

East Norriton Township – Regular Meeting
April 16, 2013

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:10 p.m. on Tuesday, April 16, 2013, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Marc A. Alfarano and Tina Howell. Supervisor Donald J. Gracia was absent.

Following roll call, Chairman Zurzola offered a prayer and asked for a moment of silence for the tragedy that occurred in Boston, the Pledge of Allegiance was then recited by all in attendance.

The Chairman introduced the first item on the agenda, Proclamation – National Osteopathic Medicine Week. Chairman Zurzola read into record the Proclamation presented by the Board of Supervisors to Dr. Jeffrey Heebner, DO proclaiming the week of April 14th thru the 20th, 2013 as “National Osteopathic Medicine Week.”

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Alfarano made a motion to approve the minutes of the Regular Meeting of March 19, 2013. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for March 2013. Mr. Dainoff made a motion to accept the Financial Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for March 2013. Mrs. Howell made a motion to accept the Committee Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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The Chairman asked if there were any comments from the Board of Supervisors, Chairman Zurzola thanked Dr. Heebner for coming to the meeting and recognized Boy Scout Troop 622 from St. Titus in attendance. Assistant Scoutmaster, Gordon McGowan stated the boys are at the meeting as part of the Citizenship in the Community merit badge requirement.

The Chairman asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, Award Bid – Micro-surfacing Contract. Staff Engineer/Public Works Director, Doug Jones reviewed his memo dated April 8, 2013 recommending that the Board of Supervisors award the 2013 Micro-surfacing contract to the low bidder, Asphalt Paving Systems, Inc. in the amount of \$1.94/s.y. for Type A single application; \$2.98/s.y. for Type A double application and \$2.98/s.y. for Type B double application with a total contract amount of \$115,048.50. Mr. Dainoff made a motion to approve Mr. Jones’ recommendation dated April 8, 2013 awarding the bid to Asphalt Paving Systems, Inc. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Award Bids – Equipment Rental with Operators – Prevailing Wage. Staff Engineer/Public Works Director, Doug Jones reviewed his memo dated April 8, 2013 recommending that the Board of Supervisors award the 2013 Equipment Rental with Operator – Prevailing Wage to P. K. Moyer & Sons, Inc. in the amount of \$47,260.00. Mr. Dainoff made a motion to approve Mr. Jones’ recommendation dated April 8, 2013 awarding the bid for Equipment Rental with Operators – Prevailing Wage to P. K. Moyers & Sons, Inc. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Award Bids – Equipment Rental with Operators – Non-Prevailing Wage. Staff Engineer/Public Works Director, Doug Jones reviewed his memo dated April 8, 2013 recommending that the Board of

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Supervisors award the 2013 Equipment Rental with Operator – Prevailing Non-Wage to T & T Contracting, Inc. in the amount of \$7,560.00. Mr. Alfarano made a motion to approve Mr. Jones' recommendation dated April 8, 2013 awarding the bid for Equipment Rental with Operators – Non-Prevailing Wage to T & T Contracting, Inc. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff introduced the next item Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed pictures of the recently constructed twelve temporary office trailers in the rear of the Einstein Medical Center Montgomery. The certificate of occupancy should be issued within a month. Mr. Bortnichak also reviewed that the Patient First on East Germantown Pike is hoping for a late June grand opening.

Mr. Alfarano introduced the next item on the agenda, Storm Drainage Issues/Projects. Staff Engineer, Doug Jones reviewed: A. NPDES Permit - that he should be presenting an overview of the permit at next month's meeting.

Mr. Dainoff introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project – work continues and the utility companies are relocating their facilities; Township Manager, Donald Delamater provided an update: B. CMAQ Grant Project Status and fact that the Township cannot use traffic impact fee money for the additional part of the project required by Penn DOT. Mr. Delamater is recommending that the Township return the grant and in the future reapply and include the whole upgrade of the intersection at Trooper Road and Germantown Pike. After some discussions by the Board of Supervisors this item was tabled to next month's meeting.

Mr. Alfarano introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Einstein Project – finalizing a few minor operational issues and awaiting dedication documents to complete the project; and B.

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Germantown Pike Parallel Force Main Project – waiting to issue final completion documents.

Mr. Dainoff introduced the next item on the agenda, Financial Update and 1st Quarter Budget Adjustments. Finance Director, Eric Traub provided an update on the Township's financial condition and the proposed 1st quarter budget adjustments. Mr. Traub stated that the annual audit is available on the Township's website. Mr. Dainoff made a motion to approve the 1st quarter budget adjustments. The motion was seconded by Mrs. Howell. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the first item under "New Business", Resolution No. 2607 – Declaring Local Government Week. Township Manager, Donald Delamater reviewed and read into record Resolution No. 2607 declaring April 15th – 19th, 2013 as Local Government Week. Mr. Delamater stated that six students from the Norristown Area High School visited the Township as part of Local Government Week. Mrs. Howell made a motion to approve Resolution No. 2607. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorize Rental Fee for Usage of Bocce Courts. Parks & Recreation Director/Assistant Township Manager, Larry Brown reviewed the proposed rental fees for usage of the bocce courts at the Stanbridge Street Park. Mrs. Howell made a motion to approve the rentals fees. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Sign Permit Fee Waiver – Montco Lions Club. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed a letter dated April 8, 2013 from the Montco Lions Club requesting a waiver of the temporary sign permit fee to advertise the Flea Market at Northtowne Plaza to be held on

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Saturday, June 15, 2013. Mrs. Howell made a motion to waive the temporary sign permit fee. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Authorize Advertisement for Bids – Sanitary Sewer Cleaning, TV Inspection and Grouting Contract. Staff Engineer, Doug Jones reviewed his memo dated April 11, 2013 to advertise for bids for the project to include cleaning, televising, pressure testing and grouting of all pipe joints within the two main sewer interceptors tributary to the Norris City Avenue and Timberlake pump stations. Mrs. Howell made a motion to approve the advertisement for bids to be opened at a future meeting. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Expenditure Authorization. A. Central Montco Technical High School ½ page ad - \$80.00. Mrs. Howell made a motion to approve item A. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Howell introduced the next item on the agenda, Attendance Authorization. A. Police Training – Monadnock Defensive Tactics Systems – Officer Gibson and B. DVIT Retreat – June 17th – 19th – Manager and Assistant Manager. Mrs. Howell made a motion to approve items A and B. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Dainoff read the Supervisors Schedule of Meetings from April 21, 2013 thru May 28, 2013.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater stated there was nothing new to report.

Chairman Zurzola thanked Boy Scout Troop 622 for attending the meeting.

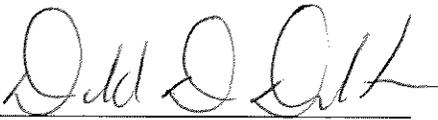
There being no other business to come before the Board, the Chairman asked if

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there were any residents who wished to speak. There were none.

Mr. Dainoff made a motion to adjourn the meeting at 8:00 p.m.; the motion was seconded by Mrs. Howell and approved unanimously.





Donald D. Delamater
Secretary