, Donald

Delamater reviewed and suggested to return the existing grant and reapply in the future for the full upgraded project. Mr. Dainoff made a motion to return the CMAQ Grant. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Germantown Pike Parallel Force Main Project – waiting for completed paperwork from contractor, hoping to have resolved by next month's meeting.

Chairman Zurzola moved the next item up on the agenda, Resolution No. 2610 – Einstein Pump Station Dedication. Vice Chairman Dainoff recused himself from this item. Marcel Groen, counsel for Einstein, reviewed Resolution No. 2610 ratifying the deeds of dedication and deeds of easement and approving the execution of the dedication and maintenance agreement with the New Regional Medical Center, Inc. Vice President, Richard Montalbano gave a brief background of the project. Mrs. Howell made a motion to approve Resolution No. 2610. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved 4 - 0.

Mrs. Howell introduced the next item on the agenda, Leaf Composting Operations. Township Manager, Donald Delamater reviewed the proposed new agreement and termination of the agreement with the current contractor. Mr. Gracia made a motion to authorize the termination of the agreement with the current contractor and approve the new agreement with East Norriton Township performing the services stated in the agreement. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, School Resource Officer. Township Manager, Donald Delamater reviewed this informational item of a proposed agreement between East Norriton Township and the Norristown Area School District for possible consideration at the June regular meeting.

Mrs. Howell introduced the next item on the agenda, PA American New Fire Hydrant Applications. Township Manager, Donald Delamater reviewed that Pennsylvania American Water Company is installing new fire hydrants on Woodlyn Avenue, Hillcrest Avenue, Briar Lane, Hillcrest Avenue at Sardaro Lane and Independence Road. Mrs. Howell asked how many fire hydrants are in East Norriton Township and Mr. Dainoff inquired about the cost of these hydrants. Mr. Dainoff made a motion to authorize the Township Manager to execute the new fire hydrant applications. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Alternate Nonresidential Tapping Fee Permit Agreement. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed the alternate nonresidential tapping fee agreement with Tornetta Realty Corp. regarding Patient First located at 400 E. Germantown Pike. Mrs. Howell made a motion to authorize execution of the agreement. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Business Tax Audit/Collection Process. Township Manager, Donald Delamater reviewed a memo from the Township Solicitor dated May 8, 2013 regarding the current business tax collection procedures and the possibility of implementing new methods of monitoring compliance with those taxes, including retention of an outside auditor, and the steps the Township will need to move forward with the new procedures and the appeal process. Mr. Zurzola made a motion to authorize the drafting of an ordinance for review. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, PA American Water Rate Request. Township Manager, Donald Delamater reviewed this informational item; Pennsylvania American Water has filed a request with the Pennsylvania Public Utility Commission to increase water rates as of June 29, 2013. The Township will keep everyone update to date as more information is received.

Mrs. Howell introduced the next item on the agenda, Postage Machine. Finance Director, Eric Traub reviewed his memo dated May 6, 2013 outlining the issues with the current mail machine and the proposals received on replacing the equipment. Mr. Traub recommends the Township enter into a lease to acquire Pitney Bowes mailing equipment through Oak Systems. Mr. Dainoff made a motion to approve the recommended lease with Oak Systems for new mail equipment. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Resolution No. 2608 – Adopting the Market Value of Assets for the East Norriton Township Police Pension Plan. Township Manager, Donald Delamater reviewed and read Resolution No. 2608 adopting the market value of assets as the actuarial value of assets as part of the actuarial valuation for the East Norriton Township Police Pension Plan. And Resolution No. 2609 adopting the market value of assets as the actuarial value of assets as part of the actuarial valuation for the East Norriton Township Employees' Pension Plan. Mr. Gracia made a motion to approve Resolution No. 2608 and Resolution No. 2609. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Department Manual Revisions. Chief of Police, Kary Kates briefly reviewed the ENPD policy revisions and additions. Mr. Dainoff made a motion to approve the revisions as recommended in Chief Kates' memo dated May 23, 2013. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Presentation – State of the Township Report. Assistant Township Manager/Parks & Recreation Director, Larry Brown reviewed the 2012 State of the Township Report.

Mr. Gracia introduced the next item on the agenda, Expenditure Authorization. A. PSATS Convention Expense Reports Harris Dainoff $261.64, Donald Delaamter $273.94, Tina Howell $252.41 and Marc Alfarano $148.64; and B. DROP Pension – Cynthia

Mumma - $798.41/month. Mrs. Howell made a motion to approve items A and B. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Attendance Authorization. A. Police Training Request – Hiring & Background Investigations – Officer Caso and B. Police Training Request – First Line Supervision – Officer Homan. Mr. Gracia made a motion to approve items A and B. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from June 1, 2013 thru July 4, 2013.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater stated there was nothing new to report.

Chairman Zurzola thanked Boy Scout Troop 622 for attending the meeting.

There being no other business to come before the Board, the Chairman asked if there were any residents who wished to speak. There were none.

Mr. Dainoff made a motion to adjourn the meeting at 8:14 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.

TOWNSHIP OF EAST NORRITON MONTGOMERY COUNTY PENNSYLVANIA INCORPORATE MARCH 9, 1909 PA

Donald D. Delamater
Secretary