

East Norriton Township – Regular Meeting
October 23, 2012

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairman, John Zurzola at 7:00 p.m. on Tuesday, October 23, 2012, at the Township Municipal Building. Supervisors present were John A. Zurzola, Harris A. Dainoff, Donald J. Gracia, Marc A. Alfarano and Tina Howell.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairman introduced the first item on the agenda, Open Bids for Township Vehicles and Equipment. Mr. Gracia made a motion to close the bids. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously. The bids for the Township vehicles and equipment were opened and read by Township Manager, Donald Delamater as follows: T & T Contracting 1994 International DT408 Dump Truck -\$10,001.00; John Couchara 1994 International DT408 Dump Truck - \$5,505.00 and 1994 Chevrolet 3500 Utility Truck - \$2,513.00; Tobias Machinery 1994 International DT408 Dump Truck - \$7,600.00; Marks Motors 1994 Chevrolet 3500 Utility Truck - \$1,815.00 and 10 foot Flink snowplow - \$10.00; J & J Environmental 1994 International DT408 Dump Truck - \$5,515.00, 1994 Chevrolet 3500 Utility Truck - \$2,501.00 and 10 foot Flink snowplow \$51.00; and Devino Used Truck Parts 1994 International DT408 Dump Truck - \$1,777.00 and 1994 Chevrolet 3500 Utility Truck - \$327.00. Mr. Delamater made a recommendation that Township staff review the bids for a possible recommendation later in the meeting. Mr. Dainoff made a motion to have staff review the bids for possible award later in the meeting. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Plymouth Community Ambulance Association Presentation. Chief, Tom Trojansky and Captain, Gerald Watson gave a brief presentation on the operations of PCCA.

The Chairman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

East Norriton Township – Regular Meeting
October 23, 2012

The Chairman introduced the next item on the agenda, Approval of Meeting Minutes. Mrs. Howell made a motion to approve the minutes of the Regular Meeting of September 18, 2012. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman introduced the next item on the agenda, Approval of the Financial Reports for September, 2012. Mr. Dainoff made a motion to accept the Financial Reports. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

The Chairman introduced the next item on the agenda, Committee Reports for September, 2012. Mr. Gracia made a motion to accept the Committee Reports. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

The Chairman asked if there were any comments from the Board of Supervisors, Supervisor Dainoff commented on the previously talked about loss/stolen ordinance and that the district attorney recently announced that it looks like the legislation is going to pass without amendment a straw party law.

The Chairman then asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, - Resolution No. 2591 – PADOT I-476 Traffic Management Systems Project (TMS). Township Manager, Donald Delamater read and reviewed Resolution No. 2591. Mr. Alfarano made a motion to approve Resolution No. 2591. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Dainoff introduced the next item on the agenda, Resolution No. 2592 – Approving a Formal Policy Related to Financial Management and Budgetary Practices. Finance Director, Eric Traub reviewed Resolution No. 2592. Mrs. Howell made a motion to approve Resolution No. 2592. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

East Norriton Township – Regular Meeting
October 23, 2012

Mr. Alfarano introduced the next item on the agenda, Human Relations Commission Appointments. Chairman Zurzola tabled this item to interview candidates for the Human Relations Commission for appointment at the Reorganization Meeting on Monday, January 7, 2013.

Mr. Dainoff introduced the next item on the agenda, Developments & Construction Updates. Code Enforcement/Zoning Director, Bryan Bortnichak reviewed that Evergreen Terrace is nearing completion and four of the five duplexes are complete and Williamstadt Development a sixty-six townhome community has forty-seven units occupied. The Township should anticipate accepting dedication of both developments in early 2013.

Mr. Alfarano introduced the next item on the agenda, Storm Drainage Issue/Projects. Staff Engineer, Doug Jones reviewed photos of the Bristol Street project.

Mr. Dainoff introduced the next item on the agenda, Traffic Issues. Staff Engineer, Doug Jones reported: A. Penn DOT's Markley Street Improvement Project – PADOT anticipates to put out for bid next month with construction to start in the spring; B. Germantown Pike Widening Project – paving has been completed with a few minor punchlist items remaining. And C. CSX Railroad Upgrade Project – Road Closings – Township Line Road east of North Wales Road will be closed the week of November 5th with a twenty-four hour closure. Also, Township Line Road at Knoeller Road will have a closure in the spring of 2013 for the Stoney Creek Farms Development to install a secondary entrance into the development.

Mr. Alfarano introduced the next item on the agenda, Sanitary Sewer Issues. Staff Engineer, Doug Jones reported: A. Einstein Project – a few minor issues are outstanding; and B. Germantown Pike Parallel Force Main – reviewed photos.

Mr. Dainoff introduced the next item on the agenda, Parks Development Updates. Assistant Township Manager, Larry Brown reviewed photos of the progress at the Barrington Park, the DeSage Park and the Stanbridge Street Park. Mr. Brown also

East Norriton Township – Regular Meeting
October 23, 2012

reviewed the easement at the Village of Caralea.

