

East Norriton Township – Reorganization Meeting  
January 3, 2012

Montgomery County Court of Common Pleas Judge, Richard Haaz swore in newly elected Supervisors, Marc A. Alfarano and Tina Howell.

Assistant Township Manager, Larry Brown swore in newly elected auditors, Nancy D Kolenda and Kevin C. Tickner.

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chairman, Township Manager, Donald D. Delamater at 7:10 p.m. on Tuesday, January 3, 2012, at the Township Municipal Building.

The first order of business was the election of the Chairman of the Board of Supervisors for the year 2012. Mr. Dainoff made a motion nominating John Zurzola as the Chairman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mr. Zurzola then assumed his position as Chairman of the Board of Supervisors and asked for a nomination for the position of Vice Chairman of the Board of Supervisors for the year 2012. Mrs. Howell made a motion nominating Harris Dainoff as the Vice Chairman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Tina Howell and Marc A. Alfarano.

After roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Appointment of Township Manager/Secretary/Treasurer. Mr. Dainoff made a motion to appoint Donald Delamater as the Township Manager/Secretary/Treasurer. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously. Mr. Dainoff made a motion to approve the Employment Agreement with Mr. Delamater. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Operating Officials for 2012. The Chairman read the list of officials: Deputy Tax Collector - Township Manager & Finance Department Personnel; Public Safety Director/Police Chief - Karyl Kates; Lieutenant –Brandon Pasquale; Police Detectives - Peter Mastrocola, William Esmonde and Jean Morrison; Assistant Township Manager/Parks and Recreation Director - Larry Brown; Finance Director - Eric Traub; Director of Planning and Code Enforcement/Zoning Officer/Building Code Official - Bryan Bortnichak; Code Enforcement Officers - John Altomari & Joseph Perkins; Fire Marshal and Emergency Management Coordinator - David Boyer; Public Works Director/Staff Engineer - Doug Jones and Assistant Fire Marshal/Fire Fighter - Frank Ludwig. Mr. Dainoff made a motion to appoint the operating officials for 2012. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Auditor and fix compensation - Resolution No. 2578. Township Manager, Donald Delamater read Resolution No. 2578 into the record appointing the certified public accounting firm of Maillie, Falconiero and Company to audit the accounts of the Township of East Norriton and the Township Officers for the fiscal year 2012 and their compensation is set at the sum of eighteen thousand, two hundred and fifty dollars. Mr. Dainoff made a motion to approve resolution No. 2578. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

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The Chairman introduced the next item on the agenda, Appointment of Township Solicitor and fix the compensation. Mr. Dainoff made a motion appointing the firm of Friedman Schuman as the Township Solicitor for 2012 with fixing the compensation per the firm's letter dated November 18, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Special Legal Counsel and fix the compensation. Mrs. Howell made a motion appointing the firm of Hamburg, Rubin, Mullin, Maxwell & Lupin as Special Legal Counsel for 2012 with fixing the compensation per the firm's letter dated December 12, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Legal Counsel and fix the compensation. Mr. Dainoff made a motion appointing the firm of Rudolph, Clarke & Kirk LLC as Special Legal Counsel for 2012 with fixing the compensation per the firm's letter dated December 28, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Township Consulting Engineer and fix the compensation. Mr. Dainoff made a motion appointing the firm of Remington, Vernick & Beach Engineers as the Township Consulting Engineer for 2012 and fixing the compensation as per the schedule listed per the firm's letter dated December 2, 2011. After requesting any comments and there being none, the motion was seconded by Mrs. Howell with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Township Sanitary Sewer Engineer and fix the compensation. Mrs. Howell made a motion appointing the firm of Carroll Engineering Corporation as the Township Sanitary Sewer

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Engineer for 2012 and fixing the compensation as per the schedule in the firm's letter dated December 21, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Township Planning Consultant and fix the compensation. Mr. Dainoff made a motion appointing T & M Associates as the Township Planning Consultant for 2012 and fixing the compensation per the firm's letter dated December 29, 2011. After requesting any comments and there being none, the motion was seconded by Mrs. Howell with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Township Labor Attorney and fix the compensation. Mr. Dainoff made a motion appointing Thorp Reed & Armstrong as the Township Attorney for 2012 and fixing the compensation per the firm's letter dated November 28, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

The Chairman introduced the next item on the agenda, Appointment of Township Actuary and fix the compensation. Mrs. Howell made a motion appointing Conrad Siegel, Inc. as the Township Actuary for 2012 and fixing the compensation as per the firm's letter dated November 17, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Traffic Consultant and fix the compensation. Mr. Dainoff made a motion appointing T & M Associates as the Township Traffic Consultant for 2012 and fixing the compensation as per the firm's letter dated December 29, 2011. After requesting any comments and there being none, the motion was seconded by Mrs. Howell with Mr. Gracia abstaining from the vote. The motion was approved 4 – 0.

