

East Norriton Township – Reorganization Meeting
January 7, 2013

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chair, Solicitor Alyson McDonald at 7:03 p.m. on Monday, January 7, 2013, at the Township Municipal Building.

The first order of business was the election of the Chairman of the Board of Supervisors for the year 2013. Mr. Dainoff made a motion nominating John Zurzola as the Chairman of the Board of Supervisors. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Zurzola then assumed his position as Chairman of the Board of Supervisors and asked for a nomination for the position of Vice Chairman of the Board of Supervisors for the year 2013. Mrs. Howell made a motion nominating Harris Dainoff as the Vice Chairman of the Board of Supervisors. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Tina Howell and Marc A. Alfarano.

After roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Appointment of Township Manager/Secretary/Treasurer. Mr. Gracia made a motion to appoint Donald Delamater as the Township Manager/Secretary/Treasurer. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

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The Chairman introduced the next item on the agenda, Appointment of Operating Officials for 2013. The Chairman read the list of officials: Deputy Tax Collector - Township Manager & Finance Department Personnel; Public Safety Director/Police Chief - Karyl Kates; Lieutenant –Brandon Pasquale; Police Detectives - Peter Mastrocola, William Esmonde and David Boyer; Assistant Township Manager/Parks and Recreation Director - Larry Brown; Finance Director - Eric Traub; Director of Planning and Code Enforcement/Zoning Officer/Building Code Official - Bryan Bortnichak; Code Enforcement Officers - John Altomari & Joseph Perkins; Fire Marshal and Emergency Management Coordinator - Frank Ludwig; Public Works Director/Staff Engineer - Doug Jones and Assistant Fire Marshal/Fire Fighter - Joe Perkins. Mr. Dainoff made a motion to appoint the operating officials for 2013 as read. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Auditor and fix compensation - Resolution No. 2601. Township Manager, Donald Delamater read Resolution No. 2601 into the record appointing the certified public accounting firm of Maillie, Falconiero and Company to audit the accounts of the Township of East Norriton and the Township Officers for the fiscal year 2013 and their compensation is set at the sum of eighteen thousand, seven hundred and fifty dollars. Mrs. Howell made a motion to approve Resolution No. 2601. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Solicitor and fix the compensation. Mr. Dainoff made a motion appointing the firm of Friedman Schuman as the Township Solicitor for 2013 and fixing the compensation per the firm's letter dated January 7, 2013. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Legal Counsel (Billboard Litigation and completion of initial Einstein Land Development

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Project) and fix the compensation. Mr. Dainoff made a motion appointing the firm of Hamburg, Rubin, Mullin, Maxwell & Lupin as Special Legal Counsel for 2013 with fixing the compensation per the firm's letter dated November 19, 2012. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Legal Counsel (Lien Filings) and fix the compensation. Mr. Dainoff made a motion appointing the firm of Rudolph, Clarke & Kirk LLC as Special Legal Counsel for 2013 and fixing the compensation per the firm's letter dated November 14, 2012. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Consulting Engineer and fix the compensation. Mr. Dainoff made a motion appointing the firm of Remington, Vernick & Beach Engineers as the Township Consulting Engineer for 2013 and fixing the compensation as per the schedule listed per the firm's letter dated December 3, 2012. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Project Engineer – Completion of Initial Einstein Land Development Project and fix the compensation. Mr. Dainoff made a motion appointing Pennoni Associates Inc. as the Special Project Engineer – Einstein Land Development Project and fixing the compensation as per their letter dated November 28, 2012. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Sanitary Sewer Engineer and fix the compensation. Mr. Dainoff made a motion appointing the firm of Carroll Engineering Corporation as the Township Sanitary Sewer Engineer for 2013 and fixing the compensation as per the schedule in the firm's letter

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dated November 21, 2012. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Planning Consultant and fix the compensation. Mr. Dainoff made a motion appointing T & M Associates as the Township Planning Consultant for 2013 and fixing the compensation per the firm's letter dated November 16, 2012. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Traffic Consultant and fix the compensation. Mr. Dainoff made a motion appointing T & M Associates as the Township Traffic Consultant for 2013 and fixing the compensation as per the firm's letter dated November 16, 2012. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Labor Attorney and fix the compensation. Mr. Dainoff made a motion appointing Thorp Reed & Armstrong as the Township Labor Attorney for 2013 and fixing the compensation per the firm's letter dated November 21, 2012. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Actuary and fix the compensation. Mr. Dainoff made a motion appointing Conrad Siegel, Inc. as the Township Actuary for 2013 and fixing the compensation as per the firm's letter dated November 14, 2012. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township GIS Consultant and fix the compensation. Mr. Dainoff made a motion appointing

