

East Norriton Township
Reorganization Meeting – January 5, 2009

The Reorganization Meeting of the Board of Supervisors of East Norriton Township was called to order by the temporary Chairman, Lewis McQuirns 7:00 p.m. on Monday January 5, 2009 at the Township Municipal Building.

Supervisors present were Lewis K. McQuirns, Donald J. Gracia, James K. Staufenberg, James J. Serratore and Karen “Kandy” Heckman.

Mr. Donald Gracia read a prayer and the Pledge of Allegiance was then recited by all in attendance.

The next order of business was the election of the Chairman of the Board of Supervisors for the year 2009. Mr. Serratore made a motion nominating Lewis McQuirns as the Chairman of the Board of Supervisors. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Lewis McQuirns then assumed his position as Chairman of the Board of Supervisors and asked for a nomination to the position of Vice Chairman.

Mr. Serratore then made a motion nominating Donald Gracia as the Vice Chairman. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

The Chairman made an announcement that the Board of Supervisors met in Executive Session prior to tonight’s meeting to discuss matters of personnel and litigation.

The Chairman introduced the following operating officials for 2009: Township Manager, Secretary/Treasurer - Helmuth J. H. Baerwald; Deputy Tax Collector - Township Manager and Finance Department Personnel; Public Safety Director/Police Chief - John J. McGowan; Lieutenants - Karyl Kates and Kurt Taboga; Police

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Detectives, Peter Mastrocola, William Esmonde and Jean Morrison; Assistant Township Manager - Donald D. Delamater; Finance Officer - William Scurry; Code Enforcement Director/Zoning – Bryan Bortnichak; Code Enforcement Officer - John Altomari and Joseph Perkins; Building Inspector – Code Inspections Inc.; Fire Marshal and Deputy Emergency Management Coordinator –David Boyer; Public Works Director - Joseph Sorgini; Parks and Recreation Director - Larry Brown; Staff Engineer – Doug Jones and Assistant Fire Marshal/Fire Fighter – Frank Ludwig. Mr. Serratore made a motion to appoint the operating Township officials for 2009, as read by the Chairman. After requesting any comments and there being none, the motion was seconded by Mr. Staufenberg and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of the Township Auditor – Resolution No. 2435. Mr. Staufenberg read Resolution No. 2435 into record appointing the certified public accounting firm of Maillie, Falconiero, and Company to audit the accounts of the Township of East Norriton and the Township Officers for the fiscal year 2009 and their compensation is set at the sum of Seventeen Thousand Two Hundred and Fifty Dollars. Mrs. Heckman made a motion to approve Resolution No. 2435. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of the Township Solicitor and fix the compensation. Mr. Gracia made a motion appointing the firm of Hamburg, Rubin, Mullin, Maxwell & Lupin as the Township Solicitor for 2009 with compensation of one hundred forty-five dollars an hour per the Firms November 21, 2008 letter. After requesting any comments and there being none, the motion was

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seconded by Mr. Staufenberg and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of the Consulting Engineer and fix the compensation. Mr. Gracia made a motion appointing the firm of Robert E. Blue, Consulting Engineers, as the Township Consulting Engineer for 2009 and fixing the compensation as per the schedule listed in a letter dated November 19, 2008 from Robert E. Blue, Jr., P.E. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Sanitary Sewer Engineer and fix the compensation. Mr. Staufenberg made a motion appointing Gilmore & Associates, Inc. as the Sanitary Sewer Consulting Engineer for 2009, and fixing the compensation as per the letter dated November 18, 2008. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appoint of Sanitary Sewer Special Projects Engineer and fix the compensation. Mr. Staufenberg made a motion appointing ARRO Consulting, Inc. as the Township Special Projects Engineer and fixing the compensation as per the letter dated November 29, 2008. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Planning Consultant and fix the compensation. Mr. Gracia made a motion appointing E. Van Rieker as the Township Planning Consultant for 2009, and fixing the compensation of ninety dollars an hour as per the letter dated November 13, 2008. After requesting any

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comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Actuary and fix the compensation. Mr. Staufenberg made a motion appointing Conrad M. Siegel, Inc. as the Township Actuary for 2009, and fixing the compensation as per the letter dated November 21, 2008. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Traffic – Consultant and fix the compensation. Mrs. Heckman made a motion appointing Traffic Planning and Design, Inc. as the Township Traffic Consultant for 2009, and fixing the compensation as per the letter dated December 8, 2008. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Township Street Light Consultant and fix the compensation. Mrs. Heckman made a motion appointing Suburban Lighting Consultants as the Township Street Light Consultant for 2009, and fixing the compensation as per the letter dated November 13, 2008. After requesting any comments and there being none, the motion was seconded by Mr. Serratore approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Special Projects Engineer and fix the compensation. Mrs. Heckman made a motion appointing Pennoni Associates Inc. as the Township Special Projects Engineer for 2009, and fixing the compensation as per the letter dated December 3, 2008. After requesting any

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comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Members to the following Boards/Commissions: Mr. Staufenberg made a motion appointing John W. Fichter to the Vacancy Board for a term of one year expiring on December 31, 2009. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

Mrs. Heckman made a motion appointing Keith C. Tornetta and William J. Griffin Jr. to the Planning Commission for a term of four years expiring on December 31, 2012. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

Mr. Gracia made a motion appointing Lois M. Campana to the Zoning Hearing Board for a term of three years expiring on December 31, 2011. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mrs. Heckman made a motion appointing James J. Serratore III, Joseph J. Tarantino, Keith C. Tornetta, George Myers, Anthony Taormina and Patrick J. Owens to the Traffic Advisory Committee for a term of one year each expiring on December 31, 2009. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

Mr. Staufenberg made a motion appointing Herman J. Marks and Nancy E. Scheetz to the Historical Advisory Commission for a term of five years expiring on December 31, 2013. After requesting any comments and there being none, the motion

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was seconded by Mrs. Heckman and approved unanimously.

