The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, September 24, 2013, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Marc A. Alfarano and Tina Howell.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman introduced the first item on the agenda, Open Bids for Township Vehicles. Mr. Gracia made a motion to close the bids. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously. The bids for the Township vehicles were opened and read by Township Manager, Donald Delamater as follows: Jersey 1 Auto Sales Inc. for the 2001 Chevrolet Impala a cashier's check and a bank money order in the amount of $1,300.00 and for the 2010 Ford Crown Victoria a cashier's check in the amount of $4,660.00; Marks Motors for the 2001 Chevrolet Impala a personal check in the amount of $1,295.00 and for the 2010 Ford Crown Victoria a personal check in the of $2,675.00; Asia Motors for the 2001 Chevrolet Impala a business check in the amount of $2,105.00; Chicago Motors for the 2001 Chevrolet Impala a cashier's check in the amount of $1,207.00 and for the 2010 Ford Crown Victoria a cashier's check in the amount of $5,107.00; Asia Motors for the 2010 Ford Crown Victoria a Business check in the mount of $4,26500; Grace Quality Used Cars for the 2010 Ford Crown Victoria a cashier's check in the amount $5,068.00; and A & Silver Auto Sales for the 2001 Chevrolet Impala a bank check in the amount of $557.00 and for the 2010 Ford Crown Victoria a bank check in the amount of $4,449.00. Mr. Delamater made a recommendation that Township staff review the bids for a possible recommendation later in the meeting.

The Chairman introduced the next item on the agenda, "How to Respond to an Active Shooter – Run, Hide, Fight" Video and Poster. A short video presentation was shown to the Board of Supervisors and the audience. This informational video will be available for viewing on the Township website.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Alfarano made a motion to approve the minutes of the Regular Meeting of August 27, 2013. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for August 2013. Mr. Dainoff made a motion to accept the Financial Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for August 2013. Mrs. Howell made a motion to accept the Committee Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman asked if there were any comments from the Board of Supervisors, there were none.

The Chairman asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under "Old Business", Einstein Montgomery Hospital Improvements – Township Payment. Township Solicitor, Sean Kilkenny reviewed that this item has been discussed in previous meetings and was presented to the Board of Supervisors by Einstein's attorney. Mr. Kilkenny stated that based on a land development resolution there had been a claim by Einstein that the Township was to reimburse Einstein for a certain amount of money for offsite road and sewer improvements. As discussed previously the Board of Supervisors asked Township staff and consultants to review and after meeting with Einstein representatives the Township has now received a

letter from Einstein withdrawing their request and advising that this matter is consider closed.

Mr. Dainoff introduced the next item on the agenda, Draft Ordinance – Fire Alarm Fines. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed the proposed draft ordinance and data. Mr. Gracia made a motion to authorize advertisement of the draft ordinance. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak gave an update on the construction that is occurring at Einstein inside the existing hospital converting the fourth floor administrative space into twenty four additional beds. The contractor is on schedule with a turn over date scheduled for December, 2013.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issues/Projects. Staff Engineer, Doug Jones reported that the Public Works Dept. completed the replacement of a pipe on Arch Road in the area of the Bentwood Properties. Mr. Jones reported that staff is looking at a potential project of replacing two large deteriorated pipes one on Sardaro Lane and the other on Hillcrest Avenue and Mr. Jones is putting together costs estimates for the project.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project is progressing; B. Germantown Pike Railroad Crossing Quiet Zone Request – Township Manager, Donald Delamater reviewed that the Township has received correspondence from a resident who lives in the townhome community that backs up to the railroad tracks stating that when the train comes through in the evening the train blows its horn. Mr. Delamater reviewed that traffic counts are currently being conducted and the information will then be submitted and determined if this area qualifies as a quiet zone.

Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Stony Creek Sewer Main Repair Project – work has started and involves cleaning of the sewer mains, televising to assess the condition and every joint where the pipe sections meet are pressure tested and sealed if needed. This project should be complete by mid-November.

Mrs. Howell introduced the first item under "New Business", Alternate Sewer Tapping Fee Agreement. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed that Hillcrest Plaza Shopping Center has submitted an alternate non-residential tapping fee agreement for the proposed patio area to Guppy's Good Times. Mr. Bortnichak reviewed the restaurant's EDU allocation is seven point five and water consumption records were provided from the shopping center indicating that they are currently using three EDU's which is well under their current allocation. There are penalty provisions built into the agreement should they go over. Mrs. Howell made a motion to approve and execute the agreement. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, 2014 Minimum Municipal Obligations. Township Manager, Donald Delamater reviewed the 2014 Minimum Municipal Obligations for the East Norriton Township Police Pension Plan in the amount of $532,716.00 and the Employees' Pension Plan in the amount of $225,902.00. Mr. Dainoff made a motion to affirm the 2014 MMO's. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Resolution No. 2615 – Traffic Signal Easement – Bentwood Executive Campus. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed Resolution No. 2615 and Resolution No. 2616 accepting deed of easement from Valley Forge Properties, L.P. for the property located in the Bentwood Executive Campus parcel #33-00-03358-40-7 and #33-00-03358-00-2. Mr. Dainoff made a motion to approve Resolution No. 2615 and Resolution No. 2616. The motion was

seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Resolution No. 2617 – Authorizing the Disposal of Township Equipment/Files. Township Manager, Donald Delamater reviewed Resolution No. 2617 authorizing the disposal of Township equipment. Mr. Alfarano made a motion to approve Resolution No. 2617. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Montgomery County Salt Bin Request. Township Manager, Donald Delamater reviewed that Montgomery County has requested to store their salt for the upcoming winter in East Norriton Township's salt bin. The County's existing salt bin facility is being eliminated because of the Lafayette Street Extension project. Staff Engineer/Public Works Director, Doug Jones reviewed the request and the Township's ability to honor the request. Mr. Dainoff questioned the intent of how long this request is for. Mr. Jones replied just for this winter. Mrs. Howell made a motion to authorize this request. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Hillcrest Plaza and East Norriton Township Holiday Parade – Permit Fee Waiver. Township Manager, Donald Delamater reviewed that the Holiday Parade will be held Saturday, December 7th with a rain date of Sunday, December 8th and Hillcrest Plaza is requesting the Board of Supervisors to waive any permit fees that might accrue for this event. Mr. Dainoff made a motion to approve the waiver of any permit fees. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorization to Sell Public Works Equipment Utilizing Municibid. Staff Engineer, Doug Jones reviewed his memo dated September 20, 2013 requesting to utilize Municibid Online Government Auctions for the sale of used Public Works Department vehicles and equipment. Mr. Jones noted

that he was not sure if the Township would have to advertise in the local newspaper the sale of the equipment. Township Solicitor, Sean Kilkenny stated that the Township would have to advertise. Mrs. Howell made a motion to authorize the sale of the Public Works equipment and utilizing Municibid. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Expenditure Authorization. A. Carroll Engineering Corporation/Bunting Road Sanitary Sewer Diversion Design – not to exceed $2,200.00; B. Montgomery County Emergency Services, Inc. - $250.00; and C. NASD "The Freshman 30 Challenge" - $100.00. Mrs. Howell made a motion to approve item. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from October 4, 2013 thru November 5, 2013. Police Chief, Kary Kates reviewed that Saturday, November 2nd at 9:00 a.m. at Panera will be the third event of *Coffee with Cops.* Mrs. Howell mentioned that Tuesday, November 5th is Election Day.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reviewed that PSATS is reporting an Important Safety Notice for Certain Natural Gas Supply Lines – property owners who have yellow corrugated stainless steel tubing lines, known as "CSST," should contact a licensed electrical contractor to ensure their pipelines meet the appropriate standards. Chairman Zurzola questioned why an electrician would be contacted for a natural gas supply line. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed that the code previously did not require the electric system within the house be bonded to that metal corrugated stainless steel gas pipe. The code has now changed and the recommendation is that in these existing occupancies were the systems are not bonded together, that the owner go back and bond them to prevent a potential fire or failure.

The Chairman asked if there was any Other Business to be discussed. Chairman Zurzola referenced a conversation he had with a resident at Community Day and they were

asking about the sanitary sewer laterals and recalling when she moved in the Township and had an issue with the sanitary sewer lateral that she was told a residents responsibly is from their house to the curb. Chairman Zurzola asked for clarification. Staff Engineer, Doug Jones reviewed that the property owners are responsible for their individual lateral from the home up to and including and the connection point with the Township main. Mr. Jones stated he does not know the previous policies. Township Manager, Donald Delamater stated as long as he has been with the Township it has always been that policy.

Chief of Police, Kary Kates recommended that the 2001 Chevrolet Impala be awarded to Asia Motors for the amount of $2,015.00 and the 2012 Ford Crown Victoria be awarded to Chicago Motors in the amount of $5,107.00. Mr. Dainoff made a motion to approve Chief Kate's recommendation of awarding the bids. The motion was seconded by Mr. Gracia. Bob Perez from Jersey 1 Auto Sales Inc. questioned if the awarded bids conformed to the bid requirements with certified funds or business checks. Mr. Delamater stated that the check from Asia Motors is a business check and the check from Chicago Motors was a cashier's check. Mr. Delamater reviewed the notice to bidders. Mr. Dainoff revised his motion to review the information and recommend the bid be awarded at the October regular meeting. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

There being no other business to come before the Board, the Chairman asked if there were any residents who wished to speak. Rose Dillon of 101 Dorp Circle thanked Doug Jones and commented that he and his staff went above and beyond and their help is greatly appreciated. Mrs. Dillon also thanked Officer Soto and all the officers on behalf of her elderly parents for helping with a recent medical emergency.

Mr. Dainoff made a motion to adjourn the meeting at 8:15 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.

TOWNSHIP OF EAST NORRITON MONTGOMERY COUNTY PENNSYLVANIA INCORPORATE MARCH 9, 1909 PA

Donald D. Delamater
Secretary