

East Norriton Township – Regular Meeting  
September 27, 2016

The Regular Meeting of the Board of Supervisors of East Norriton Township was called to order by the Chairwoman, Tina Howell at 7:05 p.m. on Tuesday, October 27, 2016, at the Township Municipal Building. Supervisors present were; Tina Howell, Marc Alfarano, Angelina Salamone, Dennis DeSanto and Kevin McDevitt.

After roll call, Mr. DeSanto offered a prayer. The Pledge of Allegiance was then recited by all in attendance.

Assistant Township Manager, Larry Brown swore in newly appointed Township Supervisor, Kevin McDevitt.

Chairwoman Howell introduced the next item on the agenda, Presentation of Annual Contribution to ENGAA and ENLL. Chairwoman Howell on behalf of the Township presented Carmen Ronca, President of the ENLL a check in the amount of \$3,491.40 and Brian Dell, President of the ENGAA a check in the amount of \$2,504.70 for the 2016 resident participant contributions.

Chairwoman Howell introduced the next item on the agenda, Proclamation - Greater Norristown Art League's 75<sup>th</sup> Anniversary. Chairwoman Howell read into record the Proclamation presented to Mr. Arnold Winkler, President of the Greater Norristown Art League in recognition of their 75<sup>th</sup> anniversary.

Chairwoman Howell introduced the next item on the agenda, 2015 Distinguished Citizen Awards. Supervisor DeSanto read into record the 2015 Distinguished Citizen Award that the Board of Supervisors posthumously awarded to Mr. Francis "Bud" Denner and Chairwoman Howell read into record the 2015 Distinguished Citizen Award that the Board of Supervisors awarded to Mr. Michael McGlinchey.

Chairwoman Howell announced that the Board of Supervisors met on September 19<sup>th</sup> and September 22<sup>nd</sup> to interview and appoint a new Supervisor. The Board of

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Supervisors also met earlier this evening in Executive Session to discuss matters of litigation and personnel.

Chairwoman Howell introduced the next item on the agenda, Approval of Meeting Minutes. Mr. DeSanto made a motion to approve the minutes of the Regular Meeting of August 23, 2016 and the Special Meeting of September 22, 2016. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Approval of the Financial Reports for August 2016. Mr. DeSanto made a motion to accept the Financial Reports. The motion was seconded by Mr. McDevitt. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Township Reports for August 2016. Mr. DeSanto made a motion to accept the Township Reports. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell asked if there were any comments from the Board of Supervisors. Vice Chairman, Marc Alfarano thanked and welcomed Kevin McDevitt for serving on the Board of Supervisors.

Chairwoman Howell asked if there were any citizens to be heard, there were none.

Mr. Alfarano introduced the first item under “Old Business”, Accept Supervisor, John Zurzola’s Letter of Resignation. Mr. Alfarano made a motion to accept John Zurzola’s letter of resignation effective September 6, 2016. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

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Mr. DeSanto introduced the next item on the agenda, Township Vehicle Bid Award. Doug Jones, Director of Public Works reviewed his memo dated September 26, 2016 recommending that the 2006 Ford Explorer XLT 4x4 be awarded to Kevin Landis in the amount of \$4,500.00. Mr. McDevitt made a motion to approve the bid award as recommend by Mr. Jones. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. Alfarano introduced the next item on the agenda, DVRPC Regional Street Light Procurement Program Update/Presentation. Director of Public Works, Doug Jones reported the Township recently received the Investment Grade Audit Report and Township staff has some concerns; and they are hoping to work through them and have a recommendation for the Board of Supervisors at the October regular meeting. Mr. Jones asked that the next item on the agenda, Resolution No. 2702 – Accepting and Approving the Investment Grade Audit Report prepared by Johnson Controls, Inc. be tabled. Mr. DeSanto made a motion to table the next item on the agenda, Resolution No. 2702. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Mr. DeSanto introduced the next item on the agenda, Public Works Projects/Updates. Township Engineer, Isaac Kessler gave a brief presentation/update on the Township's Storm Water Management MS4 Program. Public Works Director, Doug Jones reviewed the Public Works Department has completed the base repairs for the contractor to start the microsurfacing. The NOVA Chip process will occur in mid-October. Mr. Jones reported that the Police Department had placed the traffic counters on Meadowbrook Road and that the Township's Traffic Engineer is reviewing the area and that they hope to have a proper solution to the concerns of excessive speeding.