Mr. Serratore made a motion appointing Nicholas Kolodinski to the Industrial Development Authority for a term of five years expiring on December 31, 2013. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

Mrs. Heckman made a motion appointing Mr. Herbert F. Rubenstein as Solicitor for the Zoning Hearing Board for 2009, and fixing compensation at \$135.00 an hour per his November 13, 2008 letter. After requesting any comments and there being none, the motion was seconded by Mr. Gracia and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment to ENPWJSA Board. Mr. Staufenberg made a motion to appoint Mr. Lewis McQuirns for a term of five years expiring on December 31, 2013. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Appointment of Retirement Benefits Advisory Board. Mr. Serratore made a motion to appoint Lewis K. McQuirns as Chairman of the Benefits Advisory Board, Helmuth J. H. Baerwald as the Chief Administrative Officer of the Pension Funds, Donald D. Delamater as Secretary to the Advisory Board, and a representative of the Non-Uniformed Employees and a representative of the Uniformed Employees. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

The Chairman introduced the next item on the agenda, Motion to fix the Treasurer's Bond. Mr. Gracia made a motion fixing the Treasurer's Bond as \$1,000,000.00, and presenting the Bond to the Elected Auditors for informational

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purposes. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

The Chairman introduced the next item on the agenda, Set Regular and Special Meeting Dates for 2009. Mr. Gracia made a motion setting the Board of Supervisors' regular meeting dates as follows: Tuesday, February 17, 2009; Tuesday, March 24, 2009; Tuesday, April 28, 2009; Tuesday, May 26, 2009; Tuesday, June 23, 2009; Tuesday, July 28, 2009; Tuesday, August 25, 2009; Tuesday, September 22, 2009; Tuesday, October 27, 2009; Tuesday, November 17, 2009; and Tuesday, December 15, 2009. The 2010 Reorganization Meeting to be held Monday, January 4, 2010 at 7:00 p.m. After requesting any comments there being none, the motion was seconded by Mr. Serratore and approved unanimously.

The Chairman introduced the next item on the agenda, Set Holidays for 2009. Mr. Serratore made a motion setting the holidays for 2009 as follows: Monday, January 19, 2009 - Martin Luther King Day; Monday, February 16, 2009 - Presidents Day; Friday, April 10, 2009- Good Friday; Monday, May 25, 2009 - Memorial Day; Friday, July 3, 2009 - Independence Day; Monday, September 7, 2009 - Labor Day; Monday, October 12, 2009 - Columbus Day; Wednesday, November 11, 2009 - Veterans' Day; Thursday, November 26, 2009 - Thanksgiving Day; Friday, November 27, 2009 - Day after Thanksgiving; Thursday, December 24, 2009 –Christmas Eve ; Friday, December 25, 2009 – Christmas and Friday, January 1, 2010 - New Year's Day. After requesting any comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.

The Chairman introduced the next item on the agenda, Designation of Banks.

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Mrs. Heckman made a motion approving all banks in the Commonwealth as the Township depository. After requesting any comments and there being none, the motion was seconded by Mr. Staufenberg and approved unanimously.

The Chairman introduced the next item on the agenda, Set Compensation for the Board of Supervisors for 2009. Mrs. Heckman made a motion setting compensation for the Supervisors for the year 2009 at \$3,250.00 each, which is in accordance with Ordinance 362. After requesting any comments and there being none, the motion was seconded by Mr. Serratore and approved unanimously.

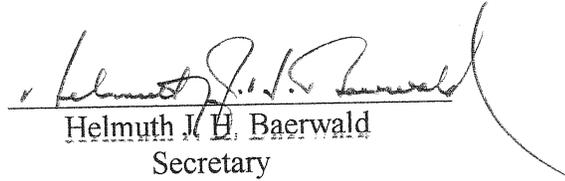
The Chairman called on the Parks and Recreation Director, Mr. Larry Brown for the next item on the agenda, Christmas Decorating Contest. Mr. Brown reviewed a Press Release on the Holiday Decorating Contest Winners for 2008.

There being no other business to come before the Board, the Chairman requested if there were any residents who wished to speak, Michael Price of 2918 Whitehall Road asked what the responsibilities are of the Historical Advisory Committee and asked how do vendors know what services are available. Parks and Recreation Director, Larry Brown reviewed the responsibilities of the Historical Advisory Committee. Deb Knobby of 3100 North Wales Road questioned what is the process of selecting commission members and consulting firms. Township staff responded to Ms. Knobby. Rick Williams of 516 Barbara Drive questioned the compensation for the Tax Collector. Township staff reported that the computation has not changed. Nick Viglianese of 3105 Whitehall Road congratulated the Board of Supervisors on a great 2008 and wished them continued success in 2009.

Mr. Staufenberg made a motion to adjourn at 7:55 p.m., after requesting any

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comments and there being none, the motion was seconded by Mrs. Heckman and approved unanimously.


Helmuth H. Baerwald
Secretary