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The Chairman introduced the next item on the agenda, Appointment of Special Project Engineer - Einstein and fix the compensation. Mrs. Howell made a motion appointing Pennoni Associates Inc. as the Special Project Engineer – Einstein and fixing the compensation as per their letter dated November 21, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairman made a motion appointing Woodrow & Associates, Inc. as Special Project Engineer for 2012 and fixing the compensation as per their letter dated November 10, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Project Engineer - Sewer Force Main and fix the compensation. Mr. Dainoff made a motion appointing Ebert Engineering, Inc. as the Special Project Engineer –Sewer Force Main and fixing the compensation as per their letter dated December 15, 2011. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township GIS Consultant and fix the compensation. Mr. Dainoff made a motion appointing Carrigan Geo Services Inc. as the Township GIS Consultant for 2012 and fixing the compensation as per their letter dated November 14, 2011. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Building Inspector and fix the compensation. Mr. Dainoff made a motion appointing Code Inspections, Inc. as the Township Building Inspector for 2012 and fixing the compensation as per the current contract dated July 20, 2006. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Members to the Township's Boards and Commissions.

The Chairman asked for nominations for the Vacancy Board for a term of one year expiring on December 31, 2012. Mr. Dainoff made a motion to nominate Phyllis McQuirns to the Vacancy Board. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman asked for nominations for the Zoning Hearing Board for a term of three year terms expiring on December 31, 2014. Mr. Gracia made a motion to reappoint Lois Campana. The Chairman asked if there were any other nominations. Mrs. Howell made a motion to nominate Richard Williams and was seconded by Mr. Dainoff. The Chairman asked for a vote for Mr. Williams and the vote was four to one with Mr. Gracia voting nay. Motion carried.

The Chairman announced that there were seven positions for the Traffic Advisory Committee. Mr. Dainoff made a motion to nominate the former six of the seven appointees to another one year term on the Traffic Advisory Committee expiring on December 31, 2012; James Serratore, Joseph Tarantino, Keith Tornetta, George Myers, Anthony Taormina, and Carmen Italia. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously. Mr. Dainoff made a motion to reappoint Wayne Klitsch to another one year term on the Traffic Advisory Committee expiring on December 31, 2012. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman announced that there was one position for the East Norriton Township Historical Advisory Commission for a five year term expiring on December 31, 2016. Mr. Alfarano made a motion to reappoint Joan Lenhardt for the five year term expiring December 31, 2016 and after requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

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The Chairman announced that there was one position for the East Norriton-Plymouth-Whitpain Joint Sewer Authority for a five year term expiring on December 31, 2016. Mr. Gracia made a motion to reappoint Keith Tornetta. The motion was seconded by Mr. Alfarano. The Chairman asked if there were any other nominations. Mrs. Howell made a motion to appoint Harris Dainoff to the East Norriton-Plymouth-Whitpain Joint Sewer Authority for a five year term expiring on December 31, 2016. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved three to two. The Chairman asked for a vote to consider the motion to reappoint Keith Tornetta, the motion failed.

The Chairman announced that there was one position for the East Norriton Township Industrial Development Authority a five year term expiring December 31, 2016. Mr. Gracia made a motion to reappoint John P. Kelly. The Chairman asked if there were any other nominations. Mr. Dainoff made a motion to nominate Don Benn to the East Norriton Township Industrial Development Authority. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano. The Chairman asked for a vote for Mr. Benn and the vote was four to one with Mr. Gracia voting nay. Motion carried.

The Chairman introduced the next item on the agenda, East Norriton Township Zoning Hearing Board Solicitor Compensation. Mr. Dainoff made a motion to set the compensation for the Zoning Hearing Board Solicitor per our current Zoning Hearing Board Solicitor's letter dated November 18, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Mr. Dainoff made a motion to appoint the following members to the Retirement Benefits Advisory Board: A) Mr. John Zurzola, a member of the Board of Supervisors, who will serve as Chairman of the Retirement Benefits Advisory Board; B) Donald Delamater, the Township Manager, who will serve as the Chief Administrative Officer of the Pension Funds; C) Larry Brown, the Assistant Township Manager, who will also serve as Secretary to the Advisory Board; D) Eric

