

East Norriton Township – Regular Meeting  
October 25, 2011

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Kandy Heckman at 7:05 p.m. on Tuesday, October 25, 2011, at the Township Municipal Building. Supervisors present were Karen “Kandy” Heckman, Donald J. Gracia, Harris A. Dainoff, James J. Serratore, III and John A. Zurzola.

Following roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

Chairwoman Heckman read and presented Wayne Stem of Rainbow Arts and Crafts with a certificate celebrating their thirty years of business.

The Chairwoman announced that the Board of Supervisors met earlier this evening in Executive Session to discuss matters of litigation and personnel.

The Chairwoman introduced the next item on the agenda, Approval of Meeting Minutes. Mr. Serratore made a motion to approve the minutes of the Regular meeting of September 27, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

The Chairwoman introduced the next item on the agenda, Approval of the Financial Report for September, 2011. Mr. Serratore made a motion to accept the Financial Report. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

The Chairwoman introduced the next item on the agenda, Committee Reports for September, 2011. Mr. Dainoff made a motion to accept the Committee Reports. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman asked if there were any comments from the Board of Supervisors, to which there were none.

The Chairwoman then asked if there were any Citizens to be heard, to which there were none.

Mr. Serratore introduced the first item under “Old Business”, Traffic Planning and Design, Inc. Old Arch Road Traffic Study. Jerry Baker of Traffic Planning and Design, Inc. reviewed his letter dated September 7, 2011 regarding Old Arch Road – Traffic Calming.

Mr. Dainoff introduced the next item on the agenda, Development & Construction Updates. Code Enforcement Director, Bryan Bortnichak reviewed Evergreen Terrace has performed some site clearing; Mercy Suburban Hospital – Cancer Center addition work is proceeding; and all the appropriate permits have been issued for Sonic.

Mr. Serratore introduced the next item on the agenda, Storm Drainage Issues/Projects. Mr. Jones reviewed that the deteriorated pipe on Potshop Road has been replaced; Gill Quarries has replaced large stones along the berm; Meadowbrook Road work is in process; and Hannah Avenue and Kory Lane the storm water pipe is being installed. Tim Woodrow of Woodrow & Associates reviewed the proposed newly revised MS4 Permit from DEP. He also informed the Board of Supervisors that in the coming months DEP will be holding training on how permit holders should complete the permit application.

Mr. Dainoff introduced the next item on the agenda, Traffic Issues. Doug Jones reviewed the ongoing traffic issues and noted: 1. Montgomery County Signals Upgrade Project – work is completed with the exception of the fiber connection back to PennDOT needs to be connected; 2. PennDOT’s Markley Street Improvement Project – letting scheduled for the end of this year; 3. Whitehall Road Bridge Rehabilitation is more likely to occur in the fall of 2012 or early 2013. And 4. Township Line Road Paving is most likely to begin in the spring of 2012. Mr. Jones noted that the Township is sensitive to all the traffic congestion on Germantown Pike and are working with the contractor to ensure that the traffic congestion is minimized.

Mr. Serratore introduced the next item on the agenda, Sanitary Sewer Issues. Mr. Rosenthal of Gilmore and Associates reviewed the Germantown Pike Force Main Repair Project work is completed and preliminary as built plans have been delivered and are

East Norriton Township – Regular Meeting  
October 25, 2011

being reviewed by Township staff. Mr. Rosenthal reviewed Einstein off site sewer work is underway and construction work of the new force main is proceeding.

Mr. Dainoff introduced the next item on the agenda, Financial Update and Budget Adjustments. Finance Director, Eric Traub provided an update of the Township's financial condition and the proposed budget adjustments for the 3<sup>rd</sup> quarter of 2011. Mr. Dainoff made a motion to approve the 3<sup>rd</sup> quarter budget adjustments. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Zurzola introduced the first item under "New Business", ENPWJSA 2012 Operating and Capital Improvements Budgets. Township Manager, Donald Delamater provided a review on the Joint Sewer Authority budget for the year 2012.