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Carrigan Geo Services Inc. as the Township GIS Consultant for 2013 and fixing the compensation as per their letter dated November 26, 2012. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Building Inspector and fix the compensation. Mr. Dainoff made a motion appointing Code Inspections, Inc. as the Township Building Inspector for a thirty day period. The motion was seconded by Mrs. Howell, after requesting any comments the motion was and approved unanimously. Mr. Dainoff made a motion to authorize the Township Manager to send a thirty day termination notice to Code Inspections, Inc. The motion was seconded by Mrs. Howell. After requesting any comments and there being none the motion was approved unanimously. Mr. Dainoff made a motion to appoint Remington & Vernick Engineers as the Township Building Inspector for the balance of 2013. The motion was seconded by Mrs. Howell. After requesting any comments the following were made: Rob Schottmiller of 547 Barbara Drive asked before the Board of Supervisors makes an appointment, if Remington & Vernick Engineers were involved in specific projects and the reason for terminating the current firm. Chairman Zurzola could not answer the question regarding the specific projects. Mr. Dainoff commented the proposal from Remington & Vernick Engineers was less expensive. Ken Christovich of 2937 Tanglewood Lane expressed that he feels the Board has not researched this firm enough and should table this item until further information can be obtained. The Chairman asked for a vote on the motion to approve Remington & Vernick Engineers as the Township Building Inspector. The motion was 3 - 2 with Supervisors Zurzola, Dainoff and Alfarano voting in favor and Supervisors Gracia and Howell voting against. Motion carried.

The Chairman introduced the next item on the agenda, Appointment of Members to the Township's Boards and Commissions.

The Chairman asked for nominations for the Vacancy Board for a term of one year expiring on December 31, 2013. Mr. Dainoff nominated Phyllis McQuirms for the

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Vacancy Board. Mr. Alfarano made a motion to appoint Phyllis McQuirns to the Vacancy Board. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman asked for nominations for the Zoning Hearing Board for a term of three years term expiring on December 31, 2015. Mr. Gracia made a motion to reappoint Joseph E. Gavanus Jr. The Chairman asked if there were any other nominations. Mr. Dainoff made a motion to nominate James E. Lewis and the motion was seconded by Mrs. Howell. Mr. Gracia praised Mr. Gavanus Jr. and expressed concerns with replacing a current member during the current billboard case. Ken Christovich of 2937 Tanglewood Lane commented that he supports Mr. Gavanus' nomination. Rob Schottmiller 547 Barbara Drive questioned if additional research was done as to if the new member can participate with the ongoing billboard case. The Chairman advised this issue has been reviewed. The Chairman asked for a vote for to appoint Mr. Lewis and the vote was 4 – 1 with Mr. Gracia voting nay. Motion carried.

The Chairman asked for nominations for the three Planning Commission positions for a term of four years each expiring on December 31, 2016 and an additional position with a two year balance expiring December 31, 2014. Mr. Dainoff made a nomination for the three four year terms to appoint Keith C. Tornetta, Kevin T. McDevitt, Kandy Heckman and for the balance of the term nominate John Kolb. Mr. Dainoff made a motion to appoint Keith C. Tornetta, Kevin T. McDevitt, Kandy Heckman and John Kolb. The motion was seconded by Mr. Gracia. After requesting any comment, the motion was approved unanimously.

The Chairman announced that there were seven positions for the Traffic Advisory Committee. Mr. Dainoff made a motion to nominate the former five appointees; James Serratore, Joseph Tarantino, Keith Tornetta, George Myers, and Anthony Taormina; and new appointee, George Schools all to a one year term on the Traffic Advisory Committee expiring on December 31, 2013. Mr. Dainoff made a motion to appoint James Serratore, Joseph Tarantino, Keith Tornetta, George Myers, Anthony Taormina, and, George Schools to the Traffic Advisory Committee. The motion was seconded by Mr. Alfarano.

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After requesting any comments and there being none, the motion was approved unanimously.

The Chairman announced that there were three positions for the East Norriton Township Historical Advisory Commission for a five year term expiring on December 31, 2017 and one position with a balance of a term for two years expiring on December 31, 2014. Mr. Alfarano made a motion to nominate Edward M. Duffy, Kevin C. Tickner Sr., and George Kennedy for the five year terms and Elizabeth Wilson to the balance of a term. Mr. Alfarano made a motion to appoint Edward M. Duffy, Kevin C. Tickner Sr., George Kennedy and Elizabeth Wilson to the East Norriton Township Historical Advisory Commission. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman announced that there were two positions for the East Norriton Township Industrial Development Authority each with a five year term expiring December 31, 2017. Mr. Dainoff nominated James J. Serratore and Donald D. Delamater. Mr. Alfarano made a motion to appoint James J. Serratore and Donald D. Delamater. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman announced that there were four positions for the newly created East Norriton Township Human Relations Commission with staggered terms. Mr. Dainoff nominated Cheryl Lynn Horsey and John DiPietro for three year terms each expiring December 31, 2015 and Don Benn for a two year term expiring December 31, 2014 and James A. Dougherty for a one year term expiring December 31, 2013. Mr. Alfarano made a motion to appoint Cheryl Lynn Horsey, John DiPietro, Don Benn and James A. Dougherty for the suggested terms to the East Norriton Township Human Relations Commission. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, East Norriton Township Zoning Hearing Board Solicitor Compensation. Mr. Dainoff made a motion to set the

