

East Norriton Township  
Reorganization Meeting – January 4, 2010

Supreme Court Justice, Seamus P. McCaffrey swore in newly elected Supervisors, Harris A. Dainoff and John A. Zurzola.

Assistant Township Manager, Larry Brown swore in newly elected Auditors, Ben Hynes and John Serratore.

Assistant Township Manager, Larry Brown swore in newly elected Tax Collector, Kenneth L. Lahner.

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chairman, Township Solicitor, Edmund Mullin, Esquire, at 7:06 p.m.. on Monday, January 4, 2010 at the Township Municipal Building.

The first order of business was the election of the Chairman of the Board of Supervisors for the year 2010. Mr. Gracia made a motion nominating Karen “Kandy” Heckman as the Chairwoman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mrs. Karen “Kandy” Heckman then assumed her position as Chairwoman of the Board of Supervisors and asked for a nomination for the position of Vice Chairman.

Mr. Serratore made a motion nominating Donald J. Gracia as the Vice Chairman. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Supervisors present were Karen “Kandy” Heckman, Donald J. Gracia, James J. Serratore III, Harris A. Dainoff and John A. Zurzola.

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Mr. Donald Gracia read a prayer and the Pledge of Allegiance was then recited by all in attendance.

The Chairwoman made an announcement that the Board of Supervisors met in Executive Session prior to tonight's meeting to discuss matters of personnel and litigation.

The Chairwoman introduced the following operating officials for 2010: Township Manager, Secretary/Treasurer –Donald D. Delamater; Deputy Tax Collector - Township Manager and Finance Department Personnel; Public Safety Director/Police Chief - John J. McGowan; Lieutenant - Karyl Kates; Police Detectives, Peter Mastrocola, William Esmonde and Jean Morrison; Assistant Township Manager/Director of Parks & Recreation –Larry L. Brown; Finance Officer - William Scurry; Code Enforcement Director/Zoning – Bryan Bortnichak; Code Enforcement Officer - John Altomari and Joseph Perkins; Building Inspector – Code Inspections Inc.; Fire Marshal and Deputy Emergency Management Coordinator –Sergeant David Boyer; Public Works Director - Joseph Sorgini; and Staff Engineer – Doug Jones and Assistant Fire Marshal/Fire Fighter – Frank Ludwig. Mr. Gracia made a motion to appoint the operating Township officials for 2010. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of the Township Auditor – Resolution No. 2488 Township Manager, Donald Delamater read Resolution No. 2488 into record appointing the certified public accounting firm of Maillie, Falconiero, and Company to audit the accounts of the Township of East Norriton and the Township Officers for the fiscal year 2010 and their compensation is set at the

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sum of Seventeen Thousand Seven Hundred and Fifty Dollars. Mr. Gracia made a motion to approve Resolution No. 2488. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of the Township Solicitor and fix the compensation. Mr. Serratore made a motion appointing the firm of Hamburg, Rubin, Mullin, Maxwell & Lupin as the Township Solicitor for 2010 with compensation of one hundred fifty-five dollars an hour per the firms December 1, 2010 letter. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of the Consulting Engineer and fix the compensation. Mr. Gracia made a motion appointing the firm of Woodrow & Associates as the Township Consulting Engineer for 2010 and fixing the compensation as per the schedule listed in a letter dated November 13, 2009 from Timothy P. Woodrow, P.E.. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of Sanitary Sewer Engineer and fix the compensation. Mr. Gracia made a motion appointing Gilmore & Associates, Inc. as the Sanitary Sewer Consulting Engineer for 2010, and fixing the compensation as per the letter dated November 20, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Township Planning Consultant and fix the compensation. Mr. Gracia made a motion appointing E.

