

East Norriton Township – Re-Organization Meeting  
January 3, 2011

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chairman, Solicitor Christen Pionzio at 7:06 p.m. on Monday, January 3, 2011, at the Township Municipal Building.

The first order of business was the election of the Chairman of the Board of Supervisors for the year 2011. Mr. Serratore made a motion nominating Kandy Heckman as the Chairwoman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mrs. Heckman then assumed her position as Chairwoman of the Board of Supervisors and asked for a nomination for the position of Vice Chairman. Mr. Serratore made a motion nominating Don Gracia as the Vice Chairman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Supervisors present were Karen “Kandy” Heckman, Donald J. Gracia, Harris A. Dainoff, James J. Serratore, III, and John A. Zurzola.

After roll call, Mr. Gracia offered a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairwoman announced that the Board of Supervisors met earlier this evening in Executive session to discuss matters of litigation and personnel.

The Chairwoman introduced the following operating officials for 2011. Mr. Gracia read the list of officials: Township Manager, Secretary/Treasurer - Donald D. Delamater; Deputy Tax Collector - Township Manager & Finance Department Personnel; Public Safety Director/Police Chief - Karyl Kates; Lieutenant – is *Vacant - to be filled in 2011*; Police Detectives - Peter Mastrocola, William Esmonde and Jean Morrison; Assistant Township Manager/Parks and Recreation Director - Larry Brown; Finance

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Director - Eric Traub; Code Enforcement Director/Zoning - Bryan Bortnichak; Code Enforcement Officers - John Altomari & Joseph Perkins; Bldg. Inspector - Code Inspections Inc.; Fire Marshal and Deputy Emergency Management Coordinator - David Boyer; Public Works Director/Staff Engineer - Doug Jones and Assistant Fire Marshal/Fire Fighter - Frank Ludwig. Mr. Gracia made a motion to appoint the operating Township officials for 2011. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of the Township Auditor, Resolution No. 2529. Township Manager Donald Delamater read Resolution No. 2529 into the record appointing the certified public accounting firm of Maillie Falconiero and Company to audit the accounts of the Township of East Norriton and the Township Officers for the fiscal year 2011 and their compensation is set at the sum of eighteen thousand, two hundred and fifty dollars. Mr. Serratore made a motion to approve resolution No. 2529. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of the Township Solicitor and fix the compensation. Mr. Gracia made a motion appointing the firm of Hamburg, Rubin, Mullin, Maxwell & Lupin as the Township Solicitor for 2011 with compensation of one hundred sixty five dollars an hour per the firms December 11, 2010 letter. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Consulting Engineer and fix the compensation. Mr. Gracia made a motion appointing the firm of Woodrow and Associates as the Township Consulting Engineer for 2011 and

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fixing the compensation as per the schedule listed in a letter dated November 11, 2010 from Tim Woodrow, P.E., and after requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Sanitary Sewer Engineer and fix the compensation. Mr. Gracia made a motion appointing the firm of Gilmore & Associates, Inc. as the Township Sanitary Sewer Engineer for 2011 and fixing the compensation as per the schedule in the letter dated November 22, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Planning Consultant and fix the compensation. Mr. Serratore made a motion appointing E. Van Rieker as the Township Planning Consultant for 2011 and fixing the compensation of ninety-five dollars an hour and three hundred eighty dollars per meeting as per the letter dated November 11, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Actuary and fix the compensation. Mr. Gracia made a motion appointing Conrad Siegel, Inc. as the Township Actuary for 2011 and fixing the compensation as per the letter dated November 30, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Zurzola introduced the next item on the agenda, Appointment of the Township Traffic Consultant and fix the compensation. Mr. Zurzola made a motion appointing Traffic Planning and Design, Inc. as the Township Traffic Consultant for 2011 and fixing the compensation as per the letter dated December 10, 2010. After requesting

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any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Street Light Consultant and fix the compensation. Mr. Gracia made a motion appointing Suburban Lighting Consultants as the Township Street Light Consultant for 2011 and fixing the compensation as per the letter dated November 10, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township Special Project Engineer and fix the compensation. Mr. Gracia made a motion appointing Pennoni Associates, Inc as the Township Special Project Engineer for 2011 and fixing the compensation as per the letter dated November 22, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Township GIS Consultant and fix the compensation. Mr. Gracia made a motion appointing Carrigan Geo Services Inc. as the Township GIS Consultant for 2011 and fixing the compensation as per the letter dated December 27, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of Members to the Township's Boards and Commissions.

Mrs. Heckman asked for nominations for the Vacancy Board for a term of one year expiring on December 31, 2011. Mr. Gracia made a motion to nominate Phyllis

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McQuirns to the Vacancy Board. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia stated there are two vacancies for the Planning Commission of four year terms expiring on December 31, 2014. Mr. Gracia made a motion to reappoint Mr. Frank Brouse and Mr. Robert Schottmiller. Mr. Serratore seconded the motion. The Chairwoman asked if there were any other nominations. Mr. Dainoff made a motion to nominate Mr. Marc Alfarano and was seconded by Mr. Zurzola. The Chairwoman asked for a vote for Mr. Brouse and Mr. Schottmiller and the vote was three to two with Mrs. Heckman, Mr. Gracia and Mr. Serratore voting yea and Mr. Dainoff and Mr. Zurzola voting nay. Motion carried.