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compensation for the Zoning Hearing Board Solicitor per the Township's current Zoning Hearing Board Solicitor's letter dated November 13, 2012. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Mr. Dainoff made a motion to appoint the following members to the Retirement Benefits Advisory Board: A) Mr. John Zurzola, a member of the Board of Supervisors, who will serve as Chairman of the Retirement Benefits Advisory Board; B) Donald Delamater, the Township Manager, who will serve as the Chief Administrative Officer of the Pension Funds; C) Larry Brown, the Assistant Township Manager, who will also serve as Secretary to the Advisory Board; D) Eric Traub who will represent the Non-Uniformed Employees, and, E) David McDermott who will represent the Uniformed Employees. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Open Records Officers. Mrs. Howell made a motion to appoint Police Chief, Kary Kates as the Open Records Officer for all police records and Township Manager, Donald Delamater as the Open Records Officer for all other records request. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Earned Income Tax Committee Delegates. Mr. Dainoff made a motion to appoint Township Manager, Donald Delamater as the Primary Voting Delegate Finance Director, Eric Traub as the First Alternate Voting Delegate and Assistant Township Manager, Larry Brown as the Second Alternate Voting Delegate. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

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The Chairman introduced the next item on the agenda, Fix the Treasure's Bond. Mr. Dainoff made a motion to fix the Treasurer's Bond at \$1,000,000.00. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Set Regular and Special Meeting dates for 2013. Mr. Dainoff read the following dates: the Board of Supervisors Regular Meeting dates as follows: Tuesday, February 26, 2013, Tuesday, March 19, 2013, Tuesday, April 16, 2013, Tuesday, May 28, 2013, Tuesday, June 25, 2013, Tuesday, July 23, 2013, Tuesday, August 27, 2013, Tuesday, September 24, 2013, Tuesday, October 22, 2013, Tuesday, November 19, 2013 and Tuesday, December 10, 2013. The 2013 Reorganization Meeting will be held on Monday, January 6, 2014, beginning at 7:00 p.m. Mr. Dainoff made a motion to approve the 2013 meeting dates as read. The motion was seconded by Mr. Gracia. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Set Holidays for 2013. Mrs. Howell read the Holidays for 2013 as follows: Monday, January 21, 2013 - Martin Luther King Day, Monday, February 18, 2013 - Presidents Day, Friday, March 29, 2013 - Good Friday, Monday, May 27, 2013 - Memorial Day, Thursday, July 4, 2013 - Independence Day, Monday, September 2, 2013 - Labor Day, Monday October 14, 2013 - Columbus Day, Friday, November 11, 2013 - Veterans Day, Thursday, November 28, 2013- Thanksgiving Day, Friday, November 29, 2013- Day after Thanksgiving, Tuesday, December 24, 2013 – Floating Holiday, Wednesday, December 25, 2013 – Christmas and Wednesday, January 1, 2014 - New Years. Mrs. Howell made a motion to approve the Holiday for 2013 as read. The motion was seconded by Mr. Dainoff. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff read that the Zoning Hearing Board will meet on the second Tuesday of each month at 7:00 p.m., prevailing time, except for the January meeting to be held on Tuesday, January 15, 2013 and the December meeting to be held on Tuesday, December

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17, 2013. The Township Planning Commission will meet on the third Wednesday of each month at 7:00 p.m., prevailing time. The Historical Advisory Commission will meet on the fourth Monday bimonthly January thru November beginning at 6:30 p.m., prevailing time, except for the May meeting to be held on Monday, May 20, 2013. Mr. Dainoff made a motion to approve the meeting dates as read. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Designation of Banks. Mr. Gracia made a motion that all the banks in the Commonwealth are eligible as the Township depository. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

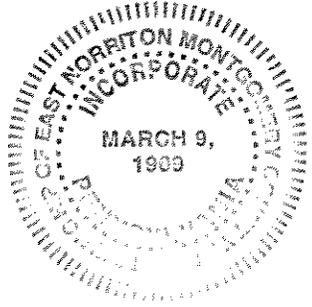
The Chairman introduced the next item on the agenda, Set Compensation for the Board of Supervisors for 2013. Mrs. Howell made a motion that the compensation of the Supervisors is set in accordance with the previously approved Ordinance No. 362. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Certify Delegates to the State Association's Annual Conference. Mr. Dainoff made a motion to designate the Supervisors and Manager as delegates to the 2013 PSATS Annual Conference and to appoint Chairman Zurzola to serve as the voting delegate for East Norriton Township. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

There being no other business to come before the Board, the Chairman asked if there were any citizens who wished to speak. There were none.

Mr. Dainoff made a motion to adjourn the meeting at 7:45 p.m. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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A handwritten signature in cursive script, appearing to read "Donald D. Delamater".

Donald D. Delamater
Secretary

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