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Van Rieker as the Township Planning Consultant for 2010, and fixing the compensation of ninety-five dollars an hour as per the letter dated November 16, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Township Actuary and fix the compensation. Mr. Gracia made a motion appointing Conrad M. Siegel, Inc. as the Township Actuary for 2010, and fixing the compensation as per the letter dated December 1, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Township Traffic – Consultant and fix the compensation. Mr. Gracia made a motion appointing Traffic Planning and Design, Inc. as the Township Traffic Consultant for 2010, and fixing the compensation as per the letter dated December 7, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Township Street Light Consultant and fix the compensation. Mr. Gracia made a motion appointing Suburban Lighting Consultants as the Township Street Light Consultant for 2010, and fixing the compensation as per the letter dated November 18, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment of Special Projects Engineer and fix the compensation. Mr. Gracia made a motion appointing

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Pennoni Associates Inc. as the Township Special Projects Engineer for 2010, and fixing the compensation as per the letter dated November 25, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairwoman introduced the next item on the agenda, Appointment of Members to the following Boards/Commissions:

Mrs. Heckman asked for nominations for the Vacancy Board for a term of one year expiring on December 31, 2010. Mr. Gracia made a motion to nominate Phyllis J. McQuirns to the Vacancy Board. The motion was seconded by Mr. Serratore. Mr. Dainoff made a motion to nominate James K. Staufenberg to the Vacancy Board. The motion was seconded by Mr. Zurzola. Mrs. Heckman asked for if there were any more nominations, and there were none. Mr. Gracia made a motion to close the nominations for the Vacancy Board. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously. Mrs. Heckman then asked for a vote to appoint Phyllis J. McQuirns to the Vacancy Board for a term of one year expiring on December 31, 2010. Mrs. Heckman and Messrs. Gracia and Serratore voted in favor of appointing Phyllis J. McQuirns and Messrs. Dainoff and Zurzola voted against the motion. Based on a three/two vote, Phyllis J. McQuirns was appointed to the Vacancy Board.

Mrs. Heckman asked for nominations for the Planning Commission. Mr. Dainoff made a motion to nominate Judith Sliker Belkowski, Colleen M. Henderson, Kristil Wiernicki and Jeffrey S. Moller to the Planning Commission for a term of four years each

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expiring on December 31, 2013. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mrs. Heckman asked for nominations for the Zoning Hearing Board. Mr. Serratore made a motion to nominate Louis J. Mincarelli. No one seconded the motion. Mr. Gracia then made a motion to appoint Joe Gavanus for the Zoning Hearing Board for a term of three years expiring on December 31, 2012. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Mrs. Heckman asked for nominations for the Zoning Hearing Board Solicitor. Mr. Serratore made a motion to nominate Herbert F. Rubenstein for the Zoning Hearing Board Solicitor. The motion was seconded by Mr. Gracia. Mr. Zurzola made a motion to nominate the firm of Friedman Schuman. The motion was seconded by Mr. Dainoff. Mrs. Heckman asked for if there were any more nominations, and there were none. Mr. Serratore made a motion to close the nominations for the Zoning Hearing Board Solicitor. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously. Mrs. Heckman then asked for a vote to appoint Herbert F. Rubenstein for the Zoning Hearing Board Solicitor. Mrs. Heckman and Messrs. Gracia and Serratore voted in favor of appointing Herbert F. Rubenstein for the Zoning Hearing Board Solicitor for 2010 and fixing compensation at \$135.00 an hour per his November 12, 2009 letter and Messrs. Dainoff and Zurzola voted against the motion. Bases on the three/two vote, Herbert F. Rubenstein was appointed Zoning Hearing Board Solicitor for 2010.

Mrs. Heckman asked for nominations for the Traffic Advisory Committee. Mr. Gracia made a motion to appoint James J. Serratore III, Joseph J. Tarantino, Keith C.

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Tornetta, George P. Myers, Anthony Taormina, Carmen S. Italia and Wayne Klitsch to the Traffic Advisory Committee for a term of one year each expiring on December 31, 2010. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mrs. Heckman asked for nominations for the Historical Advisory Committee. Mr. Dainoff made a motion to appoint Marc A. Alfarano for a term of one year expiring on December 31, 2010, John Serratore for a term of three years expiring on December 31, 2012 and Diana L. Cassel and James A. Cassel for terms of five years each expiring on December 31, 2014. After requesting any comments and there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Mrs. Heckman asked for nominations for the Industrial Development Authority. Mr. Gracia made a motion to nominate William J. Griffin, Jr. for the Industrial Development Authority. The motion was seconded by Mr. Serratore. Mr. Zurzola made a motion to nominate John A. DiPietro, Esquire for the Industrial Development Authority. The motion was seconded by Mr. Dainoff. Mrs. Heckman asked for if there were any more nominations, and there were none. Mr. Zurzola made a motion to close the nominations for the Industrial Development Authority. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously. Mrs. Heckman then asked for a vote to appoint William J. Griffin, Jr. for the Industrial Development Authority. Mrs. Heckman and Messrs. Gracia, Mr. Serratore and Mr. Dainoff voted in favor of appointing William J. Griffin, Jr. for the Industrial Development Authority for a term of five years expiring on December 31, 2014 and Mr.