Mr. Gracia made a motion to re-appoint Evelyn Melchiorre to the Zoning Hearing Board for a term of 3 years expiring on December 31, 2013. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia made a motion to nominate Herbert F. Rubenstein for the Zoning Hearing Board Solicitor for a term of 1 year expiring on December 31, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved with a four to one vote as Mr. Zurzola voted nay.

Mr. Gracia made a motion to nominate the former seven appointees to another one year term on the Traffic Advisory Committee expiring on December 31, 2011; James Serratore, Joseph Tarantino, Keith Tornetta, George Myers, Anthony Taormina, Carmen Italia and Wayne Klitsch. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

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Mr. Gracia asked for nominations for the Historical Advisory Commission. Mr. Gracia made a motion to re-appoint Marc Alfarano for the five year term expiring December 31, 2015 and after requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously. Mr. Gracia made a motion to appoint Kevin Tickner for the term of two years balance expiring December 31, 2012. The motion was seconded by Mr. Serratore. Mr. Dainoff made a motion to appoint Barbara Miller for the term of two years balance expiring December 31, 2012. The motion was seconded by Mr. Zurzola. The Chairwoman called for a vote to appoint Kevin Tickner to the two year term and the vote was three to two with Mrs. Heckman, Mr. Gracia and Mr. Serratore voting yea and with Mr. Dainoff and Mr. Zurzola voting nay. Motion carried.

Mr. Gracia stated there are two vacancies on the Industrial Development Authority. Mr. Gracia made a motion to re-appoint Joan Morello to a five year term expiring December 31, 2015. The second position will remain vacant. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board – Mr. Gracia made a motion to appoint the following members to the Retirement Benefits Advisory Board: A) Mr. John Zurzola, a member of the Board of Supervisors, who will serve as Chairman of the Retirement Benefits Advisory Board; B) Donald Delamater, the Township Manager, who will serve as the Chief Administrative Officer of the Pension Funds; C) Larry Brown, the Assistant Township Manager, who will also serve as Secretary to the Advisory Board; D) Eric Traub who will represent the Non-Uniformed Employees, and, E) David McDermott who will represent

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the Uniformed Employees. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia made a motion to fix the Treasurer's Bond at \$1,000,000.00 and after requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Set Regular and Special Meeting dates for 2011. Mr. Gracia made a motion setting the Board of supervisors Regular Meeting dates as follows: Tuesday, February 22, 2011, Tuesday, March 22, 2011, Tuesday, April 26, 2011, Tuesday, May 24, 2011, Tuesday, June 28, 2011, Tuesday, July 26, 2011, Tuesday, August 23, 2011, Tuesday, September 27, 2011, Tuesday, October 25, 2011, Tuesday, November 15, 2011 and Tuesday, December 13, 2011. The 2012 Reorganization Meeting will be held on Tuesday, January 3, 2012, beginning at 7:00 P.M. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, set the Zoning Hearing Board dates for 2011. Mr. Gracia made a motion to set The Zoning Hearing Board meetings on the Second Tuesday of each month at 7:00 P.M., prevailing time, excepting Decembers meeting to be held on Wednesday, December 14, 2011. The Chairwoman requested any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia made a motion to set the Township Planning Commission dates on the Third Wednesday of each month at 7:00 P.M., prevailing time. The Chairwoman requested any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

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Mr. Gracia made a motion to set the Historical Advisory Commission dates for 2011 on the fourth Monday Bi-monthly January thru November beginning at 6:30 PM. Prevailing time. The Chairwoman requested any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Zurzola next made a motion to set the Holidays for 2011 as follows: Monday, January 17, 2011- Martin Luther King Day, Monday, February 21, 2011 - Presidents Day, Friday, April 22, 2011 - Good Friday, Monday, May 30, 2011 - Memorial Day, Monday, July 4, 2011 - Independence Day, Monday, September 5, 2011 - Labor Day, Monday October 10, 2011 - Columbus Day, Friday, November 11, 2011 - Veterans Day, Thursday, November 24, 2011- Thanksgiving Day, Friday, November 25, 2011- Day after Thanksgiving, Monday, December 26, 2011 - Christmas Monday and Monday, January 2, 2012 - New Years Monday. The Chairwoman requested any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia made a motion that all the banks in the Commonwealth are eligible as the Township depository and after requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia made a motion that the compensation of the Supervisors is set in accordance with the previously approved Ordinance No. 362. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

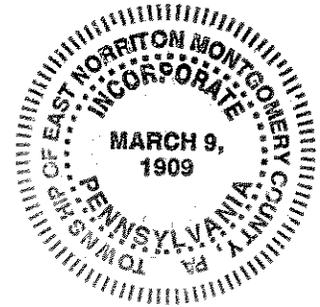
Mr. Gracia made a motion to designate the Supervisors and Manager as delegates to the 2011 PSATS Annual Conference and to appoint Chairwoman Heckman to serve as the voting delegate for East Norriton Township. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

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There being no other business to come before the Board, the Chairman asked if there were any citizens who wished to speak. Deb Knawby of 3100 N Wales Rd. asked if the consultants are negotiated with to achieve their set fees. Mr. Gracia stated it is their submitted rate.

Mr. Serratore made a motion to adjourn the meeting at 7:35 p.m., the motion was seconded by Mr. Zurzola and approved unanimously.

  
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Donald D. Delamater  
Secretary



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