The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, June 25, 2013, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Marc A. Alfarano and Tina Howell.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman introduced the first item on the agenda, Swearing in of Police Detective Anthony Caso. Assistant Township Manager, Larry Brown swore in Anthony Caso as Police Detective. Chief of Police, Kary Kates gave a brief summary of Police Detective Caso' employment history.

Chairman Zurzola presented Fire Marshal Frank Ludwig with a certificate of Professional Certification from the Pennsylvania Emergency Management Agency.

The Chairman introduced the next item on the agenda, Presentation of Annual Contributions to ENGAA and ENLL. The Board of Supervisors presented Brian Dell, Vice President of ENGAA a check in the amount of $2,381.77 and Suanne Gardiner, President of ENLL a check in the amount of $3,616.30 for the 2013 resident participant contributions. Township Manager, Donald Delamater reviewed the allocation process of funds for distribution.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the revised minutes of the Regular Meeting of May 28, 2013. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for May 2013. Mr. Gracia made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for May 2013. Mr. Dainoff made a motion to accept the Committee Reports. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman asked if there were any comments from the Board of Supervisors, there were none.

The Chairman asked if there were any citizens to be heard, Philomena Cottrell of 3107 Sunset Avenue questioned the process of inspecting a completed roof project and what the permit fee goes towards. Zoning Officer/Code Enforcement Director, Bryan Bortnichak reviewed that Remington, Vernick & Beach Engineers were appointed in January 2013 as the Township's Building Inspector and their representatives do the inspections that are required by the Pennsylvania Uniform Construction Code that is applied to all municipalities in the Commonwealth. The permit fee is supposed to be reflective of the cost the Township incurs to review the plans, issue the permits and provide inspection services based on the requirement of the Uniform Construction Code. Mr. Bortnichak stated he would look into Mrs. Cottrell's concerns and would be in touch with her shortly.

Mr. Alfarano introduced the first item under "Old Business", Awarding of Sanitary Sewer Bid. Sanitary Sewer Consulting Engineer, Kenneth Heydt reviewed his recommendation of award letter dated June 20, 2013 awarding the 2013 Sanitary Sewer Joint Testing and Grouting bid to TriState Grouting of Bear, DE in the amount of $77,306.00. Mr. Dainoff made a motion to accept Mr. Heydt's recommendation and award the 2013 Sanitary Sewer Joint Testing and Grouting bid to Tri State Grouting. The motion

was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, School Resource Officer Agreement. Township Manager, Donald Delamater reviewed the executed agreement between East Norriton Township and Norristown Area School District for the district utilization of a School Resource Officer (SRO). Mr. Delamater reviewed that the financial arrangements of the agreement are that the NASD will pay seventy percent of the cost of salary and benefits and East Norriton Township will pay thirty percent for the officer. Mr. Dainoff commended everyone that was involved in this process. Mr. Dainoff made a motion to adopt the SRO Agreement with the Norristown Area School District. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Draft Ordinance and Resolution – Business Tax Audit/Collection Procedures. Township Manager, Donald Delamater reviewed the draft ordinance and resolution implementing the provisions of the local taxpayers bill of rights. Township Solicitor, Sean Kilkenny reviewed the protection provided to the taxpayers if they are not satisfied with the audit performed, the results and the appeal process that can be taken. Mr. Dainoff made a motion to authorize advertisement of the draft ordinance. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduce the next item on the agenda, Sanitary Sewer Billing Update. Finance Director, Eric Traub reviewed this informational item; sewer bills will be sent out shortly and the bills will appear in a different format and include an additional month billing to eventually bring accounts up to date. This information has been provided previously to residents in sewer bills and the Township newsletter.

Mr. Alfarano introduced the next item Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed the project being performed on the property of the East Norriton Middle School in conjunction with the

Montgomery County Conservation District which has provided funding for erosion control measures. Mr. Bortnichak also reviewed the Barley Sheaf community and the continuation of phase two with the replacing of curbs, sidewalks and aprons.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issues/Projects. Staff Engineer, Doug Jones reviewed: A. NPDES MS4 Permit. Mr. Jones reviewed a power point presentation outlining the MS4 Permit.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project – June 17th the one way detour went into effect with a portion only allowing southbound traffic only. The Township is monitoring the impact of traffic on DeKalb Pike and in the Coleston area. Mr. Jones also, reviewed an informational item regarding the closing of Township Line Road between North Wales Road and Swede Road on July 8th and 9th for a CSX Railroad repair.

Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Germantown Pike Parallel Force Main Project – the closeout documents have been received and are in the process of being reviewed; B. Joint Sewer Authority Bond Issue Update - Township Manager, Donald Delamater reviewed this informational item; the Joint Sewer Authority will be going out for another bond issue this year for phase two of a project to upgrade the sewer treatment plant to comply with DEP regulations. The JSA will be borrowing an additional ten million dollars and the three municipalities will have to come up with approximately an additional hundred thousand dollars to pay a year towards the debt service. Supervisor Dainoff asked where the Townships contribution comes from and the increase. Mr. Delamater stated the contribution comes from the sewer rates. Chairman Zurzola asked when the last sewer rate increase was. Mr. Delamater stated 2007.