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Zurzola voted against the motion. Based on the four/one vote, William J. Griffin was appointed to the Industrial Development Authority.

Mr. Gracia introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Mr. Dainoff made a motion to nominate John Zurzola as Chairman of the Retirements Benefits Advisory Board. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously. Mr. Gracia made a motion to nominate Township Manager, Donald Delamater as the Chief Administrative Officer of the Pension Funds for the Retirement Benefits Advisory Board. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously. Mr. Gracia made a motion to nominate Assistant Township Manager, Larry Brown as the Secretary to the Retirement Benefits Advisory Board. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously. Mr. Gracia made a motion to nominate Finance Director, William Scurry as representative of the Non-Uniformed Employees and Officer, David McDermott as representative of the Uniformed Employees. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Appointment to ENPWJSA Board. Mr. Gracia made a motion to appoint Township Manager, Donald Delamater as a member of the ENPWJSA. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Motion to Fix the Treasurer's Bond. Mr. Gracia made a motion fixing the Treasurer's Bond as \$1,000,000.00, and

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presenting the Bond to the Elected Auditors for informational purposes. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Set Regular and Special Meeting Dates for 2010. Mr. Gracia made a motion setting the Board of Supervisors' regular meeting dates as follows: Tuesday, February 23, 2010; Tuesday, March 23, 2010; Tuesday, April 27, 2010; Tuesday, May 25, 2010; Tuesday, June 22, 2010; Tuesday, July 27, 2010; Tuesday, August 24, 2010; Tuesday, September 28, 2010; Tuesday, October 26, 2010; Tuesday, November 16, 2010; and Tuesday, December 14, 2010. The 2011 Reorganization Meeting to be held Monday, January 3, 2011 at 7:00 p.m. After requesting any comments there being none, the motion was seconded by Mr. Zurzola and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Set Holidays for 2010. Mr. Serratore made a motion setting the holidays for 2010 as follows: Monday, January 18, 2010 - Martin Luther King Day; Monday, February 15, 2010 - Presidents Day; Friday, April 2, 2010 - Good Friday; Monday, May 31, 2010 - Memorial Day; Monday, July 5, 2010 - Independence Day; Monday, September 6, 2010 - Labor Day; Monday, October 11, 2010 - Columbus Day; Thursday, November 11, 2010 - Veterans' Day; Thursday, November 25, 2010 - Thanksgiving Day; Friday, November 26, 2010 - Day after Thanksgiving; Thursday, December 24, 2010 - Christmas Eve; and Friday, December 31, 2010 - New Year's Eve Day and one floater day. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

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Mr. Gracia introduced the next item on the agenda, Designation of Banks. Mr. Gracia made a motion approving all banks in the Commonwealth as the Township depository. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Gracia introduced the next item on the agenda, Set Compensation for the Board of Supervisors for 2010. Mr. Gracia made a motion setting compensation for the Supervisors for the year 2010 at \$3,250.00 each, which is in accordance with Ordinance 362. After requesting any comments, the motion was seconded by Mr. Serratore and approved unanimously. Nick Viglianese of 3105 Whitehall Road questioned if any of the supervisors would like to waive the fee. The Board addressed Mr. Viglianese's question.

Mr. Gracia introduced the next item on the agenda, Certify Delegates to the State Association's Annual Conference. Mr. Gracia made a motion to designate the Supervisors and Township Manager as delegates to the 2010 PSATS Annual Conference and to nominate Kandy Heckman as the voting delegate for East Norriton Township. After requesting any comments and there being none, the motion was seconded by Mr. Dainoff and approved unanimously.

There being no other business to come before the Board, the Chairwoman requested if there were any residents who wished to speak, there were none.

Mr. Serratore made a motion to adjourn at 7:38 p.m., after requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

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Donald D. Delamater  
Secretary

