

East Norriton Township – Regular Meeting
October 22, 2013

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, October 22, 2013, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Marc A. Alfarano and Tina Howell.

Following roll call, Mr. Gracia offered a prayer.

The Chairman asked for a moment of silence in memory of Charles “Chip” Pritchett. Chip, a retired East Norriton patrol sergeant passed away on October 16th after a courageous battle with brain cancer.

Mr. Gracia made a motion to reserve a blank page in memory of Charles “Chip” Pritchett. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

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East Norriton Township – Regular Meeting
October 22, 2013

The Pledge of Allegiance was then recited by all in attendance.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Regular Meeting of September 24, 2013. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for September 2013. Mr. Dainoff made a motion to accept the Financial Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for September 2013. Mr. Alfarano made a motion to accept the Committee Reports. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman asked if there were any comments from the Board of Supervisors, there were none.

The Chairman asked if there were any citizens to be heard, Ana Ferry of Ana's Corner Store located at 3310 North Wales Road brought to the Board of Supervisors attention a concern she has with the advice from the building inspector regarding her sewer lateral replacement. Chairman Zurzola stated that he has been made aware of the situation and understands that some investigation needs to be done to get to a resolution.

Mr. Alfarano introduced the first item under "Old Business", Ordinance No. 549 – Amending Chapter 54 "Alarm Devices". Code Enforcement/Zoning Director, Bryan Bortnichak reviewed that this proposed ordinance has been duly advertised. Township

East Norriton Township – Regular Meeting
October 22, 2013

Manager, Donald Delamater read the text amendment of Ordinance No. 549 into the record. Mr. Dainoff made a motion to approve Ordinance No. 549. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Award Bids for Township Police Vehicles. Finance Director, Eric Traub reviewed his memo dated October 15, 2013 recommending the 2001 Chevrolet Impala be awarded to Jersey One Auto for \$1,300.00 and the 2010 Ford Crown Victoria be awarded to Grace Quality Used Cars for \$5,068.00. Mr. Dainoff made a motion to award the bids per Mr. Traub's recommendation. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Award Bids for Township Public Works Vehicles and Equipment. Staff Engineer/Public Works Director, Doug Jones reviewed his memo dated October 22, 2013 outlining the items that were placed on the Municibid Government Auction site on October 10th and the following highest bidder for each item: 2000 Ford F-250 Pickup with plow – Robert Crabb in the amount of \$6,550.00; Crafcro EZ Pour 200 crack sealing machine – Stephen Brown in the amount of \$3,600.51; Joy RPV – 100 portable air compressor with hose, 70 lb. jackhammer and assorted bits – Pete Cecero in the amount of \$931.55; Flink 10 ft. fixed angle plow – Pete Cecero in the amount of \$555.55; and the Recycling Igloo – Kevin Seaman in the amount of \$16.00. Mr. Jones recommended the Board of Supervisors award each of these items to the respective high bidders as detailed in his memo. Mrs. Howell made a motion to award the bids per Mr. Jones' recommendation. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Appointment of Act 511 Tax Compliance Auditor. Finance Director, Eric Traub reviewed his memo dated October 9, 2013 recommending the Township enter into an agreement with McCarthy and Company to conduct annual audits of the business privilege tax returns for 2014. Mr. Dainoff made a motion to to appoint McCarthy and Company as the Township Act 511 Tax Compliance

East Norriton Township – Regular Meeting
October 22, 2013

Auditor per Mr. Traub's recommendation and to authorize the Township Manager to execute the appropriate documents and agreements. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak gave an update that the Enclave at Williamstadt, Pimlico Farms and the Evergreen Terrace developments will be on the Board of Supervisors agenda soon for the dedication of various easements, sanitary sewer lines and additional right of ways for the respective developments in the coming months so that the Township can accept these developments. Township Manager, Donald Delamater noted that all three development will have private roads that will be maintained by the homeowners association and the Township will accept dedication of the sewer lines.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issues/Projects. Staff Engineer/Public Works Director, Doug Jones reported that the Township is in the process of applying for DEP permits through Remington Vernick & Beach Engineers for replacing deteriorated storm water pipes on Hillcrest Avenue and Sardaro Lane.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project is progressing; B. Germantown Pike Railroad Crossing Quiet Zone Request – Township Manager, Donald Delamater reviewed that Township staff has completed the inventory of the signs and the Police Department performed a traffic study. A report has been submitted to update the inventory listing for this railroad crossing.

Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reviewed: A. Stony Creek Sewer Main Repair Project - a video of the sewerline televising and an area of concern with cracks in the pipe and also joints that are failing; and B. Bunting Road Project – work began last week where there was a missing

East Norriton Township – Regular Meeting
October 22, 2013

link of sewer main that is being connected and should address concerns of surcharge conditions along Potshop Road.

Mr. Alfarano introduce the next item on the agenda, Financial Update and Budget Adjustments. Finance Director, Eric Traub provided an update on the Township's current financial condition and reviewed the proposed budget adjustments for the 3rd quarter of 2013. Mr. Dainoff made a motion to approve the 3rd quarter budget adjustments. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the first item under "New Business", ENPWJSA 2014 Operating and Capital Improvements Budgets. Township Manager, Donald Delamater provided a review of the Joint Sewer Authority budget for the year 2014.

Mr. Gracia introduced the next item on the agenda, East Norriton Township 2014 Budget Presentation. Finance Director, Eric Traub reviewed the initial 2014 budget. Mr. Dainoff made a motion to authorize advertisement of the preliminary budget and to schedule budget hearings during the regular Board of Supervisors meetings for November 19, 2013 and December 10, 2013. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Resolution No. 2618 – Authorizing the Distribution of the General Municipal Pension System State Aid. Township Manager, Donald Delamater read and reviewed Resolution No. 2618. Mr. Dainoff made a motion to approve Resolution No. 2618. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Vacancies on Boards and Commissions. Township Manger, Donald Delamater reviewed the vacancies that will occur on the Township's appointed Boards and Commission at the end of this year and the process the Township will use to solicit resumes and letters of interest. Mr. Gracia made

East Norriton Township – Regular Meeting
October 22, 2013

a motion to authorize advertisement of the vacant positions. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Attendance Authorization. A. Holiday Luncheon – December 13th, 2013. Mrs. Howell made a motion to authorize item A. of the Attendance Authorizations. The motion was seconded Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from October 28, 2013 thru December 7, 2013.

The Chairman asked if there was any legislation to report on. Township Manager, Donald Delamater stated there was nothing new to report on.

The Chairman asked if there was any Other Business to be discussed. Mr. Gracia asked who is responsible for the cleanup surrounding the bus shelter in front Mercy Suburban Hospital. Township Manager, Donald Delamater stated that the hospital has been maintaining this site.

There being no other business to come before the Board, the Chairman asked if there were any residents who wished to speak, there were none.

Mr. Dainoff made a motion to adjourn the meeting at 8:20 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.



A handwritten signature in cursive script, appearing to read "Donald D. Delamater".

Donald D. Delamater
Secretary

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