Mr. Gracia introduced the next item on the agenda, 2012 Budget Presentation. Township Manager, Donald Delamater provided details on the different items in the preliminary budget. Mr. Dainoff made a motion to authorize advertisement of the preliminary budget. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Resolution No. 2566 – Authorizing the Distribution of the General Municipal Pension System State Aid. Township Manager, Donald Delamater read and reviewed Resolution No. 2566. Mr. Zurzola made a motion to approve Resolution No. 2566. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Resolution No. 2567 – Support of Renewing Growing Greener. Township Manager, Donald Delamater read and reviewed Resolution No. 2567. Mr. Dainoff made a motion to approve Resolution No. 2567. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Resolution No. 2568 – Authorizing the Disposal of Equipment and Files. Township Manager, Donald Delamater reviewed Resolution No. 2568. Mr. Gracia made a motion to approve Resolution No. 2568. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Traffic Signal and Street Light Maintenance Contract Extension. Public Works Director/Staff Engineer, Doug Jones reviewed the contract extension with Charles A. Higgins and Sons, Inc. Mr. Zurzola made a motion to approve the extension of the contract with Charles A. Higgins and Sons, Inc. for an additional three year period at the same rate as 2011. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Personnel Policy Amendment – Drug and Alcohol Policy. Assistant Township Manager, Larry Brown reviewed the proposed amendment to the Personnel Policy regarding the Drug and Alcohol Policy and replaces it with an updated policy which specifies the discipline associated with the different level and types of offenses. Mr. Brown also reviewed amending Section 1003-Leaves by removing letter 1k which requires that vacation days be taken in full day units. Mr. Gracia made a motion to approve the personnel policy amendments. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Police and Non Uniformed Pension Plan Amendments – Authorization to Advertise. Township Manager, Donald Delamater reviewed the proposed ordinances for the Police and Non Uniformed Pension Plans. Mr. Serratore made a motion to authorize advertisement of the ordinances for consideration at the November regular meeting. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

East Norriton Township – Regular Meeting  
October 25, 2011

Mr. Zurzola introduced the next item on the agenda, Vacancies on Boards and Commissions. Township Manager, Donald Delamater reviewed this informational item of the vacancies that will occur on the Township's appointed Boards and Commissions at the end of this year. Mr. Delamater reviewed the process the Township will use to solicit resumes and letters of interest. Mr. Dainoff made a motion to authorize advertising for the vacant positions. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Statement of Support for American Soldiers serving in the National Guard and Reserve. Mr. Gracia read and reviewed the Statement of Support for American Soldiers serving in the National Guard and Reserve. Mr. Gracia made a motion to adopt and execute the Statement of Support. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Expenditure Authorization:  
A. Spiniello Companies Payment No. 4 - \$28,025.00. Mr. Zurzola made a motion to approve expenditure A. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Gracia read the Supervisors Schedule of Meetings from November 3, 2011 thru December 3, 2011.

Chairwoman Heckman asked Township Manager Don Delamater to review any recent or pending legislation. Mr. Delamater reviewed Bidding Limits proposed legislation would amend the Second Class Township Code to raise the minimum purchase amount that requires the advertisement of bids from \$10,000.00 to \$25,000.00. And the Prevailing Wage Law to exempt certain road maintenance projects from compliance with the act.

Chairwoman Heckman asked if there was any Other Business, there was none.

There being no other business to come before the Board, the Chairwoman asked if there were any residents who wished to speak. Tina Howell of 2945 Stony Creek Road expressed concerns of residents with the recent burglaries that have occurred in the area. Police Chief, Kary Kates reported since August 8, 2011 there have been ten burglaries that have occurred. Chief Kates reiterated that the Police Department has been progressively working on this and needs neighbors to look out for neighbors and report any suspicious activity immediately. Wayne Klitsch of 2722 Dorp Lane commented on a neighbor's shed that was recently broken into. Keith XXXX of 2929 Hannah Avenue asked if this was the correct forum to present a petition against the crematory at Moore & Snead or if it should be presented at the Zoning Hearing Board meeting. Solicitor, Christen Pionzio stated that a petition is evidence and must be presented to the Zoning Board on November 8<sup>th</sup>, 2011. Debbie and Mark Ignas of 3120 Nottingham Road inquired about the Township checking on the possible sewage back up problem that they came to the Board of Supervisors at the September 27, 2011 meeting. Public Works Director/Staff Engineer, Doug Jones reported that the Township has cleaned and televised the entire sewer in front of 3120 Nottingham Road, the minor root problem portions have been chemically treated and the flows are continued to be monitored in the area. There is a waiting period after the chemical treatment is performed and that area of the sanitary sewer system will be placed on a routine maintenance schedule. The area will also be investigated during significant rain events. Mr. Ignas questioned why the Township cannot recreate this problem. Mr. Jones reviewed on a map the location of the property and the sewerline. Mr. Ignas claims that there are other properties that have water problems. Mr. Jones stated that the Township will go door to door of the residents in the area to see who and what issues they are having. Sue McLaughlin of 2926 North Whitehall Road suggested the Township go door to door in the affected area.

Mr. Dainoff made a motion to adjourn the meeting at 9:14 p.m., the motion was seconded by Mr. Gracia and approved unanimously.

East Norriton Township – Regular Meeting  
October 25, 2011



A handwritten signature in black ink, appearing to read "Donald D. Delamater".

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Donald D. Delamater

Secretary