Chairwoman Howell announced that an item on the agenda, Accept Resignations of Planning Commission Members was being moved up. Mr. DeSanto made a motion to accept Harold Smith's resignation. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

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Mrs. Salamone made a motion to accept Kevin McDevitt's resignation. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously. Mr. McDevitt made a motion to appoint Kenneth Grimes to the Planning Commission for the balance of a four year term expiring December 31, 2016 and Ashley DiPiero to the Planning Commission for the balance of a four year term expiring December 31, 2017. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mrs. Salamone introduced the next item under "New Business", 2017 Minimum Municipal Obligations. Finance Director, David Crist reviewed the 2017 Minimum Municipal Obligations for the East Norriton Township Police pension plan and the non-uniformed employees' pension plan. Mrs. Salamone made a motion to affirm the 2017 MMO's. The motion was seconded by Mr. DeSanto. After requesting any comments and there being none, the motion was approved unanimously.

Mr. McDevitt introduced the next item on the agenda, Proposed Zoning and Codified Ordinance Amendment. Code Enforcement/Zoning Director, Tiffany Loomis reviewed this informational item; a draft of a zoning and codified ordinance amendment that is in the process of being reviewed by the Montgomery County Planning Commission and the East Norriton Planning Commission.

Mrs. Salamone introduced the next item on the agenda, Police Fleet Authorization thru Municibid. Township Manager, Robert Hart reviewed Chief of Police, Kary Kates memo dated August 19, 2016 requesting approval for advertisement and the sale of a 2013 Ford Explorer and four Smith & Wesson 7000 Series Police Patrol Bicycles thru Municibid for award at the October meeting. Mr. DeSanto made a motion to authorize the sale of the vehicle/patrol bicycles thru Municibid. The motion was seconded by Mr. McDevitt. After requesting any comments and there being none, the motion was approved unanimously.

Mr. McDevitt introduced the next item on the agenda, Sale of Used Public Works Equipment thru Municibid. Public Works Director, Doug Jones reviewed his memo dated

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September 13, 2016 requesting authorization to sell two Safronics Variable Frequency Drives – 125 HP, 460 V and two Safronics Variable Frequency Drives – 100 HP, 460 V thru Municibid for award at the November regular meeting. Mr. McDevitt made a motion to authorize the sale of the used Public Works equipment thru Municibid. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell introduced the next item on the agenda, Appoint Member to the Retirement Benefits Advisory Board. Mr. Alfarano made a motion to table this item until next month's meeting. The motion was seconded by Mrs. Salamone. After requesting any comments and there being none, the motion was approved unanimously.

Mr. McDevitt introduced the next item on the agenda, Resolution No. 2703 – Authorizing the Disposal of Township Equipment. Township Manager, Robert Hart reviewed Resolution No. 2703. Mrs. Salamone made a motion to approve Resolution No. 2703. The motion was seconded by Mr. Alfarano. After requesting any comments and there being none, the motion was approved unanimously.

Chairwoman Howell read the Supervisors Schedule of Meetings from October 10, 2016 thru October 29, 2016.

Chairwoman Howell asked if there was any Other Business, there was none.

Chairwoman Howell called on Mr. Hart for any items for Manager's Update. Township Manager, Robert Hart acknowledged Assistant Township Manager/Parks & Recreation Director, Larry Brown and staff for their hard work for a successful Community Day.

Chairwoman Howell asked if there were any residents who wished to speak, Mike Howell of 2945 Stoney Creek Road asked for an update on what the Board of Supervisors have come up with for the Veterans in the Township. Chairwoman Howell replied that this item will be discussed at next month's meeting. Mr. Howell also questioned if Mr.

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McDevitt was informed about Executive Sessions. Township Solicitor, Sean Kilkenny stated that the General Assembly provided for three exceptions of Executive Sessions: real estate, litigation, and personnel. These topics are sensitive and can become a detriment to the Township if discussed publicly. Kevin Schopf of 610 Meadowbrook Road expressed concerns with the excessive cut through, speeding traffic on his street and is asking the Township for assistance. Township Manager, Robert Hart stated that he is personally reaching out to the Township's Traffic Consultant.

Mr. DeSanto made a motion to adjourn the meeting at 8:09 p.m.; the motion was seconded by Mr. Alfarano and approved unanimously.



A handwritten signature in black ink, appearing to read "Robert R. Hart".

Robert R. Hart  
Secretary