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Traub who will represent the Non-Uniformed Employees, and, E) David McDermott who will represent the Uniformed Employees. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Open Records Officers. Mrs. Howell made a motion to appoint Police Chief, Kary Kates as the Open Records Officer for all police records and Township Manager, Donald Delamater as the Open Records Officer for all other records request. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Earned Income Tax Committee Delegates. Mr. Dainoff made a motion to appoint Township Manager, Donald Delamater as the Primary Voting Delegate Finance Director, Eric Traub as the First Alternate Voting Delegate and Assistant Township Manager, Larry Brown as the Second Alternate Voting Delegate. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Fix the Treasure's Bond. Mr. Gracia made a motion to fix the Treasurer's Bond at \$1,000,000.00 and after requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairman introduced the next item on the agenda, Set Regular and Special Meeting dates for 2012. Mr. Dainoff read the following dates: the Board of Supervisors Regular Meeting dates as follows: Tuesday, February 28, 2012, Tuesday, March 27, 2012, Tuesday, April 17, 2012, Tuesday, May 22, 2012, Tuesday, June 26, 2012, Tuesday, July 24, 2012, Tuesday, August 28, 2012, Tuesday, September 18, 2012, Tuesday, October 23, 2012, Tuesday, November 13, 2012 and Tuesday, December 11, 2012. The 2013 Reorganization Meeting will be held on Monday, January 7, 2013, beginning at 7:00p.m. The Zoning Hearing Board will meet on the second Tuesday of each month at 7:00 p.m., prevailing time, except for the November meeting to be held on

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Tuesday, November, 20, 2012 and the December meeting to be held on Tuesday, December 18, 2012. The Township Planning Commission will meet on the third Wednesday of each month at 7:00p.m., prevailing time, except for the November meeting to be held on Wednesday, November 14, 2012. The Historical Advisory Commission will meet on the fourth Monday bimonthly January thru November beginning at 6:30 p.m., prevailing time, except for the May meeting to be held on Monday, June 4, 2012. Mr. Dainoff made a motion to approve the meeting dates as read. The Chairman requested any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Set Holidays for 2012. Mr. Dainoff read the Holidays for 2012 as follows: Monday, January 16, 2012 - Martin Luther King Day, Monday, February 20, 2012 - Presidents Day, Friday, April 6, 2012 - Good Friday, Monday, May 28, 2012 - Memorial Day, Wednesday, July 4, 2012 - Independence Day, Monday, September 3, 2012 - Labor Day, Monday October 8, 2012 - Columbus Day, Friday, November 12, 2012 - Veterans Day, Thursday, November 22, 2012- Thanksgiving Day, Friday, November 23, 2012- Day after Thanksgiving, Monday, December 24, 2012 – Floating Holiday, Tuesday, December 25, 2012 – Christmas and Tuesday, January 1, 2013 - New Years Monday. The Chairman requested any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Designation of Banks. Mrs. Howell made a motion that all the banks in the Commonwealth are eligible as the Township depository and after requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

The Chairman introduced the next item on the agenda, Set Compensation for the Board of Supervisors for 2012. Mr. Dainoff made a motion that the compensation of the Supervisors is set in accordance with the previously approved Ordinance No. 362. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Reaffirm the Township Fee Schedule – Resolution No. 2579. Zoning/Code Enforcement Officer, Bryan Bortnichak reviewed Resolution No. 2579. Mr. Dainoff made a motion to reaffirm the Township fee schedule and approve Resolution No. 2579. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Certify Delegates to the State Association's Annual Conference. Mr. Dainoff made a motion to designate the Supervisors and Manager as delegates to the 2012 PSATS Annual Conference and to appoint Chairman Zurzola to serve as the voting delegate for East Norriton Township. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

There being no other business to come before the Board, the Chairman asked if there were any citizens who wished to speak. Nick Viglianese of 3105 Whitehall Road questioned the motives of the appointments and read a list of contributors to the Democrat campaign. Ken Christovich of 2937 Tanglewood Lane commented on several matters pertaining to the quality of life in East Norriton Township to which the Board responded. Robert Whaley of 319 Warsaw Street questioned the transition period and the review process of the new consultant proposals. Mr. Zurzola responded that the changes needed to be made and some of the knowledge has been retained. Mr. Gracia commented that in the past when consultants were being considered interviews were performed by the entire Board. Susan Wendt of 218 Woodlawn Road commented on the Republican leadership in the past and the leadership has been decent and now the Township has Democratic leadership and everyone should give these people a chance. Lois Campana of 3256 Hayes Road commented on the change and hopes the board will demonstrate more honorable character than their political propaganda. The response to all the comments, Mr. Zurzola noted that the new Board was elected by the people to lead, and lead they will.

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Mr. Dainoff made a motion to adjourn the meeting at 8:02 p.m., the motion was seconded by Mrs. Howell and approved unanimously.



A handwritten signature in black ink, appearing to read "Donald D. Delamater".

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Donald D. Delamater  
Secretary