Mr. Alfarano introduced the next item on the agenda, Financial Update and Budget Adjustments. Finance Director, Eric Traub provided an update on the Township's current financial condition and reviewed the proposed budget adjustments for the 3rd quarter of 2012. Mr. Dainoff made a motion to approve the 3rd quarter budget adjustments. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mrs. Howell introduced the first item under "New Business", ENPWJSA 2013 Operating and Capital Improvements Budgets. Township Manager, Donald Delamater provided a review of the Joint Sewer Authority budget for the year 2013.

Mr. Gracia introduced the next item on the agenda, East Norriton Township 2013 Budget Presentation. Finance Director, Eric Traub reviewed the initial 2013 budget. Mr. Dainoff made a motion to authorize advertisement of the preliminary budget and to schedule budget hearings during the regular Board of Supervisors meetings for November 13, 2012 and December 11, 2012. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

Mrs. Howell introduced the next item on the agenda, Resolution No. 2593 – Authorizing the Distribution of the General Municipal Pension Systems State Aid. Township Manager, Donald Delamater read and reviewed Resolution No. 2593. Mrs. Howell made a motion to approve Resolution No. 2593. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Resolution No. 2594 – Authorizing the Disposition of Unusable Equipment. Township Manager, Donald Delamater reviewed Resolution No. 2594 authorizing the disposal of unusable equipment. Mr. Alfarano made a motion to approve Resolution No. 2594. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

East Norriton Township – Regular Meeting
October 23, 2012

Mrs. Howell introduced the next item on the agenda, Heatherwood Estates Community Association Street Dedication Request. Township Manager, Donald Delamater reviewed a letter dated October 5, 2012 received from the Heatherwood Estates Community Association asking East Norriton Township to take dedication of Heatherwood Drive. After some discussion by the Board of Supervisors and staff Mr. Dainoff made a motion to authorize the Township Manager to deny the request made by the Heatherwood Estates Community Association. After requesting any comments and there being none, the motion was seconded by Mrs. Howell and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Vacancies on Boards and Commissions. Township Manger, Donald Delamater reviewed the vacancies that will occur on the Township's appointed Boards and Commission at the end of this year and the process the Township will use to solicit resumes and letters of interest.

Mrs. Howell introduced the next item on the agenda, Expenditure Authorization.
A. *A Night for Brad* ad book – full page - \$100.00. Mrs. Howell made a motion to approve item A. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Attendance Authorization. A. Holiday Luncheon – December 14, 2012. Mr. Gracia made a motion to approve item A. After requesting any comments and there being none, the motion was seconded by Mr. Alfarano and approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from October 30, 2012 thru December 1, 2012.

The Chairman asked Township Manager, Donald Delamater to review any recent or pending legislation. Mr. Delamater reviewed an email received from Chief Jim Staufenberg who sent a letter on behalf of the Norriton Fire Engine Company to Representatives Gerlach and Meehan asking for support by the passage of the following three bills *the Fire Sprinkler Incentive Act, the Volunteer Responder Incentive Protection*

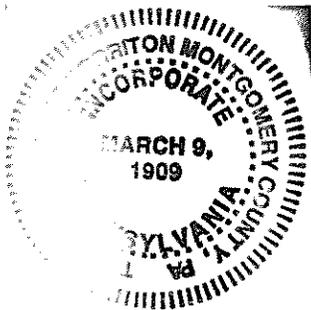
East Norriton Township – Regular Meeting
October 23, 2012

Reauthorization Act and the Volunteer Firefighter Fairness Act. Chief Staufenberg asked that the Township to draft a letter to the legislators supporting his letter. Chairman Zurzola stated he would like to find out more information prior to a letter being written.

The Chairman asked if there was any Other Business to be discussed. Township Solicitor, Sean Kilkenny reviewed a draft ordinance appointing the Tax Claim Bureau of Montgomery County as an alternative collector and approving penalty, interest and fee schedule for collection of delinquent real estate taxes. Township staff and the Solicitor will review and present an ordinance at the November 13, 2012 regular meeting. Township Manager, Donald Delamater reviewed the Township is now accepting credit card payments and residents can register online for the monthly yard waste collection program.

Staff Engineer, Doug Jones recommended that the 1994 International DT408 Dump Truck bid be awarded to T & T Contracting in the amount of \$10,001.00; the 1994 Chevrolet 3500 Utility Truck bid be awarded to John Couchara in the amount of \$2,513.00 and that the Township reject the bids received for the 10 foot Flink snowplow. Mr. Gracia made a motion to award the bids per Mr. Jones' recommendation. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Dainoff made a motion to adjourn the meeting at 8:53 p.m., the motion was seconded by Mrs. Howell and approved unanimously.



A handwritten signature in black ink, appearing to read "Donald D. Delamater". The signature is written in a cursive style and is positioned above a horizontal line.

Donald D. Delamater
Secretary