

East Norriton Township – Regular Meeting
July 24, 2012

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, July 24, 2012, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Tina Howell and Marc Alfarano.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Board of Supervisors presented Caroline Rojas, Secretary of ENGAA a check in the amount of \$1,621.68 and Suanne Gardiner, President of ENLL a check in the amount of \$4,375.74 for the 2012 resident participant contributions.

The Chairman introduced the next item on the agenda, Presentation by Christopher Fazio, PE of Remington, Vernick & Beach Engineers – *An Overview of East Norriton Township's Storm Water Management Program*. Township Engineer, Chris Fazio gave a brief presentation on the Township's storm water management program.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Regular Meeting of June 26, 2012. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for June, 2012. Mr. Gracia made a motion to accept the Financial Reports. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for June, 2012. Mr. Dainoff made a motion to accept the Committee Reports. After

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requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman asked if there were any comments from the Board of Supervisors, Mr. Alfarano commented on the new lighting in the meeting room. Township Manager, Donald Delamater reviewed the interior and exterior lighting that was updated.

The Chairman then asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, - Resolution No. 2587 – Amending Fee Schedule. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed Resolution No. 2587 amending the fee schedule to increase certain fees for zoning applications and residential resale use and occupancy permits. Mr. Bortnichak noted that in conjunction with the fee increase, Zoning Hearing Board applications that are not complex in nature would no longer be forwarded to the Township Planner for their review. Mr. Dainoff made a motion to approve Resolution No. 2587. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Ordinance No. 542 – Human Relations Commission. Township Solicitor, Sean Kilkenny reviewed Ordinance No. 542 creating the East Norriton Township Human Relations Commission, and to prohibit discrimination in housing, commercial property, employment and public accommodations on the basis of actual or perceived race, color, religious creed, ancestry, sex, age, national origin, handicap or disability, use of guide animals because of the blindness, deafness or physical handicap of the user is a handler or trainer of support or guide animals, or identity or because of an individual’s sexual orientation, gender identity or gender expression. Mr. Dainoff made a motion to approve Ordinance No. 542. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mr. Alfarano introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed:

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Wendy's is expected to open next week and Evergreen Terrace the third out of five duplexes is being constructed.

Mr. Dainoff introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Doug Jones reported that the Birchwood Drive project has been completed and the Hayes Road project should be completed sometime in August.

Mr. Alfarano introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project - letting is scheduled for fall of 2012; B. Whitehall Road Bridge Rehabilitation Whitehall Roadwork –work is virtually complete, anticipate road opening by the end of next week; and C. Germantown Pike Widening Project – roadwork continues, the traffic signal in front of hospital is fully functional and they are working on the fiber optic interconnection of all the traffic signals along Germantown Pike. Township Manager, Donald Delamater reviewed the water main break that occurred at the intersection of Township Line Road and Swede Road.

Mr. Dainoff introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Einstein Project – the pump station/surge tank work continues; B. Germantown Pike Parallel Force Main - preconstruction meeting held, looking to begin work early to mid August; C. Nottingham Road – continue to monitor flows in the area and have relocated the flow meter to try and further identify and isolate flows.

Mr. Alfarano introduced the next item on the agenda, Financial Update and 2nd Quarter Budget Adjustments. Finance Director, Eric Traub provided an update of the Township's financial condition and the necessary limitations on expenses for the remainder of this year and into next year. He also, reviewed the proposed 2nd quarter budget adjustments. Mr. Dainoff made a motion to approve the 2nd quarter budget adjustments. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mrs. Howell introduced the first item under "New Business", Waiver Request –

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Hillcrest Plaza & East Norriton Township Holiday Parade. Township Manager, Donald Delamater reviewed that the 20th annual East Norriton Township Holiday Parade is scheduled for Saturday, December 1st, rain date Sunday, December 2nd and that this year's beneficiary is *Feel The Warmth* a non-profit organization that provides school supplies, winter coats and toys to the less fortunate in the Greater Philadelphia region. Mrs. Howell made a motion to waive any permit fees pertaining to this event. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Waiver of Conflict. Township Manager, Donald Delamater reviewed that the Township has a developer who is looking into changing the bank that they use for the Williamstadt Development and as part of the development there is a tri-party agreement. The Township Solicitor does business outside of the Township business with the new bank. The waiver is needed to publicly clarify the Solicitor's business relationship with the new bank. Mr. Dainoff made a motion to approve the Waiver of Conflict. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