Mrs. Howell introduced the first item under "New Business", Einstein Montgomery Hospital Improvements Letter. Vice Chairman Dainoff recused himself from this item. Marcel Groen, counsel for Einstein Montgomery reviewed his letter dated June 7, 2013

regarding the final accounting with respect to the road widening and sewer work required as a result of the construction of the hospital and the offsite improvements required by the Township. Mr. Groen referred to Resolution No. 2430 stating Einstein would be held responsible for road improvements and sewer work in the amount of $9,075,000.00 and the Township would be financially responsible for any costs over that figure. Mr. Groen stated in actuality, the road widening improvement totaled $6,318,009.00 and sewer work totaling $3,484,488.00. The amount paid by Einstein was $9,802,498.00, with a total overage paid by Einstein being $726,498.00. Supervisor Alfarano questioned why the Township would have entered into this agreement. Supervisor Gracia suggested that the Township audit this project. Township Solicitor, Sean Kilkenny recommended that his office and the Township Traffic Engineer review the documents provided. Chairman Zurzola acknowledged receipt of the letter and backup information and noted that the Township will have to perform a thorough review of these documents presented.

Mr. Gracia introduced the next item on the agenda, Model Responsible Contracting. Township Solicitor, Sean Kilkenny reviewed the draft ordinance adopting certain provisions to ensure that contractors perform work valued over $25,000.00 meet certain requirements. Supervisor Gracia questioned if it would be premature for the Township to adopt this ordinance with two house bills currently in Harrisburg looking at increasing the prevailing wage rate thresholds. Mr. Kilkenny stated the threshold can always be changed. Vice Chairman Dainoff questioned if the threshold is too low or inline. Chairman Zurzola made a motion to authorize advertisement of the draft ordinance as presented. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Comcast Proposed Franchise Agreement Renewal. Township Manager, Donald Delamater review that the current Comcast Franchise Agreement is due to expire August, 2014 and Comcast has contacted the Township asking to begin the negotiations. Mr. Delamater explained that Comcast pays East Norriton Township a franchise fee for the wires/cables in the easement areas throughout the Township. Mr. Dainoff made a motion to authorize the Township Solicitor and Township Manager to meet with Comcast representatives. The motion was seconded

by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Personnel Policy Update. Assistant Township Manager, Larry Brown reviewed the Social Media and Networking Policy Statement that will be added as an update to the personnel policy. Mrs. Howell made a motion to to approve the update to the personnel policy. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Macedonia Baptist Church Cookout and Hillcrest Avenue Road Closure. Chief of Police, Kary Kates reviewed this informational item; Macedonia Baptist Church is celebrating their 90th anniversary and have requested some assistance with the closing of Hillcrest Avenue between Briar Lane and Woodlyn Avenue on Sunday, June 30th from 12:30 p.m. – 6:00 p.m.

Mr. Gracia introduced the next item on the agenda, Expenditure Authorization. A. Radar Recorder Kit - $3,389.00. Mr. Gracia made a motion to approve item A. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia introduced the next item on the agenda, Attendance Authorization. A. Managing the Property and Evidence Room – Detective Caso; B. Cybercop 101 – Basic Data Recovery and Acquisition – Officer Henricks; C. Cybercop 201 – Intermediate Data Recovery and Analysis – Officer Henricks; and D. 2013 National Summit – July 18 – 19 – Supervisor Marc Alfarano. Mr. Gracia made a motion to approve items A through D. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from July 4, 2013 thru July 23, 2013. Assistant Township Manager, Larry Brown added the 5th Annual Celebration Run held on Thursday, July 4th at 8:30 a.m. benefiting the Laurel House. Chairman Zurzola

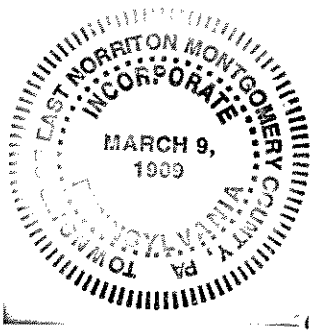
questioned if the Township was open on Friday, July 5th. Mr. Delamater noted that the Township will be open Friday, July 5th with regular business hours.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater stated there was nothing new to report.

The Chairman asked if the was any Other Business to be discussed. Township Manager, Donald Delamater encouraged everyone to sign up for the Blackboard Connect with their email accounts and their cellphone numbers on the Township website. Chief of Police, Kary Kates alerted the residents the Police Department has seen a rise in theft from vehicles overnight. Please lock doors and windows of your cars and houses.

There being no other business to come before the Board, the Chairman asked if there were any residents who wished to speak. There were none.

Mrs. Howell made a motion to adjourn the meeting at 8:34 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.



Donald D. Delamater
Secretary