Mrs. Howell introduced the next item on the agenda, Sanitary Sewer Catch-up Billing. Finance Director, Eric Traub reviewed his memo dated June 7, 2012 outlining that the Township currently bills customers six months behind. Mr. Traub reviewed two proposed options to bring the sewer accounts up to date. Mr. Traub stated that any change could be explained in a letter and/or the Township newsletter. He also expressed that the sewer fund is a difficult fund to balance each year and this catch up proposal could provide enough revenues to put off a possible rate increase. After some discussion the Board of Supervisors tabled this item for further discussion at a later date.

Mr. Gracia introduced the next item on the agenda, Credit Card Payment for Township Services. Finance Director, Eric Traub reviewed his memo dated July 11, 2012 outlining the option of accepting credit card payments as a method of payment for various Township services. Mr. Traub reviewed that Municipay charges a basic convenience fee is 2.45% of the total charge or \$1.50 minimum for credit card payments and customers could also do an e-check that has a flat convenience fee of \$1.50 and

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customers who want to use a debit card will pay a \$3.95 flat fee. Mr. Gracia made a motion to authorize the acceptance of credit card payments utilizing Municipay and the execution of the appropriate agreements. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mrs. Howell introduced the next item on the agenda, Employee Personnel Policy Amendments. Assistant Township Manager, Larry Brown reviewed a few amendments to the Personnel Policy for non-uniformed employees. Mrs. Howell made a motion to approve the proposed employee personnel policy amendments. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Plymouth Community Ambulance Association Agreement Renewal. Township Manager, Donald Delamater reviewed that the Township executed a ten year agreement with Plymouth Ambulance Association in 2002; the agreement has expired in February, 2012. Mr. Delamater will have the Township Solicitor review the new draft agreement and have PCCA representatives attend the August meeting for a brief presentation on the association and how they service the community.

Mrs. Howell introduced the next item on the agenda, Expenditure Authorization: A. DROP Pension Payment – Craig Walters - \$4,625.35/month; B. DROP Pension Payment – Michael Brumbaugh - \$2,575.95/month and C. Deferred Pension Payment – Gary Franklin - \$373.54/month. Mrs. Howell made a motion to approve items A. thru C. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Attendance Authorization: A. East – West Norriton Fire Companies 10th Annual Golf Outing/Hole Sponsorship and B. Police Training Request – Level 1 Commercial Vehicle Safety Inspection – Officers Thomson and Lopoten. Mr. Gracia made a motion to approve items A. and B. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

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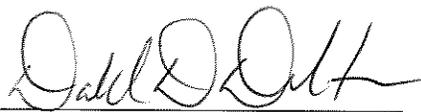
Mr. Gracia read the Supervisors Schedule of Meetings from August 5, 2012 thru September 8, 2012.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reviewed an Amendment to Permit Extension Act to extend the life of permits, approvals, and other authorizations that are in effect as of January 1, 2009 or issued after that date, until July 1, 2016 – thus giving applicants/permittees another three years beyond the original deadline of July 1, 2013 to act on the approved permits.

There being no other business to come before the Board, the Chairman asked if there were any residents who wished to speak. Kevin Dyson of 2996 Brambling Lane asked about the status of the Germantown Pump Station force main capacity issue due to the force main lining. Staff Engineer, Doug Jones stated that the capacity issue will be addressed as part of the Germantown Pump Station Parallel Force Main project, which involves the installation of a six-inch force main from the Germantown Pump Station to Sunset Avenue and will discharge into the existing gravity sewer system that flows to the Einstein Pump Station. Mr. Dyson then questioned if the Township would be reimbursed by the design engineer. Chairman Zurzola stated that this is a matter of potential litigation.

Mr. Dainoff made a motion to adjourn the meeting at 8:12 p.m., the motion was seconded by Mrs. Howell and approved unanimously.





Donald D. Delamater
Secretary